



# **ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL**

Recognised by Dental Council of India

Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

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## **INSTITUTIONAL BOARD OF STUDIES**



# ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

**ACADEMIC YEAR 2019-20**



# ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

Recognised by Dental Council of India  
Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

Ref: CIR/APDCH/IBS/04(2)-2019

07.05.2019

## INSTITUTIONAL BOARD OF STUDIES

### Circular

The annual meeting of the institutional board of studies (IBS) for dental departments will be held on 13.05.2019 (Monday) in the conference hall, I floor, administrative block from 1.30pm to 2.30 pm.

The following agenda will be discussed:

1. Planning of academic schedule, master timetable for AY 2019-20
2. Planning of MDS Timetable AY 2019-20
3. Planning of CDE & training program AY 2019-20
4. Extension activities for the AY 2019-20
5. Research activities for AY 2019-20
6. Curriculum & examination reforms
7. To conduct PG module exam
8. Change in lecture hours for effective utilization of smart board classes for I & II BDS
9. To consider changing III BDS. PHD Lecture hour to dental OPD as requested by PHD department
10. To consider dividing I BDS in to batches for oral histology & prosthodontics practicals as requested by oral pathology department
11. As general medicine & general surgery departments, MAPIMS could not attend the IBS meeting held on 15.04.19 they are requested to attend the IBS meeting held on 15.04.19 they are requested to attend the meeting on 13.05.19.
12. Planning of interdisciplinary course schedule to be discussed, AY 2019-20
13. Planning of interdepartmental course schedule to be discussed, AY 2019-20

Prof. Dr. S. Shamala Ravikumar, MDS  
Member Secretary  
**DR. S. SHAMALA, MDS**  
Reg No. TN/825 - Prof. & HOD  
Oral Pathology & Microbiology

Prof. Dr. S. Thillainayagam, MDS  
Chairperson, Principal  
**PRINCIPAL**  
Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.

Copy to:

- All Dental departments
- MAPIMS: Deam, Medical Superintendent (Hospital), General Medicine, General Surgery
- Principal
- IBS committee file
- IQAC
- Correspondent for information
- Transport Manager
- Hostel Manager



**PRINCIPAL**  
Prof. Dr. S. Karthiga Kannan, MDS.,

ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur - 603 319, 83  
Tamil Nadu  
Cheyyor Taluk, Chengalpattu District - 603 307, 1  
Tamil Nadu - 603 319

to be uploaded in IBS  
Date: 7.5.19  
**DR. V. SUDHAKAR, MDS**  
Reg No. TN/6538 - Prof. & HOD  
Orthodontics & Dentofacial Orthopedics  
Date: 7.5.19

contact@adiparasakthi.edu.in  
www.adiparasakthi.edu.in



MEETING ATTENDANCE SHEETMEETING : IBSDATE : 13-5-2019PLACE : MINI CONFERENCE HALLTIME : 1.30- 2.30PM

| SL.NO | NAME                      | DEPARTMENT                            | SIGNATURE          |
|-------|---------------------------|---------------------------------------|--------------------|
| 1     | PROF. DR. THILLAINAYAGAN  | PRINCIPAL / CHAIRPERSON               | <i>[Signature]</i> |
| 2     | PROF. DR. THILAGAVATHY    | VICE PRINCIPAL / HOD-ORAL MEDICINE    | <i>[Signature]</i> |
| 3     | PROF. DR. SHANILARAVIUMAR | MEMBER SECRETARY / HOD-COMM DENTISTRY | <i>[Signature]</i> |
| 4     | ASSOC. PR. DR. RAJESH.C.  | General Surgery                       | <i>[Signature]</i> |
| 5     | PROF. D. DURAISEY         | OMFS                                  | <i>[Signature]</i> |
| 6     | DR. N. SRINIVASAN         | ODS & ENDO.                           | <i>[Signature]</i> |
| 7     | DR. K. RAJESWARY          | PHD                                   | <i>[Signature]</i> |
| 8     | DR. R. RAMA               | ORHO                                  | <i>[Signature]</i> |
| 9     | PROF. DR. VASANTHAKUMARI  | PEDODONTICS - HOD                     | <i>[Signature]</i> |
| 10    | DR. T. RAJAKRISHNAN       | Periodontia                           | <i>[Signature]</i> |
| 11    | PROF. DR. VENKATESAN      | PROSTHODONTICS                        | <i>[Signature]</i> |
| 12    | DR. G. VAMPULA            | Member - IBS                          | <i>[Signature]</i> |
| 13    |                           |                                       |                    |
| 14    |                           |                                       |                    |
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| 24    |                           |                                       |                    |



