The Annual Quality Assurance Report (AQAR) 2015-16

Submitted to

National Assessment and Accreditation Council (NAAC)

Adhiparasakthi Dental College and Hospital

ISO 9001:2008 Certified & Accredited by NAAC with "B" Grade

G.S.T. Road, Cheyyur Taluk,

Melmaruvathur, Tamilnadu - 603 319.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution	ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL
1.2 Address Line 1	GST ROAD
Address Line 2	MELMARUVATHUR
City/Town	CHEYYUR TALUK
State	TAMIL NADU
Pin Code	603 319
Institution e-mail address	apdcollege@gmail.com
Contact Nos.	044-27528083, 27528082
Name of the Head of the Institution:	PROF. Dr. S. THILLAINAYAGAM
Tel. No. with STD Code:	044-27528083 extn 555
Mobile:	+91 94437 15272

Name of the IQAC Co-ordinator: PROF. Dr. M. DEVI

Mobile: 9894437597

IQAC e-mail address: iqac.apdch@gmail.com

1.3 **NAAC Executive Committee No. & Date:** EC(sc/09/A &A/8.1), as per 09-2015

1.4Website address:

Web-link of the AQAR: http://www.apdch.edu.in/AQAR2015-16.pdf

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.65	SEP 2015	SEP 2020

1.6 Date of Establishment of IQAC: DD/MM/YYYY 15/09/2014

1.7 AQAR for the year: 2015 - 2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

AQAR _____ - _____ (DD/MM/YYYY)

1.9 Institutional Status

University State √ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes √ No ☐

Constituent College Yes ☐ No √

Autonomous college of UGC Yes ☐ No √

Regulatory Agency approved Institution Yes √ No ☐

Type of Institution Co-education √ Men ☐ Women ☐

Urban ☐ Rural √ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing √

1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science √ Management ☐

Others (Specify) -

1.11 Name of the Affiliating University *(for the Colleges)*

THE TAMILNADU Dr.MGR MEDICAL UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University -

University with Potential for Excellence - UGC-CPE -

DST Star Scheme - UGC-CE ☐

UGC-Special Assistance Programme - DST-FIST -

UGC-Innovative PG programmes - Any other (*Specify*) -

UGC-COP Programmes -

2. IQAC Composition and Activities

2.1 No. of Teachers	15
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	4
2. 6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	0
2.8 No. of other External Experts	1
2.9 Total No. of members	27
2.10 No. of IQAC meetings held	12

2.11 No. of meetings with various stakeholders: No. 1 Faculty 1

Non-Teaching Staff Students 5 Alumni 1 Others 1

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [√]

If yes, mention the amount -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 1 International [ ] National [ ] State 7 Institution Level 8

(ii)
- Potentially malignant oral disorders
- Rapid analysis of conservative dentistry and endodontics (RACE 2016)
- CDE program in Dental Implantology
- Ortho search 2016
- Pedofeast 2016 -Second state level programmes for UG, interns and for faculties
- Estheticon 2016, Surgical approaches to Head & Neck dissection
- Periosakthi 2016 - State level programmes for PG, interns and for faculties

2.14 Significant Activities and contributions made by IQAC

Monitoring the quality aspects related to all academic and administrative activities of the college

- **Circle meeting:** As a part of TQM concepts implementation IQAC started conducting Circle meetings from 28/12/2015. The circle meeting is held for about 10 - 15 minutes every day as per a fixed agenda. The Principal, IQAC member secretary, all academic department HOD's and nonacademic department Managers identify, analyze and solve work-related problems and present their solutions to management in order to improve the performance of the Institution, and motivate and enrich the working atmosphere. IQAC records the minutes of the circle meeting everyday in a structured format. This circle meeting concept boosted a positive attitude and creates a tension-free atmosphere, which each individual faculty likes, understands, and co-operates with other in the decision making processes of the services offered in our Institution.

Co-ordination of synchronous functioning of various committees of the college.

- IQAC governs various committees and monitors the functioning of the committees constituted in our Institution.
- IQAC conducts periodical meetings with these committees where the academic plan of each committee is discussed and the documents pertaining to various activities of the committees are recorded and reviewed.
- **The Institutional board of studies (IBS)** is the principal body monitoring the development programs of the Institution. The IBS conducted annual meeting on 22/1/2016 and discussed the planning of new courses/ programs, Academic Calendar, Master Timetable, extension activities to enhance teaching and learning resources.
- **Institutional Review Board (IRB) & Ethics Committee** monitors the research activities periodically to improve the competency of students and staff in research methodology. The committee conducted a research program on external funding with an eminent speaker DR CKK NAIR on 29/2/2016 with the support of SAF.
- **Anti-Ragging committee** to monitor and control, the menace of ragging. The committee conducted a guest lecturer on 19/10/2015 with an external speaker Dr Lakshmi Ravi who spoke about the ill effects & legal consequences of ragging to the I BDS students.
- **The Academic Cell** is responsible for preparing the yearly academic calendar for faculty, Non teaching staff and students by the month of August. The cell also records the attendance of the students & monitors the student's progression by analysing the results of the student's examination. The results of the terminal exams conducted at the end of each term are informed to the parents.
- **Scientific Academic Forum** (SAF) conducts the Clinical Society Meeting every month which is a platform for sharing of knowledge among Students and Staff. The interesting cases, recent advances and various related techniques are discussed with a PowerPoint presentation and by displaying photographs and videos. All the Faculties from each department including CRRIs and MDS Students are eligible to present the Paper in this Inter Departmental Meeting. Other activities conducted are Guest lectures, Webinars, CDE programs & workshops with coordination from the respective head of the departments.
- **The Student Welfare committee (SWC)** forms student council through election and monitors the co-curricular and extracurricular activities of the students. SWC organized Annual day celebration of our Institution on 23/4/2016. Faculties & Students were awarded for their academic achievements of the previous academic year 2014-15.

- **Mentor Program & Parents teacher association** - The mentor committee takes care of the academic performance and monitors the students 'progression. In addition, the mentors in the committee provide personal counselling to the students and communicate with their parents if and when needed. On 11/4/2016 the committee conducted parent teacher meeting for this year. 195 parents attended the meeting and 163 feedbacks were collected and analysed. Suggestions which were justifying were submitted to the management for consideration.
- **Facility management and safety measures** – the committee organized a fire drill program for the staff and the students on 8/6/2016. It by conducted by Mr Muthupandian from safex fire service limited. This program created awareness on the emergency measures and preparedness in case of a fire accident. A mock drill was conducted in which volunteers from faculty, nonteaching staff and students participated.
- **Alumni committee** -The committee organized an Alumni meet on 23/4/2016. The Alumni association APDCH "Rewind 2016" conducted a program with chief Guest Mrs. Bharathi Baskaran, Tamil orator and momentos were presented to the Alumni who attended the meeting.

Organization of CDE program on quality related themes to achieve 40 CDE points from DCI / The Tamilnadu Dr.MGR Medical University.

- IQAC along with SAF organize and documents various CDE programs leading to quality improvement. The Institution also recognizes its responsibility to provide the dental professional with high-quality CDE covering the most current information available on a wide variety of topics, from new techniques and materials to innovative practice management solutions. Total 15 state level CDE programs/ webinars /workshops / clinical society meetings were organized.

Analysis of the feedback response obtained from the students, parents and faculty on quality related institutional processes IQAC obtains the feedback from various stakeholders such as students, faculty, parents and alumni. The feedbacks are analyzed and benchmarks are set for quality improvement.

Release of Institutional Newsletter.

- On 23/4/2016 the Institutional newsletter for the academic year 2015 -16 was released by the Patron Sakthi Thirumathi Lakshmi Ammal. This Newsletter was circulated to various colleges in South India facilitating dissemination of information pertaining to the developments and activities of the Institution.

Soft skill training for students

- IQAC conducts Soft skills training program which will make the students aware of his / her hidden capabilities and to refine it for the overall development and success of the student. Soft Skills training programs fine-tune the students' attitudes, values, beliefs, motivation, desires, feelings, eagerness to learn, willingness to share and embrace new ideas, goal orientation, flexibility, persuasion, futuristic thinking, diplomacy, and various skill sets of communication, manners, and etiquette so that they will be able to deal with different situations diligently and responsibly.
- Total of 70 hours training was done in the form of weekly classes for the IBDS students with external expertise -Mr Dwaraknath, Ms Lavanya, Dr Vaithegi MD General Pathologist, MS Asha Daniel. The topics covered were Goal setting, time management, team building, life skills, self discipline, 5S housekeeping and leadership. Activity included in the training program were mind mapping, group discussions, role plays and quizzes. Pathanjali Yoga centre conducted regular Yoga classes for the I BDS students.

IQAC plays primary role in planning , executing, monitoring and implementing the following functions:

- ISO 9001:2008 Quality management system
- Total Quality management system
- IQAC conducted 4 internal audits (once every 3 month) and 1 external audit with BSI group (22/3/2016) for the academic year 2015 -16 and analyzed the academic activities of the departments on a regular basis to provide suggestions on areas of improvement for the individual departments. The audit reports were reviewed in management review meeting (MRM) on 14/3/2016 (once in six months) with the top management.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Introduction of log book for faculty members.	The log book was introduced in order to help the faculty members to maintain the record of the work undertaken by them on daily basis. It helps the faculty members to ensure that they adhere to the teaching schedule submitted by them at beginning of the year. The concept was well received by the faculty members as the log book becomes a single point of reference for various activities undertaken by them.
2. Updating knowledge through guest lectures, conferences	Organized total 15 state level CDE programs/ webinars /workshops / clinical society meetings.
3. Encouraging research work and publications among faculty	35 Research project (minor and major) conducted by faculty and 37 Publication done by faculty in national and international journals.
4. Encouraging students and faculty for scientific presentations and extracurricular activities conducted by other college at various conferences.	184 Students awarded for best scientific presentation and extracurricular activities conducted by other colleges at various conferences

5. To conduct subjectwise endowment medal exam for all UG students.	Conducted endowment medal exam at end of third term in form of MCQ, fill up and one word answer for all UG students. Top ten students were selected for the second level of exam. For them essay pattern questions given. Double Evaluation was done by faculties and toppers list recorded for 2 medals in each subject. The students will be rewarded in the next year Annual day Program. Thus by conduction of endowment medal exam IQAC encourages the students to score top rank in university exams.
6. Our College has introduced a new journal where faculty and students have the privilege of publishing papers.	Peer reviewing of articles is in progress. The first issue of our college (***Journal of Contemporary Dental Research***) will be published in Dec 2016.
7. Improvement towards Information Communication Technology (ICT) in teaching learning process	Smart boards utilised in lecture hours for teaching undergraduate students. On 25.1.2016 all MDS staffs had attended the training for ICT based Smart board which enabled them for effective teaching and learning process

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes [√] No [ ]

Management [√] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

The management representative has reviewed the AQAR on 19/7/2016. The management has suggested focusing more on research activities with external funding's, collaborations with other Institutions, research publications and Faculty Development Programs.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	6	-	-	-
UG	1	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	1
Others	-	-	-	-
Total	7	-	-	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	1

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	√

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [ ] Students [√]
(On all aspects)

Mode of feedback : Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

****Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

-

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Oral Implantology Centre was started on 3/2/2016. A total of 62 cases were successfully treated.
- Immunohistochemistry lab was started on 3/6/2016. 4 research projects by the PG students is being conducted in the laboratory.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
71	16	13	12	29

2.2 No. of permanent faculty with Ph.D. | - |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	-	1	-	4	-	11	-	20	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | - | - | -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	3	7	36
Presented papers	2	1	1
Resource Persons	0	1	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT based smart board classroom with live video demonstrations in teaching learning process.
- Other innovative teaching modalities apart from didactic lectures like webinar, video presentation, brainstorming, random questioning activity, slip writing, mystery spot identification, and tell-show-do technique are practiced to improvise the teaching learning process.

