

INTRODUCTION TO COMMUNICATION SKILLS

Communication is giving, receiving or exchanging ideas, data, information, signals or messages through appropriate media, enabling individuals or groups to persuade, to seek information, to give information or to express emotions.

- There are eight essential elements in the communication process: source, message, channel, receiver, feedback, environment, context, and interference.
- Recognize the importance of communication in communities of practice at university
- Confidently engage in constructive and critical dialogue with respect and professionalism.



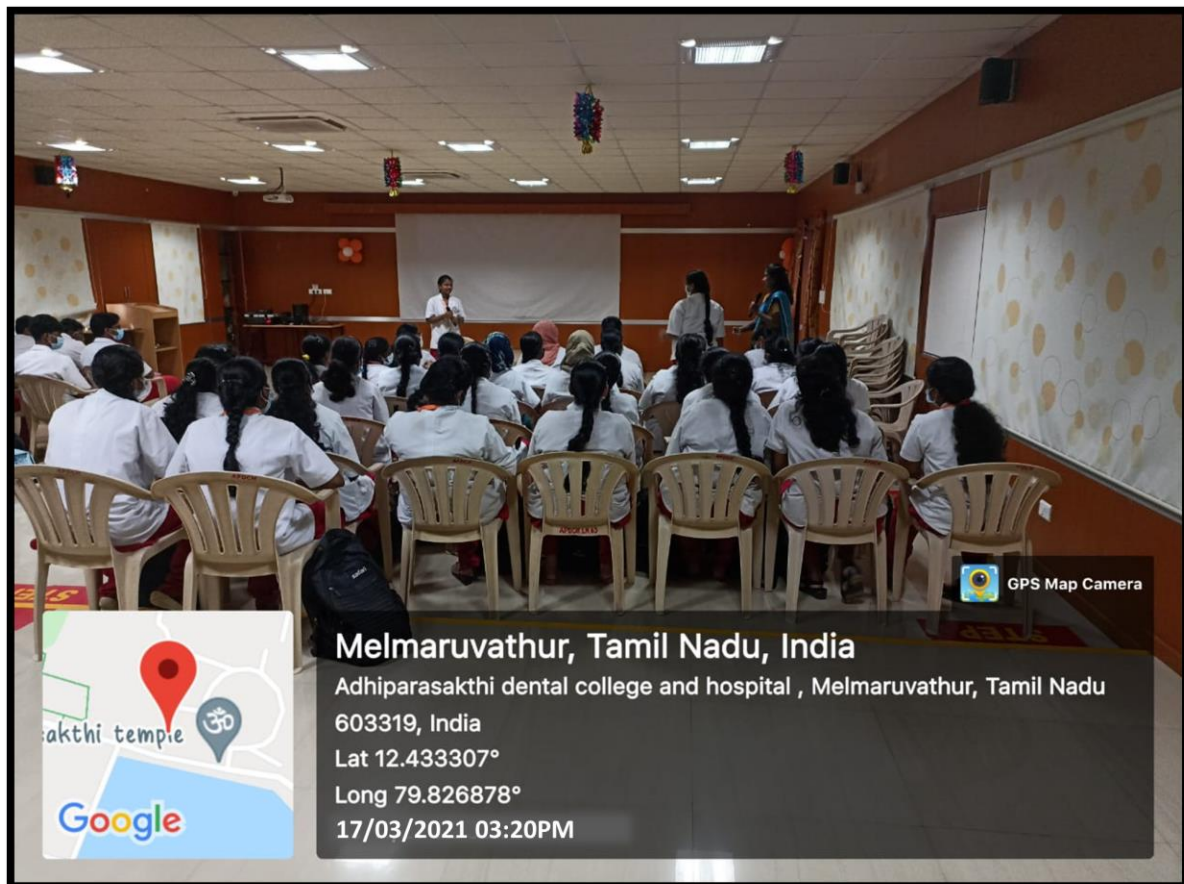


INTERPERSONAL COMMUNICATION

Communication Skills Development is an invaluable tool to make a career outstanding. Hence the various aspects of self expression for successful communication were discussed with the students.

Interpersonal communication is a key life skill and can be used by our students to:

- Give and collect information.
- Form contacts and maintain relationships.
- Express personal needs and understand the needs of others.
- Make decisions and solve problems.



SPEAKING FLUENT ENGLISH

Speaker was Ms. Yamini. She is an eminent communication skill trainer with lot of experience in this field. She is engaged in taking english classes and training programs in various colleges at national level. She has conducted trainings on various topics to students across the state.

The highlights of her session are as follows:

The ability to speak confidently and fluently is something which students will develop during their time at school and college, and something that will help them throughout their life.

Students will learn English speaking skills as well as speaking skills in other languages also. Learning how to develop English speaking skills is so important for all students on various fields. It's one of the most important parts of language learning as speaking is how we tend to communicate in everyday life.

Speaking skill – national curriculum

- Listen and respond to teachers and classmates
- Build their vocabulary
- Use spoken language to explanations and describe
- Understand formal and informal speech
- Listen and understand different points of view



Vernacular language

Communication skills training is about learning how to express ideas in a clear, convincing, and inspiring manner. It is also about improving the ability to understand others more fully and to quickly resolve any conflicts that may exist. The proper usage of language when communicating with other people including proper communication with patients. Students were benefitted highly with this training.



Managing difficult conversations

Communication skills are those skills which are needed to speak and write properly. A person who is able to speak appropriately whilst maintaining eye contact with the audience, uses varied vocabulary and articulate speech to suit the need of the audience is generally said to be an effective speaker.

Similarly, an effective writer should be able to use written words in various styles and techniques to communicate his/her message and ideas to the readers. One should have the ability to listen carefully and write and speak clearly in any situation. Therefore good reading, writing, speaking and listening skills are essential for effective communication. The program was very useful and informative to all the students . Feedback was received and analysed.