*[Signature]*  
**PRINCIPAL**  
**Prof. Dr. S. Karthiga Kannan, MDS.**  
**ADHIPARASAKTHI**  
 DENTAL COLLEGE & HOSPITAL  
 Hospital Road, Melmaruvathur  
 Cheyyur Taluk, Chingleput District  
 Tamil Nadu - 603 319



## INSTITUTIONAL BOARD OF STUDIES

### Minutes of the Meeting held on 13.05.2019

The annual meeting of the Institutional Board of Studies (IBS) for dental departments was held on 13.05.2019 (Monday) in the Conference hall, I Floor, Administrative block from 01.30PM to 2.30PM. All the members were present. Faculty from General Surgery was also present.

The meeting began with the welcome address by the IBS member secretary Prof.Dr.Shamala Ravikumar. The Previous minutes of meeting was read.

The minutes of the meeting are as follows:

#### I. Changes to be implemented in Master Timetable for AY 2019-20:

##### • I MDS

- Biostatistics lecture to be included on Saturdays from 8.30am to 9.30 am
- Dental OPD on Saturdays to be marked as 9.30am to 1.00pm

##### • I BDS :

- Oral Histology lecture class from 11.30am- 12.30pm on fridays to be shifted to 9.30am to 10.30 am
- Thursday pre-clinical prosthodontics lab/ Pre-clinical Conservative lab from 10.30am to 12.30pm to be changed as pre-clinical prosthodontics lab/ Oral Histology lab
- Thursday Oral Histology lab from 1.30pm-3.00pm to be changed as Oral Histology Lab/ Pre-clinical Conservative lab
- Friday 9.30am to 11.30am Oral Histology lab to be changed as Oral Histology Lab/Dental Materials (Endo) Lab from 10.30am to 12.30 pm.
- Friday Dental Materials lab/Soft skill from 1.30pm-3.00pm to be changed as Oral Histology Lab/ Dental Materials (Prosthodontics) lab/Soft skill
- Extra one hour of Biochemistry lecture has been requested by the Biochemistry HOD.



*S. Karthiga Kannan*  
**PRINCIPAL**  
**Prof.Dr.S.Karthiga Kannan, MDS.,**  
**ADHIPARASAKTHI**  
DENTAL COLLEGE & HOSPITAL  
Huzantal Road, Melmarayathur  
Chennai-603 319, Tamil Nadu - 603 319

**PRINCIPAL**  
Adhiparasakthi Dental College & Hospital  
Melmarayathur - 603 319.  
www.adhiparasakthi.edu.in



• **III BDS:**

- Public health Dentistry lecture from 10.30am-11.30am to be changed as Oral Pathology lecture
- Monday Oral pathology lecture from 1.30pm-2.30pm to be changed as Oral Pathology Lecture/Lab

2. Planning of CDE & Training Program AY 2019-20

- To organise CDE / Training programmes by respective departments for the year 2019-20

3. Extension activities for the AY 2019-20

- Post Graduate students to attend Implant and Laser course during II MDS from 2019-20

4. Research Activities for AY 2019-20:

- All department HOD's were requested to encourage students to undertake more research projects

5. Curriculum & Examination reforms:

- No changes proposed

6. To conduct PG Module exam:

- To conduct model exam (Theory & Practicals) for University exam going Post graduate students in March 2020

7. I BDS students will be split in to two hatches as A & B to attend the practical hours as mentioned beneath for Oral Histology/ Pre-clinical Conservative dentistry/Pre-clinical Prosthodontics & Dental Materials,

| Day             | 10.30am – 12.30 pm                                     | 1.30pm – 3.00pm   |
|-----------------|--|---|
| <b>Thursday</b> | A- Preclinical Prosthodontics<br>B- Oral Histology Lab | A- Oral Histology Lab<br>B- Pre-clinical Conservative Lab |
| <b>Friday</b>   | A- Oral Histology Lab<br>B- Dental Materials-Endo      | A- Dental materials-Prostho<br>B- Oral Histology Lab      |



*S. Karthiga Kannan*

**PRINCIPAL**

**Prof. Dr. S. Karthiga Kannan, MDS.,**

**ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL**

Hospital Road, Melmaravathur  
Chengalpattu Taluk, Chengalpattu District  
Tamil Nadu - 603 319





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## 8. Miscellaneous

III BDS students reporting late to oral pathology lecture class after General surgery OPD  
Appropriate measures will be taken to ensure that the students attend the lecture class in time.