2.7 Total No. of actual teaching days during this academic year | 245 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- The institution strictly adheres to the guidelines of the university examination pattern.
- Continuous assessment is done by conducting three internal assessment module exams as per university norms at the end of each term.
- In addition each department conducts various assessment practices like monthly test, class test, open book examination, quiz and viva voce.
- Endowment medal exam for each subject was conducted in the month of June 2016 in all departments. A preliminary exam was conducted for all UG students and top ten students were selected for the second level of exam. Double Evaluation was done by faculties and toppers list recorded for 2 medals in each subject.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | 19 | 11 | - |

2.10 Average percentage of attendance of students | BDS – 89% MDS – 86% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BDS	386	22.25	66	7.70	-	95.95
MDS	Not appeared for exam	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC monitors the maintenance of faculty log book which records their teaching schedule & other curricular activities. IQAC conducts regular internal audits to monitor the teaching learning process and persuades the essential corrective and preventive action plans for the nonconformities observed.
- IQAC monitors the teaching learning process by obtaining regular feedbacks from the students at the end of each term which is being analyzed to set a benchmark.
- Annual Self appraisal of each faculty is evaluated at the end of April by HOD, Principal and IQAC committee.
- UG students' performance is regularly evaluated by conducting 3 internal assessment module exams according to University pattern.
- PG students' performance is monitored and recorded weekly and the monthly report is reviewed by IQAC. PG students' performance is evaluated by conducting departmental annual exam as per university pattern

2.13 Initiatives undertaken towards faculty development yes

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	17
UGC – Faculty Improvement Programme	90
HRD programmes	8
Orientation programmes	11
Faculty exchange programme	-
Staff training conducted by the university	3
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	72	-	3	5
Technical Staff	10	-	-	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The institution provides seed money to procure latest equipments and infrastructure required for research purposes.
- The management, Head of the Institution and the IQAC encourages the faculty to utilize all the facilities for their proposed research projects.
- Regular auditing is done by IQAC on the progress of the research work and the details are submitted to IRB
- Encourages the faculty and the students to publish articles in International/ National Pubmed indexed journal and our Institutional Journal as first author.
- Organization of CDE programs to keep updated with the recent advancements in their respective fields.
- Journal club presentations by post graduate students are instrumental in framing up a research query for unanswered questions and thus inculcate a research culture in them.
- Undergraduate students are also encouraged to take up research activities and present them at seminars and conferences.
- Conference registration fee is refunded when faculty are invited as keynote speakers, and/ or win prizes for their research scientific presentation at their specialty conference.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	21		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	32	17		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	23	
Non-Peer Review Journals			
e-Journals		1	
Conference proceedings	1		

3.5 Details on Impact factor of publications:

Range 0.175-6.22 Average 3.74 h-index 2.2 Nos. in SCOPUS 4

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	2015-16	ACMEC Trust	Rs.: 15,000/-	
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. 1 Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP - CAS - DST-FIST -

DPE - DBT Scheme/funds -

3.9 For colleges Autonomy - CPE - DBT Star Scheme -

INSPIRE - CE - Any Other (specify) -

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	7	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons 10

3.13 No. of collaborations International National Any other 4

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs :

From funding agency Rs. 40,000/- From Management of University/College Rs500000/-

Total Rs5,40,000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-						

3.18 No. of faculty from the Institution who are Ph. D. Guides -

and students registered under them -

3.19 No. of Ph.D. awarded by faculty from the Institution -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows		Any other	

3.21 No. of students Participated in NSS events:

University level	25	State level	
National level		International level	

3.22 No. Of students participated in NCC events:

University level	-	State level	
National level		International level	

3.23 No. Of Awards won in NSS:

University level	-	State level	
National level		International level	

3.24 No. Of Awards won in NCC:

University level	-	State level	
National level		International level	

3.25 No. of Extension activities organized

University forum		College forum	102	
NCC		NSS	2	Any other 2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Regular camps with provision of free screening, health education and treatment are conducted for marginalized population via collaboration with local panchayats and other nongovernmental organizations like Lions club and Rotary club.
  - ✓ Total camps conducted - 66
  - ✓ Total no of patients screened - 4705
  - ✓ Total no of patients treated – 299
- School dental health services
  - ✓ School Dental Health program – 25
- Among the 10 adopted villages, screening and dental treatment was done for 5 villages.
- Observation of important days significant to oral health - the institution arranges competitions, rallies, awareness programs and health campaigns consistent with special occasions like Anti-tobacco day, National Tooth Brushing day, Oral Hygiene day, Dentist day, Oral surgery day.
- On 7/3/16 'An awareness skit' was performed by the students near the outpatient department at our college premises to imply the importance of dental checkups and dental health.
- For World Health day celebration, Hepatitis B vaccination programme was organized for all the staff & students on 4/4/16. 272 members were vaccinated in commemoration of this juncture.
- On 12/4/16 Oral Cancer Screening camp was conducted at Madhuranthagam, many cases of premalignant lesions were identified and preliminary investigations were done. Awareness program was conducted to the participants by the NSS unit of our college.
- Faculty members from various departments participate on a regular basis in all the community health awareness programs such as tobacco cessation, anti-cancer awareness, anti-HIV campaign and regular dental awareness and treatment camps.
- The Institute has two Satellite Health Centre's at Madhuranthagam and Venmalnagaram which caters to the basic oral health needs of the local population.
- The Institution has NSS wing and is a part of NSS unit of university, through which oral health services are provided to the underserved population.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27.8 acres	-	ACMEC	27.8 acres
Class rooms	4	-	ACMEC	4
Laboratories	12	1 (IHC)	ACMEC	13
Seminar Halls	9	-	ACMEC	9
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	4	11	ACMEC	15
Value of the equipment purchased during the year (Rs. in Lakhs)	549166	11 LAKHS	ACMEC	11549166
Others	-	-	ACMEC	-

4.2 Computerization of administration and library

- The management has a comprehensive policy for the automation of the college administration, hospital administration and use of IT facility in teaching and learning program which is made possible by a ERP system (E- sakthi), which encompasses most of the above said procedures. Accounts department is provided with "Tally 9" software for effective accounting.
- Library runs with "NIRMAL PRO 6.1.0" software. e- Resources are available to enable the students a speedy and convenient access to the Library journals through EBSCO. Other resources like pubmed; Medline etc. can be accessed in the campus through broadband- based LAN connection and specific Wi-Fi hotspots.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4461	7557962	389	314848	4850	7872810
Reference Books	-	-	-	-	-	-
e-Books	212	-	68	-	280	-
Journals	312	15280593	52	2328405	364	17185748
e-Journals	54	400000	34	200000	88	600000
Digital Database	-	-	-	-	-	-
CD & Video	444	-	76	-	520	-
Others (specify)	-	-	4	-	4	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Compute r Centres	Office	Depart-ments	Others
Existing	73		34 Mbps	20		10	20	23
Added	5		10 Mbps	1			3	1
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- On 25.1.2016 all MDS staffs had attended the training for ICT based Smart board which enabled them for effective use of smart board in teaching and learning process.
- The upgrading, procuring and maintenance of computers is done from the allocated Institutional budget.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.5
ii) Campus Infrastructure and facilities	19.4
iii) Equipments	11
iv) Others	-
Total :	132.2

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC monitors the Mentorship program- The mentors are responsible for taking care of the academic performance of the students in addition to providing personal counselling and communicating with their parents if and when needed.
- IQAC also monitors Student welfare committee which contributes to enhance the quality of students, their overall Performance in co-curricular and extracurricular activities and to encourage their participation in various programs at the Intercollege and Intercollege levels.
- Parents can access the data of their ward performance from ERP system.

5.2 Efforts made by the institution for tracking the progression

- Regular meetings with various committees concerning improvement of various aspects of academic performances, patient care, and research projects are held throughout the year by IQAC.
- Conducting extra classes, tests and exams to slow learners and regular follow-up by the Head of the institution.
- Feedbacks obtained from students and parents are also analyzed by IQAC.
- Counselling sessions are conducted regularly for the needy students.
- Yoga practical sessions are being conducted in the college to enrich the physical and mental health of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
494	42	-	-

(b) No. of students outside the state: -

(c) No. of international students: 1

Men	No	%
	121	25

Women	No	%
	373	75

	Last Year (2014-15)						This Year(2015-16)					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG- 8	14	0	78	0	100	4	13	1	82	0	100	
PG -2	4	0	8	0	14	0	3	0	11	0	14	

Demand ratio: Evaluated by DCI & TNDRMGRMU Dropout % - 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The Institute has procured required books and CDs giving information and guidance on competitive examinations.
- The endowment medal examinations are conducted in MCQ pattern and regular intra departmental quiz competitions are organized to encourage for preparations needed during competitive examinations.
- AHED (Academy of Higher Education in Dentistry) associated with our college is conducting post graduate entrance coaching classes for competitive exams like NEET, AIIMS & PGI.

No. of students beneficiaries: 24

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Student counseling is done by the mentors who interact with the respective mentees as and when required. The mentors monitor the academic performance of the mentees and ensure their good performance by guiding them and giving them suggestions.
- The students also have an opportunity to interact with a clinical psychologist who visits our college regularly to provide counseling and helps the students to look at their problems in a different way and tackle them easily. Thus, students get an opportunity to speak with a skilled and interested professional who can work through their problems and help in stress reduction.
- Any inconsistency observed is immediately reported and discussed with the Chief Mentor, Head of the institution and their respective parents.
- The parents can access the performance data of their from the ERP system.

- "Psychological approaches for the striving learners" interactive workshop was conducted as per the instruction from the mentor director on 2/7/2015.
- The orientation program for fresher's BDS students (2015-16) was conducted on Aug -2015. An audio-visual interactive presentation on "Psychological adaptation to professional course" was presented by Dr Saravanan , Clinical Psychologist. Both the parents and their wards were benefitted because; it was conducted both in English and the regional language Tamil.

No. of students benefitted | 1oo%

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- The gender sensitization committee against sexual harassment is committed to create a safe and congenial working environment for the students, teaching and non- teaching faculty.
- The committee is functioning effectively under the guidance of a chairperson, with a member secretary and 8 members including student members.
- No complaints or issues have been reported in the campus so for.
- The committee conducts gender sensitization and awareness programs for the students and faculty thereby maintaining a cordial abode

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University lev | 495 | National lev | | International level | |

No. of students participated in cultural events

State/ University lev | 130 | National lev | - | International level | -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 157 | National level | - | International level | -

Cultural: State/ University level | 26 | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	273	9743414
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level | 1 | National level | - | International level | -

Exhibition: State/ University level | - | National level | - | International level | -

5.12 No. of social initiatives undertaken by the students | 4

5.13 Major grievances of students (if any) redressed: _____-_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

The vision of the institution is to emerge as a world class institution in creating and imparting knowledge, providing students a unique learning experience in dentistry with the state of art technology along with value education that will empower students for the betterment of their own future and for the well being of the mankind.

MISSION

- To render the services to the poor and needy population
- To provide meaningful high education from undergraduate to post doctoral programmes, research and training
- To impact higher technical skills, experiences and specialized academic excellence to the students thereby fostering innovation and generating new knowledge
- To create a rich and pleasant environment for studying, living and working where education and research go hand in hand flourishingly
- To serve the under-served, nurture learner centric quality dental education, quality patient oriented services, community centred research, excellence in knowledge, skill and strategic future oriented planning that meets the national, global dental education standards.

6.2 Does the Institution has a management Information System

Yes. The Institution has a management Information System

- Teaching process :ERP Software E- sakthi
- Attendance Monitoring :BIOMETRIC DEVICE
- The library with "NIRMAL PRO 6.1.0" automation software and administrative office is Wi-Fi enabled and all departments have desktops with high speed LAN network of 10 Mbps
- Department of oral diagnosis and radiology is equipped with advanced diagnostic software from sirona "sidexis".
- Department of conservative dentistry and endodontics, has a diagnostic and treatment planning software by schik for RVG and digital radiography.
- Department of orthodontics has advanced diagnostic and growth modification predictive software called "nemo ceph".
- Institution is enrolled in the TNDRMGRMU's e-learning consortium (EBSCO)
- Well maintained website with academic data, administrative and departmental data
- ICT enabled classroom with LAN network
- CCTV cameras have been installed for overall supervision in many places in our campus.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Curriculum Development in the institution is bound by the regulations of the TNDRMGRMU
- The institutional board of studies (IBS) will govern the academic cell in planning the academic calendar and schedule.
- IBS will recommend any revision of the syllabus as necessary to the academic board of TNDRMGRMU
- Faculty members are also encouraged to participate in workshops organized to discuss the framing of the syllabi of dental courses.

6.3.2 Teaching and Learning

- To provide value based dental education to the students by innovative teaching methods in their academic system.
- Feedbacks from the students are analyzed & improvements are made based on it.
- Additionally we have good e-learning strategy to bring out graduates of global competence.

6.3.3 Examination and Evaluation

- Internal paper assessment changed from single evaluation to double evaluation
- Evaluation is achieved by formative and summative assessment
- Formative assessment is used to identify student current level of learning through record work completion, work submission, case evaluation and assignments.
- Summative assessment is used to evaluate student learning at the end of each term through internal assessment exams.
- Record of the internal assessment marks, university marks are analyzed and computerized.

6.3.4 Research and Development

- To encourage the faculty and the students to participate actively in the research activities.
- To provide incentives to the faculties, to encourage paper publications, presentations and to attend conference.
- To increase the number of research project funded by major agencies
- To encourage faculty to enrol themselves in PhD programs

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Establishment of separate section for textbooks, reference books, current journals, back-volumes of journals etc
- Availability of Gate Entry Monitoring Services(GEMS)
- Library is equipped with audio-visual room & e-journals are subscribed regularly
- All class rooms are equipped with computers and projectors with internet access through Wi-Fi and LAN
- A proper maintenance system for all the equipments, computer and other machinery are placed in the following records like machine information sheet, preventive maintenance schedule and machine history card
- A book exhibition-cum-sale is organized every year for the benefit of students and staff

6.3.6 Human Resource Management

- The institution plans to further empower the staff and caters to their academic / clinical/ research needs
- Apart from their teaching and clinical schedules, all the staff are also the members of various committees.
- Scientific programs are organized by faculty
- We create good learning atmosphere for the students and faculties

6.3.7 Faculty and Staff recruitment

- Recruitment is done as per UGC guidelines.
- Faculty with relevant specializations and adequate in depth knowledge are appointed.
- Faculty recruitment is also based on previous experience, publications, and research activities.

6.3.8 Industry Interaction / Collaboration

- To have more interaction and tie ups with industries in terms of research perspective we regularly organize industrial visits for the faculty and students
- 86 CRRI students attended the industrial visit @ CONFIDENT DENTAL EQUIPMENTS LTD,Banagalore on 06.09.2015 & 07.09.2015
- 96 BDS I year students attended an industrial visit on 17.2.2016 to Kavery Hospital, 5s platinum award winner in the year 2016.

6.3.9 Admission of Students

Admission of the students in the institution is based on merit.

BDS

- 65% through merit in 12th standard marks and counselling.
- 35% through TAMILNADU PRIVATE PROFESSIONAL COLLEGES ASSOCIATION-HEALTH SCIENCES (TNPPCA-HS)

MDS

- 50% through merit from entrance exam conducted by government of Tamilnadu counselling.
- 50% through TAMILNADU PRIVATE PROFESSIONAL COLLEGES ASSOCIATION-HEALTH SCIENCES (TNPPCA-HS)

6.4 Welfare schemes for

Teaching	Employment provident fund, gratuity schemes, group accident insurance, festival loans, free transport facilities.
Non teaching	Employment provident fund, gratuity schemes, group accident insurance, festival loans, free transport facilities.
Students	Scholarship, group accident insurance

6.5 Total corpus fund generated -

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	BSI group	YES	CMC
Administrative	YES	BSI group	YES	CMC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes [√] No [ ]

For PG Programmes Yes [√] No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- CCTV cameras are installed in the examination halls
- Metal detector wand and jammer are used to obstruct the use of electronic devices
- Student's identity is crosschecked with the identity card.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- **Alumni committee** -The committee organized an Alumni meet on 23/4/2016. The alumni association APDCH "Rewind 2016" conducted a program with Mrs. Bharathi Baskaran , Tamil orator.
- Momentos were presented to alumni's who attended the meeting.
- Alumni provided their support by providing feedback

6.12 Activities and support from the Parent – Teacher Association

- Parents are invited, at the beginning of the year, to orient them about the facilities available in the College, exams, evaluation pattern etc.
- The parents are kept informed about the performance and the consolidated term attendance of their wards and are requested to interact with the mentors whenever necessary.
- Every year parent - teacher meets are conducted to communicate the performance of the students to their parents.
- Parent teacher meeting was conducted on 11/4/2016. 195 parents attended the meeting. Their feedback were collected and analysed. Suggestions which were justifying were submitted to the management for consideration.

6.13 Development programmes for support staff

- Regular training is imparted as need arises to hone their skills
- Internal audit is done periodically for assessing & monitoring their work efficiency as per the procedure manual.
- The following training programs are organized in the institution for the supporting staff: TQM awareness, customer care, ISO awareness, 5S housekeeping and kaizen.
- On 9.2.2016, biomedical waste segregation training was conducted for non teaching staffs.
- To showcase their talents, the staff members are encouraged to participate in cultural events organized by our Institutions.
- The non teaching staff is also encouraged to widen the horizons of their knowledge by participating in workshops and seminars. 2 technicians from the department of Oral Pathology have attended an Immunohistochemistry workshop on 19/4/2016: IGIDS, Pondicherry.
- Facility management and safety measures committee organized a fire drill program for the supporting staff on 8/6/2016. It by conducted by Mr Muthupandian from safex fire service limited. This program created awareness on the emergency measures and preparedness in case of a fire accident. A mock drill was conducted in which volunteers from nonteaching staff participated.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Lush green campus with abundant greenery.
- Biomedical waste & segregation as per the protocol and disposal by authorized agency.
- Institutional vehicles are periodically checked for pollution control.
- The institution complies with the standards of Tamil Nadu Pollution Control Board (TNPCB) and an annual renewal is done for the same
- "Save Water" rain water harvesting is carried throughout our college as per government norms and "Save Power" initiatives are performed to ensure power saving.
- Anti-tobacco zone campus as per Government of India regulations
- Minimizing use of paper through(ERP)

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- IQAC performs tirelessly with self regulated responsibilities aimed at continuous improvement of quality for achieving academic excellence.
- The IQAC has introduced many new innovative practices to help students in their pursuit for attaining quality dental education. Classes are engaged with the help of smart board and multimedia enabled class rooms.
- Faculty encourages the students not only to become good dentist but also to follow ethical values.
- Students are especially encouraged to participate in inter-college/ inter-institutional/ inter-university cultural, sports and academic events.
- Faculty appraisal system imparted motivation to faculty members and enabled them to set goals and work towards the same.
- IQAC released Institutional Newsletter for the academic year 2015 -16 that has been circulated to various colleges in South India facilitating dissemination of information pertaining to the developments and activities of the Institution.
- IQAC conducted Soft skills training program for the I year BDS students. Active participation in these training programs by the students empowered them to understand "who they are" and how best they can come across as competent individuals in any given situation.
- The Institution in collaboration with Pathanjali Yoga centre conducted regular Yoga classes for the I BDS students.
- IQAC conducted an extended hour of learning where in the students were made to write daily test based on university question bank in the month of June and July for all BDS students.
- IQAC along with the management selects the best kaizen practice once in every 3 months and awards the faculties and nonteaching staff for TQM practice like the best Kaizen, best social cause kaizen.
- Orientation Programmes on 21/4/2016 organized by the IQAC for newly appointed teachers to understand and implement the APDCH management system.
- IQAC encouraged the Periodontal department for presenting saplings instead of flower bouquet to the guest speaker. This enriched the environment awareness among the students, faculties and the delegates who attended the conference.
- Boards bearing messages on the importance of keeping the campus eco- friendly are placed inside the campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of action conceived during the beginning of the academic year has been successfully initiated and completed accordingly in a time bound manner.
- The primary task of the IQAC was to monitor the progress of the various Committees constituted by the Institution.
- The various committees prepare their proceeding and functioning as "status review reports" for every 6 months.
- The "status review reports" of these Committees were critically appraised at periodic IQAC meetings, based on the suggestions given by the Committees, these review reports were discussed in Management review meeting.
- The "Action Plan" and the status of the areas which were planned out in the preceding year are as under

Plan of Action	Achievements
1. Introduction of log book for faculty members.	The log book was introduced in order to help the faculty members to maintain the record of the work undertaken by them on daily basis. It helps the faculty members to ensure that they adhere to the teaching schedule submitted by them at beginning of the year. The concept was well received by the faculty members as the log book becomes a single point of reference for various activities undertaken by them.
2. Updating knowledge through guest lectures, conferences	Organized total 15 state level CDE programs/ webinars /workshops / clinical society meetings.
3. Encouraging research work and publications among faculty	35 Research project (minor and major) conducted by faculty and 37 Publication done by faculty in national and international journals.
4. Encouraging students and faculty for scientific presentations and extracurricular activities conducted by other college at various conferences.	184 Students awarded for best scientific presentation and extracurricular activities conducted by other colleges at various conferences.

5. To conduct subjectwise endowment medal exam for all UG students.	Conducted endowment medal exam at end of third term in form of MCQ, fill up and one word answer for all UG students. Top ten students were selected for the second level of exam. For them essay pattern questions given. Double Evaluation was done by faculties and toppers list recorded for 2 medals in each subject. The students will be rewarded in the next year Annual day Program. Thus by conduction of endowment medal exam IQAC encourages the students to score top rank in university exams.
6. Our College has introduced a new journal where faculty and students have the privilege of publishing papers.	Peer reviewing of articles is in progress. The first issue of our college (***Journal of Contemporary Dental Research***) will be published in Dec 2016.
7. Improvement towards Information Communication Technology (ICT) in teaching learning process	Smart boards utilised in lecture hours for teaching undergraduate students. On 25.1.2016 all MDS staffs had attended the training for ICT based Smart board which enabled them for effective teaching and learning process

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Campus ERP E-SAKTHI - Usage of Cloud based Institution ERP System for automating all the academic activities
2. Implementation of TQM Principles

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Lush green campus with abundant greenery.
- Biomedical waste & segregation as per the protocol and disposal by the authorized agency
- Institutional vehicles are periodically checked for pollution control. The Institution complies with the standards of Tamil Nadu Pollution Control Board (TNPCB) and an annual renewal is done for the same
- "Save Water" rain water harvesting is carried throughout our college as per government norms and "Save Power" initiatives are performed to ensure power saving.
- Anti-tobacco zone çampus as per Government of India regulations
- Minimizing useof paper through(ERP)

7.5 Whether environmental audit was conducted? Yes [√] No [ ]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- The Academic cell is entrusted with the responsibility of formulating separate Yearly calendar for the faculty, non teaching staff, UG students and PG students so that the concern departments will be able to plan well ahead their academic activities. This helps them to avoid any overlap with other department activities like extension activities (CDEs/ clinical society meetings/ various committee meetings/guest lecture/Conferences and Workshops) and implement them cordially.
- The institution is planning to formulate standard operating procedure for the diagnosis of the disease and treatment plan.

SWOC ANALYSIS AND OPPORTUNITIES

STRENGTHS

- The institution is under the aegis of ACMEC trust, which has more than 36 years of legacy in service to mankind and impairing quality education to underprivileged and needy person
- The location of the dental college and the hospital is easily accessible to the rural community, lends a hand to accomplish the institution mission.
- Dental care is provided using latest technology with free of cost to the rural public. The spiritual devotees of the campus temple enhances patient flow
- Organizing continuing dental education (CDE) programs, workshops, seminars and advanced learning programs for enhancing students learning experience.
- Extensive outreach community services are conducted on a weekly basis through school dental awareness program, dental screening camps with a fully equipped mobile bus that has facilities for awareness programs, screening & treatment facilities.
- Good patient's strength enables the students to get good exposure in the diagnosis and treatment of various dental diseases.
- The location of medical college & hospital (MAPIMS) of the ACMEC trust within the campus enables easy access for dental students to medical sciences and patients with plethora of illness.

OPPORTUNITIES

- The emerging trends and changing needs of dental fraternity, has created new opportunities for the institution to increase the number of PG courses offered and widen its scope for catering to more number of students pursuing higher dental education
- Ability to improve the current infrastructure to accommodate training and research requirements to be one between the contemporary clinical and research institutes.
- Proposal to upgrade and increase working hours of the library to encourage the student to utilize the facilities to its fullest
- Increasing the number of satellite clinics with the motive of providing dental treatment in their respective locality
- Implementation of total quality management (TQM), ISP9001-2008 certification, NAAC accreditation shall strengthen customer confidence and scope for continual improvement.

WEAKNESS

- Research fund and grants from external sources has to be explored
- Commute from the nearby cities (Chennai and Pondicherry) for the teaching staff.

CHALLENGES

- Lack of diversity of students.
- Lack of dental awareness among the rural population.
- Lack of priority to dental treatment by the patients over daily livelihood issues.

8. Plans of institution for next year

- Dental Hygienist and Dental Mechanics courses to be introduced.
- Research Incentives - Suitable Awards and Rewards have been instituted by the Institution to encourage the faculty involved in research work.
- Online assignments and feedback
- Collaboration with other Institution and Industries to be initiated.

Name _____ 7/9/2016

Signature of the Coordinator, IQAC

Name _____ 7/9/16

Signature of the Chairperson, IQAC

***

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure II: Academic calendar

Annexure III: Analysis of feedback

Annexure IV: Extension activities

Annexure V: Students co curricular and extracurricular activities

Annexure VI: Clinical Society Meeting

Annexure VII: Best practices

Annexure II: Academic calendar

September 2015

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
31 MANAGEMENT REVIEW BOARD MEETING	1	2 SS AUDIT	3 MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	4 TRIPLE "O" MEETING (1-2PM)	5	6
7 DEPARTMENT MEETING	8	9	10 IQAC-NAAC (12-1PM)	11 CDE PROGRAM	12	13
14 ANTI RAGGING CELL MEETING COLLEGE STARTS FOR II, III, & IV YEARS / FIRST TERM BEGINS FOR II,III & IV YEAR	15	16	17 VINAYAKAR CHATURTHI	18	19	20 ORTHODONTICS(MID YEAR CONVENTION)
21 ORTHODONTIC S(MID- YEAR CONVENTION)	22 LIBRARY COMMITTEE MEETING ORTHODONTICS(MID YEAR CONVENTION)	23 ORTHODONTICS(MID-YEAR CONVENTION)	24 BAKRID ORTHODONTICS(MID YEAR CONVENTION)	25 CLINICAL SOCIETY MEETING(12.30-1.30)[CONSERVATIVE DENTISTRY] ORTHODONTICS(MID-YEAR CONVENTION)	26 ORTHODONTICS(MID-YEAR CONVENTION)	27
28 COLLEGE STARTS FOR I YEARS / FIRST TERM BEGINS FOR I YEAR	29 HOSTEL COMMITTEE MEETING KAIZEN SUBMISSION	30	1	2 GANDHI JAYANTHI	3	4

October 2015

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29 HOSTEL COMMITTEE MEETING	30	1	2 GANDHI JAYANTHI	3	4
5 DEPARTMENT MEETING	6 SS AUDIT MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	7 FIRE DRILL	8 STAFF TRAINING DAY	9 CDE PROGRAM TRIPLE "O" MEETING (1-2PM)	10	11
12	13	14 INSTITUTIONAL REVIEW BOARD & ETHICS COMMITTEE MEETING	15	16	17	18
19	20	21 AYUTHA POOJA	22 VIJAYA DASHAMI	23 MEET THE EXPERT	24	25
26	27 GRIEVANCES REDRESSAL CELL MEETING	28	29 KAIZEN SUBMISSION	30 CLINICAL SOCIETY MEETING(12.30-1.30)[ORTHODONTICS] PERIODONTICS(CONFERENCE)	31 LAST DATE FOR SUBMISSION OF PG THESIS TOPICS TO IRB PERIODONTICS(CONFERENCE)	1

November 2015

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
26	27	28	29	30 CLINICAL SOCIETY MEETING(12.30-1.30) ORTHODONTICS PERIODONTICS CONFERENCE	31	1 PERIODONTICS(CONFERENCE)
2 DEPARTMENT MEETING	3 OSCASH MEETING MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	4	5 SS AUDIT	6 TRIPLE "O" MEETING (1-2PM)	7 NATIONAL TOOTH BRUSHING DAY	8
9	10 DEEPAVALI	11	12 NSS	13 CDE PROGRAM	14	15
16	17	18	19 ORAL SURGERY(CONFERENCE)	20 BUDGET SUBMISSION DAY ORAL PATHOLOGY(CONFERENCE) ORAL SURGERY(	21 ORAL PATHOLOGY(CONFERENCE) ORAL SURGERY(CONFERENCE)	22 ORAL PATHOLOGY(CONFERENCE)
23	24 INTERNAL AUDIT TERMINAL EXAM QUESTION PAPER SUBMISSION FOR ALL YEARS	25 INTERNAL AUDIT	26	27 CLINICAL SOCIETY MEETING(12.30-1.30)[ORAL PATHOLOGY] CONSERVATIVE DENTISTRY(CONFERENCE)	28 CONSERVATIVE DENTISTRY(CONFERENCE)	29 CONSERVATIVE DENTISTRY(CONFERENCE)
30 FIRST TERM ENDS FOR ALL YEARS KAIZEN SUBMISSION	1 FIRST TERMINAL EXAM STARTS FOR I,II,III & IV YEARS	2	3	4	5	6

December 2015

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
30 FIRST TERM ENDS FOR ALL YEARS	1 FIRST TERMINAL EXAM STARTS FOR I,II,III & IV YEARS SECOND TERM BEGINS FOR ALL YEARS WORLD AIDS DAY	2 SS AUDIT	3 I TERM & MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS STAFF TRAINING DAY	4 PROSTHODONTICS (CONFERENCE) TRIPLE "O" MEETING (1-2PM)	5 PROSTHODONTICS (CONFERENCE)	6 PROSTHODONTICS (CONFERENCE)
7 DEPARTMENT MEETING	8 FACILITY MANAGEMENT & SAFETY	9	10 FIRST TERMINAL EXAM ENDS FOR I,II,III & IV YEARS	11 CDE PROGRAM ORTHODONTICS (CONFERENCE)	12 ALUMNI MEET ORTHODONTICS (CONFERENCE)	13 ORTHODONTICS (CONFERENCE)
14	15 DUE DATE FOR PAYMENT OF FEES FOR UG WITHOUT FINE	16	17 FIRST TERMINAL EXAM MARK SUBMISSION FOR ALL YEARS IQAC-NAAC (12-1PM)	18 CLINICAL SOCIETY MEETING(12.30-1.30)[OMR]	19	20
21 EXAMINATION COMMITTEE MEETING LIBRARY COMMITTEE MEETING	22	23 VACATION STARTS FOR ALL YEARS	24	25 CHRISTMAS	26	27
28	29 HOSTEL COMMITTEE MEETING KAIZEN SUBMISSION	30	31	1 NEW YEAR	2	3

sdf

January 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29 HOSTEL COMMITTEE MEETING	30	31	1 NEW YEAR	2	3 VACATION ENDS FOR ALL YEARS
4 DEPARTMENT MEETING MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	5 5S AUDIT	6 INSTITUTIONAL BOARD OF STUDIES MEETING	7	8 CDE PROGRAM TRIPLE "O" MEETING (1-2PM)	9	10
11 GRIEVANCES REDRESSAL CELL MEETING	12	13 ACADEMIC CELL MEETING	14	15 DUE DATE FOR PAYMENT OF FEES FOR UG WITH FINE(RS100 PER DAY) PONGAL	16 PONGAL	17
18 MEET THE EXPERT	19 MENTOR MEET FOR ALL YEARS	20 MENTOR MEET FOR ALL YEARS	21 HOD MEETING	22	23	24
25 ANTI-RAGGING CELL MEETING	26 REPUBLIC DAY	27	28 STATE LEVEL PROGRAM	29 CLINICAL SOCIETY MEETING(12.30-1.30)[OMFS] KAIZEN SUBMISSION	30	31

February 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 DEPARTMENT MEETING	2 QSCASH MEETING	3 MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	4 5S AUDIT	5 TRIPLE "O" MEETING (1-2PM)	6	7
8	9	10	11	12 CDE PROGRAM	13	14
15	16	17 STAFF TRAINING DAY	18	19	20	21
22 STUDENT WELFARE COMMITTEE MEETING	23 TERMINAL EXAM QUESTION PAPER SUBMISSION FOR ALL YEARS	24 INTERNAL AUDIT STUDENT COUNCIL ELECTION	25 INTERNAL AUDIT	26 CLINICAL SOCIETY MEETING(12.30-1.30)[PERIODONTICS]	27	28
29 KAIZEN SUBMISSION MANAGEMENT REVIEW BOARD MEETING SECOND TERM ENDS FOR ALL YEARS	1 SECOND TERMINAL EXAM STARTS FOR I,II,III & IV YEARS	2	3	4	5	6

March 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29 MANAGEMENT REVIEW BOARD MEETING SECOND TERM ENDS FOR ALL YEARS	1 SECOND TERMINAL EXAM STARTS FOR I,II,III & IV YEARS THIRD TERM BEGINS FOR ALL YEARS	2 5S AUDIT	3 II TERM & MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	4 TRIPLE "O" MEETING (1-2PM)	5	6 DENTIST'S DAY
7 DEPARTMENT MEETING	8	9 INSTITUTIONAL REVIEW BOARD & ETHICS COMMITTEE MEETING	10	11 CDE PROGRAM SECOND TERMINAL EXAM ENDS FOR I,II,III & IVYEARS	12	13
14	15 LIBRARY COMMITTEE MEETING	16 NATIONAL LEVEL PROGRAM	17 IQAC/NAAC (12-1PM) NATIONAL LEVEL PROGRAM	18 SECOND TERMINAL EXAM MARK SUBMISSION FOR ALL YEARS	19	20 WORLD ORAL HEALTH DAY
21 NSS	22	23	24	25 CLINICAL SOCIETY MEETING(12.30-1.30)[PHD]	26	27
28	29 HOSTEL COMMITTEE MEETING KAIZEN SUBMISSION	30	31	1	2	3

April 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29 HOSTEL COMMITTEE MEETING	30	31	1 TRIPLE "O" MEETING (1-2PM)	2	3
4 DEPARTMENT MEETING MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	5 5S AUDIT FIRE DRILL	6 GRIEVANCES REDRESSAL CELL MEETING	7 STOCK AUDIT WORLD HEALTH DAY	8 CDE PROGRAM STOCK AUDIT	9 STOCK AUDIT	10
11	12	13 STAFF TRAINING DAY	14 TAMIL NEW YEAR DAY	15	16	17
18	19 SPORTS & CULTURAL EVENTS (TIMINGS:12.00-5.00 PM)	20 MEET THE EXPERT SPORTS & CULTURAL EVENTS (TIMINGS:12.00-5.00 PM)	21 SPORTS & CULTURAL EVENTS (TIMINGS:12.00-5.00 PM)	22 SPORTS & CULTURAL EVENTS (TIMINGS:12.00 5.00 PM)	23 ANNUAL DAY	24
25 MENTOR MEET FOR ALL YEARS	26 MENTOR MEET FOR ALL YEARS	27	28	29 CLINICAL SOCIETY MEETING(12.30-1.30)[PEDODONTICS] KAIZEN SUBMISSION	30	1 MAY DAY

May 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
25 MENTOR MEET FOR ALL YEARS	26 MENTOR MEET FOR ALL YEARS	27	28	29 CLINICAL SOCIETY MEETING(12.30-1.30) PROSTHODONTICS	30	1 MAY DAY VACATION STARTS FOR I & II YEARS
2 DEPARTMENT MEETING	3 GSCASH MEETING HOD MEETING MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	4	5 5S AUDIT	6 TRIPLE "O" MEETING (1-2PM)	7	8
9 STUDENT WELFARE COMMITTEE MEETING	10	11	12	13 CDE PROGRAM	14	15
16	17 VACATION ENDS FOR I & II YEARS	18	19	20 INTERNAL AUDIT	21 INTERNAL AUDIT	22 VACATION STARTS FOR III & IV YEARS
23	24 TERMINAL EXAM QUESTION PAPER SUBMISSION FOR ALL YEARS	25 ANTI-RAGGING CELL MEETING	26	27 CLINICAL SOCIETY MEETING(12.30-1.30) PROSTHODONTICS	28	29 VACATION ENDS FOR III & IV YEARS
30 KAIZEN SUBMISSION	31 THIRD TERM ENDS FOR ALL YEARS THIRD TERMINAL EXAM STARTS FOR I,II,III & IV YEARS	1	2	3	4	5

June 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31 THIRD TERM ENDS FOR ALL YEARS THIRD TERMINAL EXAM STARTS FOR I,II,III & IV YEARS	1	2 5S AUDIT	3 III TERM & MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS TRIPLE "O" MEETING (1-2PM)	4	5
6 DEPARTMENT MEETING	7 FACILITY MANAGEMENT & SAFETY	8	9 STAFF TRAINING DAY	10 CDE PROGRAM THIRD TERMINAL EXAM ENDS FOR I, II, III & IV YEARS	11	12
13	14	15 LIBRARY COMMITTEE MEETING THIRD TERMINAL EXAM MARK SUBMISSION FOR ALL YEARS	16 EXAMINATION COMMITTEE MEETING IQAC/NAAC (12-1PM)	17 STATE LEVEL PROGRAM	18	19
20 NSS	21	22 PARENTS TEACHERS MEET FOR I YEAR	23 PARENTS TEACHERS MEET FOR II YEAR	24 CLINICAL SOCIETY MEETING(12.30-1.30) CONSERVATIVE DENTISTRY) PARENTS TEACHERS MEET FOR III YEAR	25 PARENTS TEACHERS MEET FOR IV YEAR	26
27	28 HOSTEL COMMITTEE MEETING	29 KAIZEN SUBMISSION	30	1	2	3

July 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
27	28 HOSTEL COMMITTEE MEETING	29	30	1 TRIPLE "O" MEETING (1-2PM)	2	3
4 DEPARTMENT MEETING MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	5 RAMZAN	6 5S AUDIT	7	8 CDE PROGRAM	9	10
11	12	13 GRIEVANCES REDRESSAL CELL MEETING	14	15	16	17
18	19 MENTOR MEET FOR ALL YEARS	20 MENTOR MEET FOR ALL YEARS	21	22 STUDY HOLIDAY STARTS	23	24
25 HOD MEETING	26	27 MEET THE EXPERT NOC SUBMISSION	28 NOC SUBMISSION	29 CLINICAL SOCIETY MEETING(12.30-1.30) ORTHODONTICS) HALL TICKET DISTRIBUTION KAIZEN SUBMISSION	30 HALL TICKET DISTRIBUTION	31 STUDY HOLIDAY ENDS

August 2016

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL - ACADEMIC SCHEDULE FOR FACULTY (ACADEMIC YEAR - AUGUST 2015-2016)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 DEPARTMENT MEETING UNIVERSITY EXAM BEGINS FOR ALL YEARS	2 GSCASH MEETING	3 MONTHLY ATTENDANCE SUBMISSION FOR ALL YEARS	4 STAFF TRAINING DAY	5 TRIPLE "O" MEETING (1-2PM)	6	7
8 5S AUDIT	9	10	11	12 CDE PROGRAM	13	14
15 INDEPENDENCE DAY	16	17	18	19	20	21
22 STUDENT WELFARE COMMITTEE MEETING	23	24 INTERNAL AUDIT	25 INTERNAL AUDIT	26 CLINICAL SOCIETY MEETING(12.30-1.30) ORAL PATHOLOGY)	27	28
29 KAIZEN SUBMISSION	30 MANAGEMENT REVIEW BOARD MEETING	31	1	2	3	4

Annexure III

Student Feedback for faculty –Analysis report of the Academic year 2015-16

Term I:

S. No	Departments	Time sense	Subject command	Teaching aid	Helping attitude	Laboratory interaction	Clinical teaching	Class control	Averag
1	Oral medicine	87	87	90	90	89	88	90	89
2	Oral surgery	92	93	90	90	90	93	92	91
3	Prosthodontics	83	84	84	86	84	85	87	85
4	Orthodontics	86	92	92	89	89	88	88	89
5	Conservative dentistry	86	86	86	84	86	85	86	86
6	Pedodontics	90	85	87	88	85	85	85	86
7	Public health Dentistry	81	84	84	82	84	84	83	83
8	Oral pathology	85	88	88	87	87	-	88	87
9	Periodontics	85	90	86	85	85	86	87	86

Term II

S.No	Departments	Time sense	Subject command	Teaching aid	Helping attitude	Laboratory interaction	Clinical teaching	Class control	Averag
1	Oral medicine	90	85	85	90	90	85	85	87
2	Oral surgery	87	88	90	91	87	88	91	89
3	Prosthodontics	85	85	85	87	85	85	88	86
4	Orthodontics	85	91	90	91	90	90	88	89
5	Conservative dentistry	86	86	87	86	84	89	89	87

6	Pedodontics	88	85	88	87	84	86	84	86
7	Public health Dentistry	82	86	84	82	87	85	83	84
8	Oral pathology	88	90	87	89	88	-	89	89
9	Periodontics	87	90	87	87	86	88	88	88

Term III

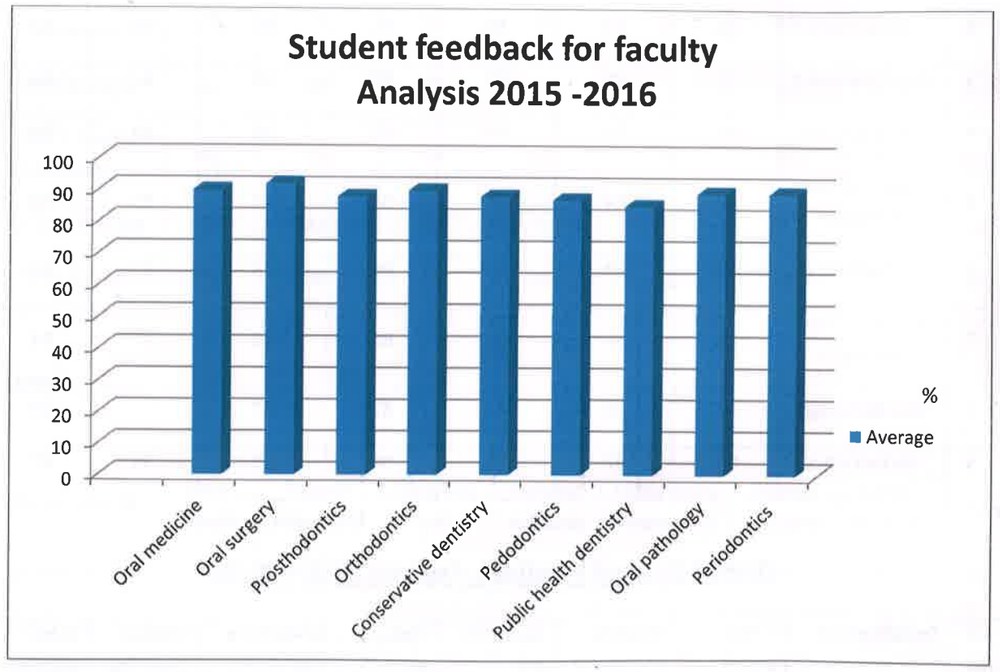
S. No	Departments	Time sense	Subject command	Teaching aid	Helping attitude	Laboratory interaction	Clinical teaching	Class control	Average
1	Oral medicine	90	88	90	92	86	86	88	89
2	Oral surgery	88	91	86	90	94	94	92	91
3	Prosthodontics	89	88	87	87	88	86	88	88
4	Orthodontics	85	91	90	86	90	89	90	89
5	Conservative dentistry	87	84	87	88	85	85	90	87
6	Pedodontics	87	84	87	85	85	87	85	86
7	Public health Dentistry	83	86	85	83	86	85	84	85
8	Oral pathology	86	89	87	87	87	-	88	87
9	Periodontics	88	92	88	90	87	90	87	89

Overall Student Feedback Analysis 2015 – 2016:

S. No	Departments	Time sense	Subject command	Teaching aid	Helping attitude	Laboratory interaction	Clinical teaching	Class control	Average
1	Oral medicine	90	87	90	92	90	88	90	90
2	Oral surgery	92	93	90	91	94	94	92	92
3	Prosthodontics	89	88	87	87	88	86	88	88

4	Orthodontics	86	92	92	91	90	90	90	90
5	Conservative dentistry	87	86	87	88	86	89	90	
6	Pedodontics	90	85	88	88	85	87	85	87
7	Public health Dentistry	83	86	85	83	87	85	84	85
8	Oral pathology	88	90	88	89	88	-	88	89
9	Periodontics	88	92	88	90	87	90	88	89

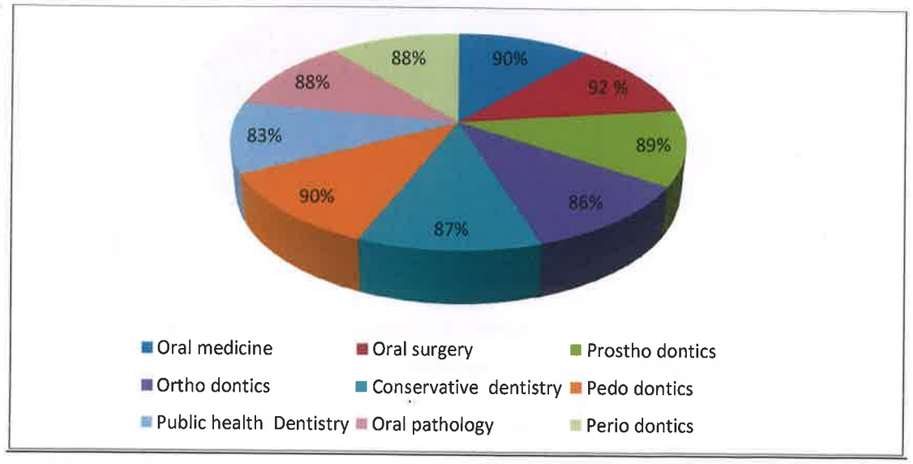
Overall Student Feedback for faculty- Analysis 2015 – 2016



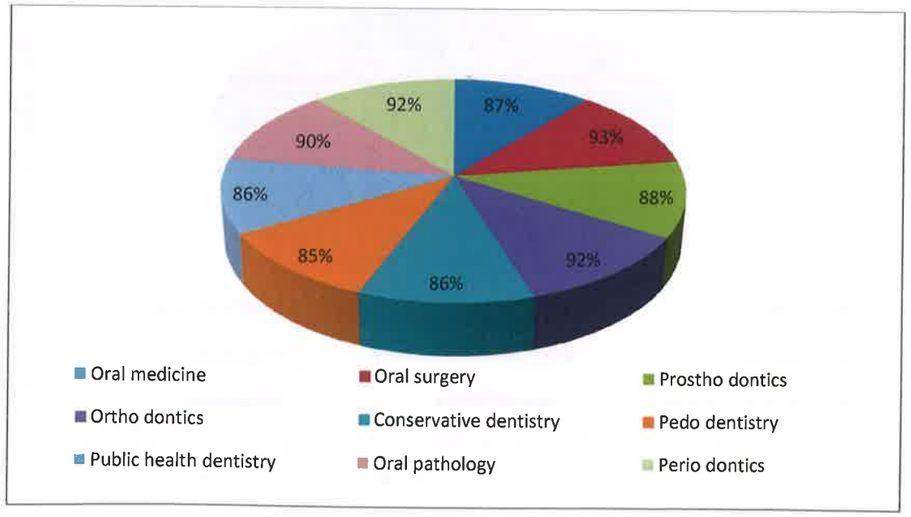
Specific Parameters on student's feedback for faculty

Analysis of the Academic year (2015-2016)

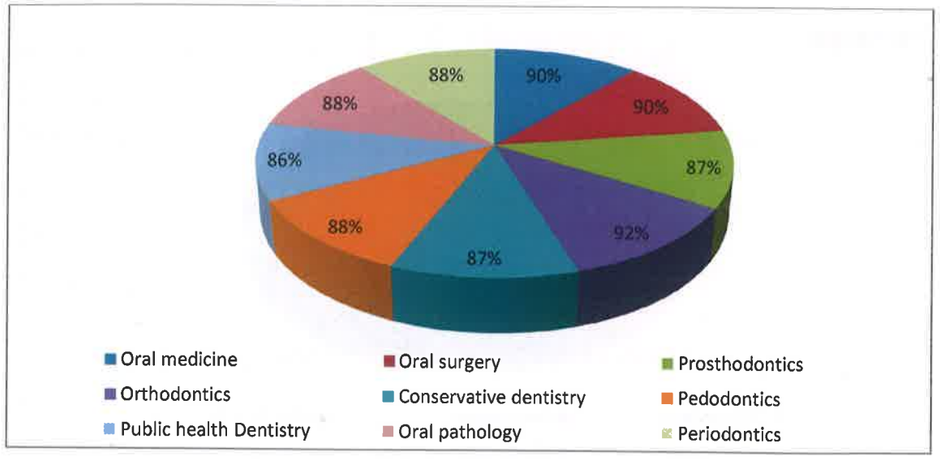
TIME SENSE



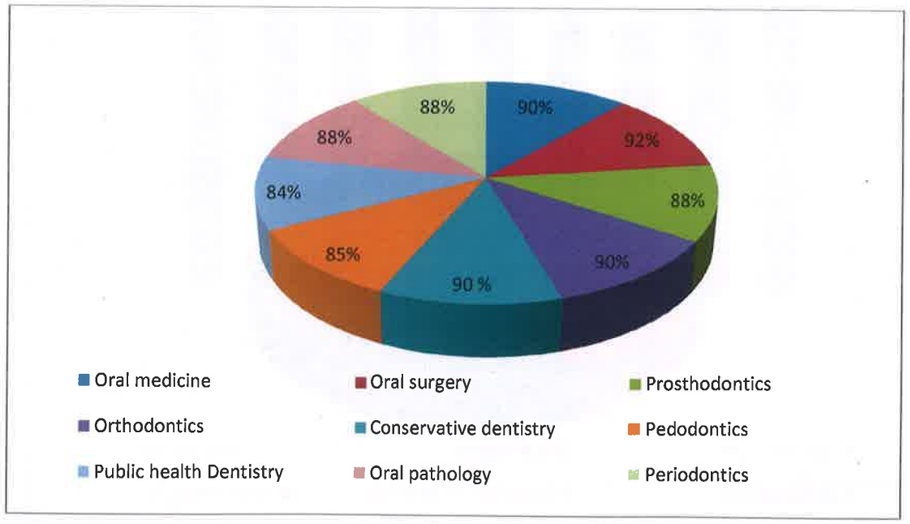
SUBJECT COMMAND



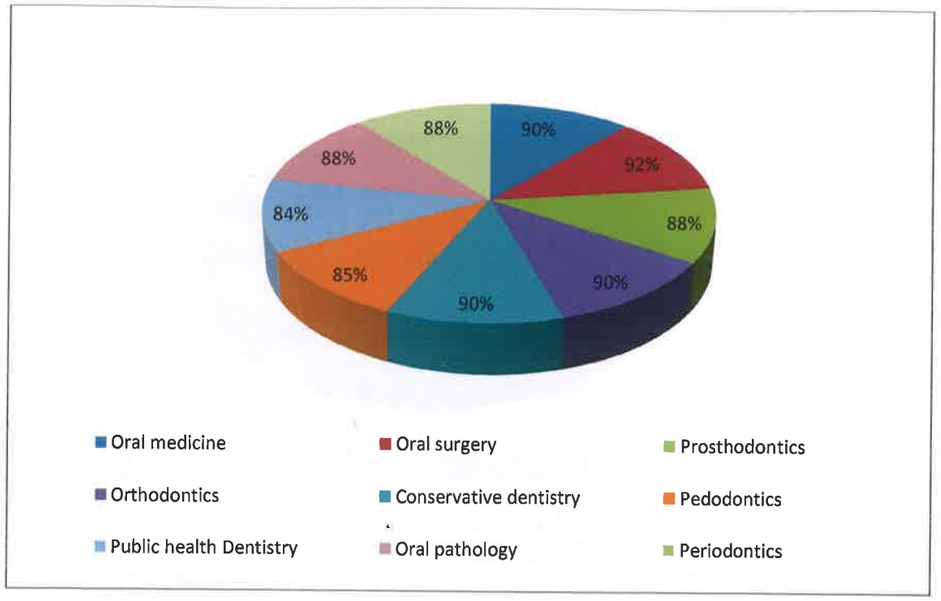
USES OF TEACHING METHOD AND TEACHING AID



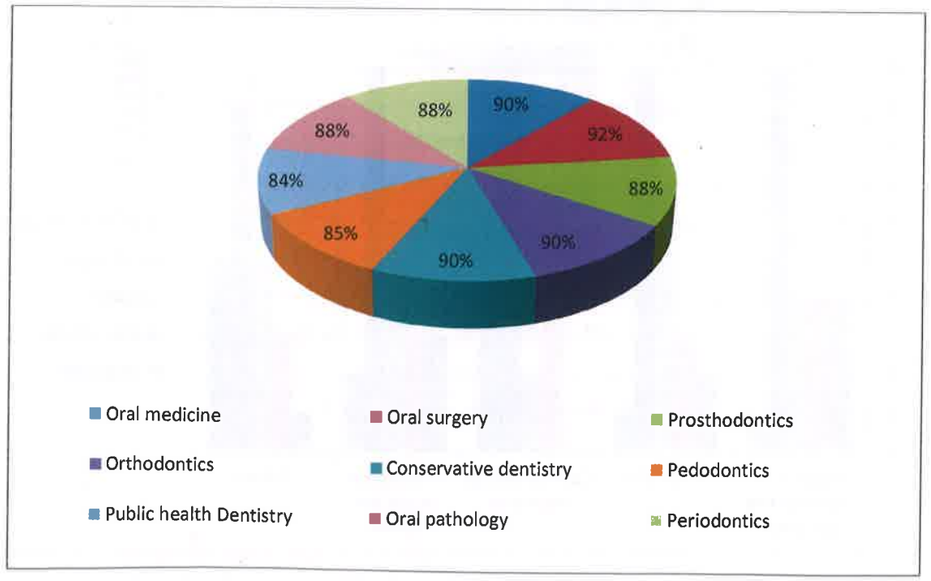
HELPING ATTITUDE



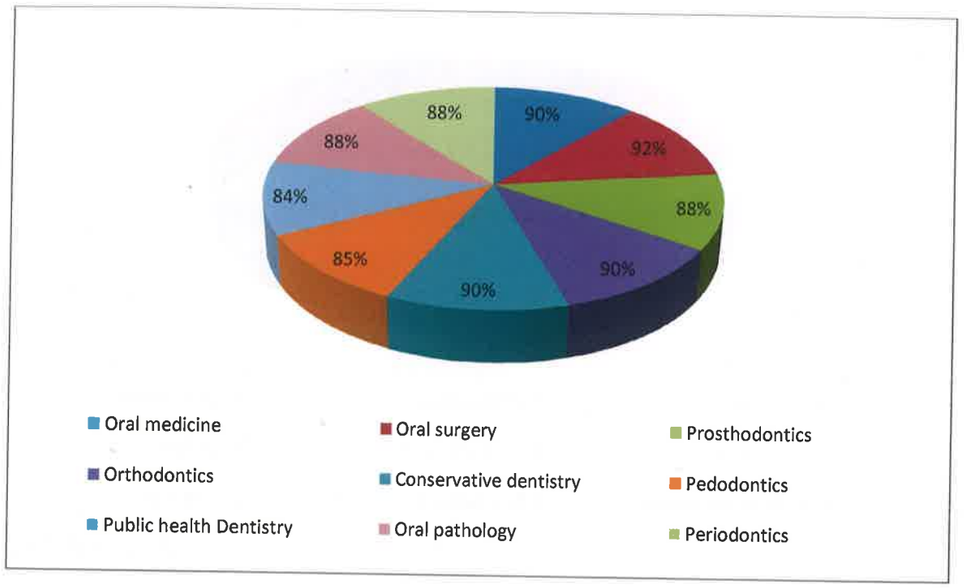
LABORATORY INTERACTION



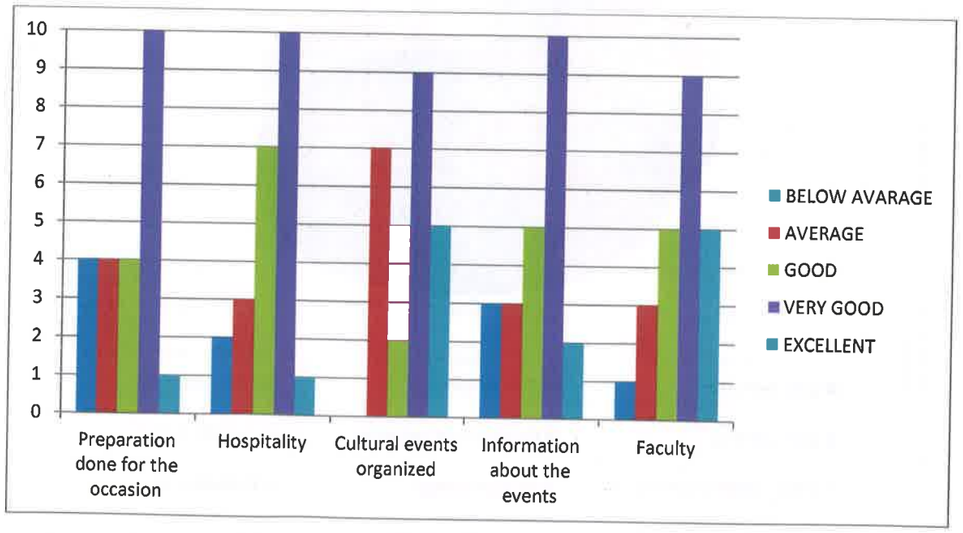
CLINICAL TEACHING



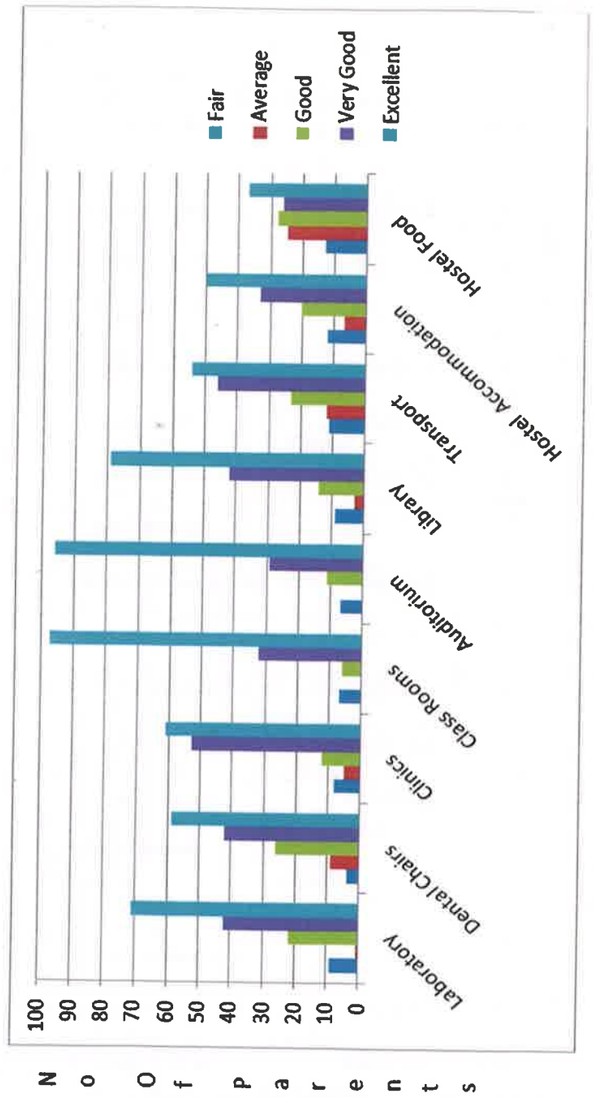
CLASS ROOM CONTROL



ALUMINI MEET – 2016 –FEEDBACK ANALYSIS



PARENTS TEACHER MEETS – 2016 –FEEDBACK ANALYSIS



Annexure: IV Extension Activities

CAMP DETAILS from September 2015 to July 2016

Month	S. No	Date	Camp venue	No. of Screened patients	No. of Treated Patients
SEPT 2015	1.	03/09/15	Vilvarayanallur	104	0
	2.	05/09/15	Morapakkam	15	0
	3.	11/09/15	Vennangupattu	429	16
	4.	12/09/15	Melneli	18	0
	5.	19/09/15	Nolambur	31	0
	6.	26/09/15	K-vellore (kalavai)	28	0
			Grand Total	**625**	**16**
OCT 2015	1.	10/10/15	Alacheri(kalavai)	27	0
	2.	16/10/15	Uthiramerur	640	69
	3.	17/10/15	Kadamalaiputhur	**23**	**0**
	4.	24/10/15	Kalavai	**23**	**0**
	5.	31/10/15	Gudalur	**31**	**0**
			Grand Total	**744**	**69**
NOV 2015	1.	5/11/15	Kalavai	112	0
	2.	6/11/15	Pangalathur(AC)	265	59
	3.	7/11/15	Periyakuppam(Kalavai)	21	0
	4.	12/11/15	Velliyambakkam	67	0
	5.	14/11/15	Semmundi	28	0
	6.	20/11/15	Athiyur	17	0
	7.	21/11/15	Mogalvadi	27	0
	8.	23/11/15	Sendivakkam	26	0
	9.	24/11/15	Pathiri	25	0

	10.	25/11/15	Oodathur	18	0
	11.	26/11/15	Ellapakkam	94	0
	12.	27/11/15	Thandalam	45	0
	13.	28/11/15	Kattukaranai	16	0
	14.	30/11/15	Govt.Middle School (Sothupakkam)(AC)	119	0
	15	30/11/15	L.Endathur	21	0
Total				901	59

JANUARY 16	1	02-01-16	Perukaranai	31	nil
	2	09-01-16	Kalavai	39	Nil
	3	20-01-16	G.B Grand Total. Public school	466	Nil
	4	21-01-16	G.B. public school	296	nil
	5	23-01-16	Kalavai (K vellur)	24	Nil
	6	28-01-16	Madhuranthagam high school	100	Nil
	7	30-01-16	Melthuzhi	40	nil
			Grand Total	**996**	**nil**
FEBUARY 16	1	04-02-16	Kalavai	83	nil
	2	06-02-16	Agaram	90	nil
	3	11-02-16	Kalavai	45	nil
	4	13-02-16	Parukkal	13	04
	5	19-02-16	Thonnadu	31	01
	6	24-02-16	Podhur	28	07
	7	27-02-16	Minal chitamor	21	06
			Grand Total	**311**	**18**

MARCH16	1	04-03-16	Chennai athivakkam	44	nil
	2	12-03-16	Kavanur puducherry	20	07
	3	19-03-16	Vellaputhur	23	06
	4	26-03-16	T.Puthur (Kalavai)	18	nil
			Grand Total	**105**	**13**
APRIL 16	1	02-04-16	Oonambakkam	21	04
	2	09-04-16	Vellambi (Kalavai)	27	nil
	3	12-04-16	Madhuranthakam	181	nil
	4	16-04-16	Papanallur	22	06
	5	30-04-16	Karikanthangal (Kalavai)	31	nil
			Grand Total	**282**	**23**
MAY 16	1.	07-05-16	Kalavai	38	0
	2.	21-05-16	puthur	27	05
	3.	28-05-16	kozhiyalam	30	15
			Grand Total	**95**	**20**
JUNE 16	1	02-06-16	Sempoondi	32	13
	2	04-06-16	Madhur	30	07
	3	08-06-16	Thitallam	29	nil
	4	09-06-16	Indhalur	148	nil
	5	10-06-16	Perumberkandigai	21	nil
	6	11-06-16	Perumbakkam	35	Nil
	7	16-06-16	Kalavai	70	nil
	8	18-06-16	Kalavai	32	Nil
	9	22-06-16	Nedungal	29	nil
	10	23-06-16	Elappakam	82	12
	11	25-06-16	Sozhannur	27	09

	12	30-06-16	Veliyampakkam	68	Nil
			Grand Total	**603**	**41**
JULY 16	1	02-07-16	Karasangal	29	Nil
	2	09-07-16	Thandalam	21	Nil
	3	14-07-16	Kiliya nagar	40	Nil
	4	14-07-16	L-Endathur	236	Nil
	5	15-07-16	Kattukaranai	92	NIl
	6	16-07-16	Poroungal	32	Nil
			Grand Total	**450**	**Nil**

Total no of camps conducted: 70

Total no of patients screened: 5112

Total no of patients treated: 259

School Dental Camps (Sep 2015- July 2016)

S.No	Month	School Name	Screening	Treatment
1	October 2015	Government primary school - Pakkam	167	167
2	February 2016	Government middle school - Sothupakkam	185	185
3		Public union middle school - Sendivakkam	32	32
4		K.C. Primary school - Sendivakkam	72	72
5	March2016	Public Union Primary School - Acharapakkam	104	104
6		Public school – Melmaruvathur	13	13
7	April 2016	Public Union Primary school - Pallipettai	44	44

MARCH16	1	04-03-16	Chennai athivakkam	44	nil
	2	12-03-16	Kavanur puducherry	20	07
	3	19-03-16	Vellaputhur	23	06
	4	26-03-16	T.Puthur (Kalavai)	18	nil
			Grand Total	**105**	**13**
APRIL 16	1	02-04-16	Oonambakkam	21	04
	2	09-04-16	Vellambi (Kalavai)	27	nil
	3	12-04-16	Madhuranthakam	181	nil
	4	16-04-16	Papanallur	22	06
	5	30-04-16	Karikanthangal (Kalavai)	31	nil
			Grand Total	**282**	**23**
MAY 16	1.	07-05-16	Kalavai	38	0
	2.	21-05-16	puthur	27	05
	3.	28-05-16	kozhiyalam	30	15
			Grand Total	**95**	**20**
JUNE 16	1	02-06-16	Sempoondi	32	13
	2	04-06-16	Madhur	30	07
	3	08-06-16	Thitallam	29	nil
	4	09-06-16	Indhalur	148	nil
	5	10-06-16	Perumberkandigai	21	nil
	6	11-06-16	Perumbakkam	35	Nil
	7	16-06-16	Kalavai	70	nil
	8	18-06-16	Kalavai	32	Nil
	9	22-06-16	Nedungal	29	nil
	10	23-06-16	Elappakam	82	12
	11	25-06-16	Sozhannur	27	09

	12	30-06-16	Veliyampakkam	68	Nil
			Grand Total	**603**	**41**
JULY 16	1	02-07-16	Karasangal	29	Nil
	2	09-07-16	Thandalam	21	Nil
	3	14-07-16	Kiliya nagar	40	Nil
	4	14-07-16	L-Endathur	236	Nil
	5	15-07-16	Kattukaranai	92	NIl
	6	16-07-16	Poroungal	32	Nil
			Grand Total	**450**	**Nil**

Total no of camps conducted: 70

Total no of patients screened: 5112

Total no of patients treated: 259

School Dental Camps (Sep 2015- July 2016)

S.No	Month	School Name	Screening	Treatment
1	October 2015	Government primary school - Pakkam	167	167
2	February 2016	Government middle school - Sothupakkam	185	185
3		Public union middle school - Sendivakkam	32	32
4		K.C. Primary school - Sendivakkam	72	72
5	March2016	Public Union Primary School - Acharapakkam	104	104
6		Public school – Melmaruvathur	13	13
7	April 2016	Public Union Primary school - Pallipettai	44	44

8		Public union primary school - Poraiyur	50	50
9	June 2016	Public union primary school – Pasuvankaranai	12	12
10		Public union primary school –L-Endathur	38	38
11		Public union primary school – Ramapuram	56	56
12		Public union primary school –Kiliya nagar	73	73
13	July 2016	Public union primary school – Athivakkam	37	37
14		Public union primary school –Madhur	44	44

Total no of school camps conducted: 14

Total no of patients screened : 927

Total no of patients treated : 927

Peripheral centre census - Sep 2015 To July 2016

Month	Madhuranthagam		Venmalagaram	
	No of cases Screened	No of cases treated	No of cases Screened	No of cases treated
Sep 2015	256	170	257	163
Oct 2015	295	215	284	200
Nov 2015	239	163	230	184
Dec 2015	284	215	264	199
Jan 2016	260	186	260	189
Feb 2016	325	210	334	239
Mar 2016	362	195	349	211
April 2016	310	175	296	207
May 2016	298	157	299	203
June 2016	316	220	330	221
Total	2945	1906	2903	2016

Camps at adopted villages

Villages Adopted: 10

S.No	Village name
1	Ramapuram
2	Nadukuppam
3	Porparankaranai
4	Kottakayapakkam
5	Padhiri
6	Madur

7	Mogalvadi
8	Kattukaranai
9	Semmundi
10	Ellapakkam

S.NO	DATE	VENUE	NO. OF PATIENTS SCREENED	NO. OF PATIENTS TREATED
1	29.05.15	Madur	247	44
2	05.06.15	Mogalvadi	280	41
3	12.06.15	Kattukaranai	495	0
4	19.06.15	Semmundi	467	54
5	26.06.15	Ellapakkam	806	60

IMPORTANT DAYS:

S.NO	Date	Day	Program conducted	No of participants	No. of participants benefitted
1	1st August, 2015	Oral Hygiene day	Oral Hygiene awareness instructions was given to out patients at APDC&H	All CRRIs	App. 200
2	7th November,2015	National Tooth Brushing day	Free Dental Kit were distributed to the patients to create awareness about importance of brushing	All CRRIs	App. 150
3	13th Feb, 2016	Oral and maxillofacial Surgeon's day	Presentation on "Prevention Oral Cancer and Road traffic accidents" and Scope of OMFS pamphlets	4 PGs from the OMFS department	All Students of APDCH and Patients were distributed with pamplet

4	6th March, 2016	Dentists day	Conducted awareness skit to the patients at the out patients department of APDC&H	15 CRRI students	App. 150
5	12/4/2016	Oral cancer screening camp	Oral cancer screening camp was organized at Madhuranthagam	10	182
6	7th April, 2016	World Health Day	Hepatitis B vaccination program was organized for all teaching and non teaching staffs and students of APDC&H on 4th April	-	272
7	31st May 2016	No Tobacco Day	Rally conducted from college premises to the Melmaruvathur Bus stand	100	App. 500

NSS activity for the academic year 2015 – 2016

Camps:

1. Oral hygiene awareness camp at Uthiramerur – 116/10/2015
2. Oral hygiene awareness camp at Pangalathur – 06/11/2015
3. Oral cancer screening camp at Madhuranthagam – 12/04/2016

Other activities:

1. Fund collection for "The Indian Association for the Blind" for White cane day celebration. – 06/12/2016

	Keerthana.A Kavinayah Poorani		**1st place**
	Muralidharan SaachinAmrith Pandi		**3rd place**
3rd year(2013)	Archana.P Vaishali Yamini		**1st place**
	Harish Kumar Karthiban Prakash		**1st place**
2nd year(2014)	Hari Priya Sakthi Silamparasan		**1st place**
CRRI(2011)	EsakkiVelamurugan.M Hemalatha.R Kanmani.S	**Dentalink**	**2nd place**
	R.Dharshan Ram AR.Arthi	**Minute to win**	**2nd place**

Year of study & Batch	Name of the student	Name of the event -sports	Achievement
4th year(2012)	V.Pavithran	**100mts**	**1st place**
1st year(2015)	Aruna Shree		**2nd place**
4th year(2012)	V.Pavithran	**200mts**	**2nd place**
1st year(2015)	Aruna Shree Salini	**Relay**	**3rd place**

	Sindhuja		
3rd year(2013)	Maheswari		
4th year(2012)	V.Soniya	**Javelin throw**	**3rd place**
Staff	Dr.A.DeviBds	**Carrom**	**Runners**
4th year(2012)	Mahalakshmi		
3rd year(2013)	Maheswari	**Table tennis**	**Runners**
1st year(2015)	Anusha		
CRRI(2011)	S.Anushya	**Chess**	**Winner**
		Khokho	**Winners**

Year of study & Batch	Name of the student	Name of the event- cultural	Achievement
4th year(2012)	Rajashree	**Pencil sketching**	**1st place**
CRRI(2011)	M.S.Deepika T.Priyanka	**Quilling**	**2nd place**
4th year(2012)	A.Udhayan Chandnee Shri SakthiGnanavel M.Muralidharan Dineshu Kumar	**Photography**	**2nd place**
1st year(2015)	Nattiya	**Classical dance**	**3rd place**
CRRI(2011)	P.Devi	**Nail art**	**2nd place**
4th year(2012)	Rini		
CRRI(2011)	Jayashree M.R.Pandeeswaran	**Soap carving**	**2nd place**
4th year(2012)	DeepikaKayalvizhi		

EVENT: MIDAS 2016 (Scientific session) **DATE: (March 29th &30th)**

VENUE: Chettinad Dental College.

Year of study & Batch	Name of the student	Name of the event	Achievement
CRRI(2011)	R.Hemalatha S.Kanmani EssakiVelamurugan S.Anushya	**Quiz**	**2nd place**
4thyear(2012)	Sangatamil SakthiGnanavel Mularitharan ArunVignesh	**Table clinic**	**1st place**
CRRI(2011)	C.V.Akshayaa	**Paper presentation**	**2nd place**
	R.Dharshan Ram		**3rd place**
4thyear(2012)	ArunVignesh		**3rd place**
3rd year(2013)	Vaishali		**2nd place**
1styear(2015)	R.Phranav		**2nd place**
CRRI(2011)	R.Hemalatha S.Kanmani	**Poster presentation**	**1st place**
	C.V.Aananya		**2nd place**
4thyear(2012)	Sasikala Sarithra		**3rd place**
3rd year(2013)	Deeparanjani Dharani Meghala		**3rd place**
	Vishnu.P Harish Kumar Karthiban		**3rd place**

	Vaishali Yamini Archana.P		**3rd place**
	Maniyammai SathyaPriya K.Priyanga Elakkiya		**1st place**
2ndyear(2014)	Tamilnila Anjana RethinaBharathi Suganya		**1st place**
	Madhuvandhi Naveen kumar MariyamFallela A.D.Balaji		**2nd place**

EVENT: MIDAS 2016(Sports session) **DATE: (April 5th& 6th)**

VENUE: SRM Dental college,Kattankulathur.

Year of study & Batch	Name of the student	Name of the Event	Achievement
4thyear(2012)	V.Pavithran	**100mts**	**1st place**
4thyear(2012)	V.Pavithran	**200 mts**	**1st place**
CRRI(2011)	DuraiAmiltharasan	**Relay**	**3rd place**
4thyear(2012)	V.Pavithran		
	Prithivirajan		
2ndyear(2014)	Kirubashankar		
3rd year(2013)	R.Maheswari	**800mts**	**3rd place**
3rd year(2013)	R.Maheswari	**1500mts**	**2nd place**

2nd year(2014)	Poovarasan		
4th year(2012)	V.Pavithran	**Longjump**	**1st place**
2nd year(2014)	Kirubashankar	**Triple jump**	**3rd place**
		Kho kho	**Winners**
		Cricket	**2nd runner up**
		Volleyball (women)	**2nd runner up**
		Marchpast	**1st runner up**
4th year(2012)	V.Pavithran		**Individual champhionship**

EVENT: MIDAS 2016(Culturals session) **DATE: (APRIL 9TH&10TH)**

VENUE: Saveetha Dental College.

Year of study & Batch	Name of the student	Event praticipated	Achievement
CRRI(2011)	T.Cirusti	**Face painting**	**1st place**
2nd year(2014)	Logitha		
	Tamilarasi		
CRRI(2011)	M.S.Deepika	**Nail art**	**3rd place**
	T.Priyanka		
1st year(2015)	T.Sandhya	**Footloose**	**2nd place**
	Salini		
CRRI(2011)	S.Vinothini	**Cooking without fire**	**3rd place**
	K.R.Sheema		
	G.Priyanka		
	R.Shanmugapriya		

EVENT: SANGAMAM **DATE- (April 28th, 29th& 30th2016)**

VENUE: Karpaga Vinayaga Institute Of Dental Sciences.

Year of study & Batch	Name of the student	Name of the Event -sports	Achievement
4th year(2012)	V.Pavithran	**100mts**	**1st place**
1st year(2015)	Arunashree		**1st place**
1st year(2015)	Arunashree	**200mts**	**1st place**
4th year(2012)	Ramya		**3rd place**
4th year(2012)	V.Pavithran	**Long jump**	**2nd place**
		Relay(boys)	**3rd place**
		Relay (girls)	**1st place**
		Kho kho	**Winners**
		Volley ball(boys)	**Winners**

Annexure: VII
Best Practice

Best practice i:

1. Title of Practice: campus ERP (E-SAKTHI)

Objectives of the practice:

1. To improve productivity
2. To establish accountability at all levels
3. To implement technology, research, innovation and mentoring at various levels
4. To save time by encouraging self- services
5. To disseminate available information to all stake holders
6. To communicate more effectively
7. To felicitate a single window for all key stalk holders.

ICT strategy & deployment: main features include student login, alumni access, ERP access, blogs, ISO, NAAC and related information, etc. to communicate and gather information using technology through:

1. Website- establish gateway to global citizens, including students, parents, associates, governing bodies and global institutes
2. Interactive website with information powerhouse with interactive capability
3. ERP- technology assessment/up-gradation and improvement, plan to implement tabs
4. Wi-Fi; to enable students/staff to have continuous access to information 24*7/365 days

Verification and validation: multi-stage verification and validation was adopted to bring in all factual data and the same was uploaded to have it in a centralized database. APDCH is committees to enable all stakeholders to access all available data 24*7/365 days. Selection right consultants / partners: we have identified and associated with consulting companies through MoUs, LoIs etc. in order to strategize and implement ICT. They Include:

- Information technology space- hardware/ software/ networks/ internet capabilities
- Skill building- dental/ technical/ soft skill/ leadership skills/ entrepreneurial skills
- NAAC and ISO

Training And Skill Building: several initiatives have been taken to bring in awareness as well as the right set of skilled personnel on board in order to accomplish the said goals:

- Use of technology in education
- Importance of information
- ERP – its usage at enterprise level and its benefits
- Faculty development program
- Technology enabled learning.

Key benefits:

- Creating information rich learning environment
- Technology enabled learning

- Digitalization of most of the processes
- Students/ parents/ employees self service will help to eliminate the non-value adding activities
- Improving the speed of flow of information at all levels
- Enable the system for various analysis
- Involving all shareholders to bring in the best value to EDUCATION & to the SOCIETY

Best practices ii:

Title: Implementation of TQM practices

Objective:

To implement TQM practices such as circle meeting, 5S housekeeping and Kaizen as continuous improvement in our Institution

The context:

Total Quality Management (TQM) practice is an approach of implementation which focuses on quality along with the participation of everyone (including Faculties, nonteaching staff) in the organization. The implementation strategies include planning, mobilization, capacity building, monitoring and evaluation. The TQM implementation approach focuses more on performance than on promises.

Institutionalization of best practices:

Institutionalization is the process of making the best practices an integral part of the institutional working. Firstly, these 3 TQM practices such as circle meeting, 5S and kaizen are our institution-specific. Secondly, these TQM practices seem to require extra effort for its success.

1.Circle meeting- The circle meeting concept boosted a positive attitude and creates a tension-free atmosphere, which each individual faculty likes, understands, and co-operates with other in the decision making processes of the services offered in our Institution.

IQAC Conduct circle meetings for 15 minutes every day with the Principal, IQAC member secretary , all academic department HODs'and nonacademic department Mangers to identify, analyze and solve work-related problems and present their solutions to management in order to improve the performance of the Institution, and motivate and enrich the work of the faculty. IQAC records the minutes of the circle meeting everyday in a structured format.

2.5S housekeeping - The 5-S practice is a technique used to establish and maintain quality environment in an organisation. The name stands for five Japanese words: Seiri, Seiton, Seiso, Seiketsu and Shitsuke *Seiri* is sorting through the contents of the workplace and removing unnecessary items. This is an action to identify and eliminate all unnecessary items from the workplace. *Seiton* is putting the necessary items in their place and providing easy access. This is an action to put every necessary item in good order, and focuses on efficient and effective storage methods. *Seiso* involves cleaning everything, keeping it clean daily, and using cleaning to inspect the workplace and equipment for defects. This is an action to clean the workplace daily. *Seiketsu* involves creating visual controls and guidelines for keeping the workplace organized, orderly and clean. This is a condition where a high standard of good housekeeping is maintained. *Shitsuke* involves training and discipline to ensure that everyone follows

the 5S standards. This is a condition where all members practice the first four S's spontaneously and willingly as a way of life. Accordingly, it becomes the culture in the organization.

IQAC conducts monthly 5S audit to monitor the TQM Practices and documents the data separately. A team of 5 members including Principal, IQAC member secretary, 2 Administrative office, and Nursing matron inspects all department of the Institution (Academic and non-academic). Detailed scoring done separately for each department with overall observations, capturing photographs before and after the implementation and assess the difference and the report is reviewed by the management. The main benefits of implementing 5S are the productivity of the Institution improves together with the quality of services. IQAC have introduced annual 5S awards where efforts of each department are recognized and rewarded. It involves identifying benchmarks of excellent practices and instilling a sense of ownership of the process

3. Kaizen - Kaizen means "continuous improvement of processes and functions of an Institution through change". All faculties irrespective of his/her designation or level in the hierarchy need to contribute by incorporating small improvements and changes in the system. IQAC collects every month report from all the faculties in a structured format. The best kaizen are analyzed by the IQAC coordinator along with the management. The best kaizen are also rewarded once in 3 months in circle meeting by the correspondent.

Evidence of success:

Change for the better, TQM practices will facilitate a heightened level of clarity and focus in institutional functioning towards quality enhancement and assist internalization of the quality culture. Hence these 3 TQM practices implemented in our Institution contribute to the enhancement and integration among the faculties and also provide a sound basis for decision-making to improve institutional functioning.

Challenges encountered:

Participation by all faculties in the implementation of TQM practices is critical in gaining high-level commitment to the Institution's quality culture.

Conclusion:

Quality upgradation is not a onetime phenomenon. Quest for excellence is a continuous and perennial pursuit. IQAC plays a vital role to internalize and institutionalize quality benchmarking. The TQM practices act as triggering agent of 'Quality Culture' among the Institution, as well as enhancing the awareness of Institutional Quality Assurance with all stakeholders.