9. Suggestions was given to plan their schedule and implement their respective topics for Interdisciplinary and interdepartmental courses.

Prof. Dr. Shamala Ravikumar MDS  
Member Secretary

Dr. S. SHAMALA, MDS  
Reg No. TN/825 \* Prof. & HOD  
Oral Pathology & Microbiology  
Date: 19.05.2020 Time: .....

Prof. Dr. Thillainayagam MDS

Chairperson, Principal

**PRINCIPAL**

Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319



**PRINCIPAL**  
Prof. Dr. S. Karthiga Kannan, MDS.,  
ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur,  
Cheyyur Taluk, Chengalpattu District  
Tamil Nadu - 603 319

bsi



Melmaruvathur - 603 319  
Tamil Nadu, India

Tel: +91 44 2352 8082, 8081  
F: +91 44 2352 8081

Email: [adhiparasakthi@adhiparasakthi.edu.in](mailto:adhiparasakthi@adhiparasakthi.edu.in)  
Web: [www.adhiparasakthi.edu.in](http://www.adhiparasakthi.edu.in)






**INSTITUTIONAL BOARD OF STUDIES**

**REVIEW OUTPUT OF THE MEETING HELD ON 15.04.2019 AY\_ 2018-2019**

| S.No | Minutes/Decision Taken/ Inputs  | Action Taken   | Responsibility   | Target Date    | Completion Status June 2019 |
|------|---|--|--|----------------|-----------------------------|
| 1.   | 1 MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM  | Biostatistics class hour included on Saturdays   | Academic cell  | May 2019       | Completed                   |
| 2.   | Academic Schedule and Lesson Plan to be submitted term wise to the Academic cell for BDS  | Term wise submission is being done   | Individual departments                                   | September 2019 | Completed                   |
| 3.   | CDE Programme and Training plan for AY 2019- 20   | The Scientific Academic forum to arrange for Scientific meetings for students and faculty                                  | Scientific Academic Forum                                | May 2019       | Completed                   |
| 4.   | Extension activities for AY 2019-20   | Implementation of extension activities   | Individual committee                                     | June 2019      | Completed                   |
| 5.   | Research Plan for AY 2019-20  | HODs guided students to submit research proposal to IRB  | HOD's of all departments & IRB                           | June 2019      | Completed                   |
| 6.   | As requested by basic science departments PG model exam question paper for 1 MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments. | Questions were submitted by basic medical sciences department but paper correction was done by the Dental Department HOD's | Dental department HOD & basic medical science department | June 2019      | Completed                   |

*Dr. S. SH*  
  
**Dr. S. SH**  
 Reg. No. TN/82  
 Oral Pathology & Radiology  
 Tamil Nadu, India

*S. Karthiga*  
  
**PRINCIPAL**  
**Prof. Dr. S. Karthiga Kannan, MDS.,**  
**ADHIPARASAKTHI**  
**DENTAL COLLEGE & HOSPITAL**  
 Hospital Road, Melmaruvathur  
 Cheyyur Taluk, Chengalpattu District  
 Tamil Nadu - 603 319  
 Phone: 44 2752 8081

*M. Shilaganathan*  
  
**PRINCIPAL**  
 Adhiparasakthi Dental College & Hospital  
 Melmaruvathur, CHENGALPATTUR  
 Tamil Nadu - 603 319  
 Website: www.adhiparasakthi.edu.in



Date: \_\_\_\_\_ Time: \_\_\_\_\_







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|     |  |  |  |            |           |
|-----|--|--|--|------------|-----------|
| 7.  | Remedial measures for striving learners  | Striving learners were identified by respective departments and students guided by special classes and assignments | All dental teaching departments                          | July 2019  | completed |
| 8.  | Basic sciences staff complained that I MDS students are not attending classes regularly.   | HOD's of Dental departments advised students to be regular to lecture classes                                      | HOD's of all Dental departments                          | April 2019 | completed |
| 9.  | Staff Coordinators from dental college will be appointed for I, II&III BDS students , as requested by the medical college staff for them to correspond with dental college staff regarding student related matters | Coordinators arranged as per request   | Head of the institution                                  | June 2019  | completed |
| 10. | Requesting to plan the inter disciplinary and interdepartmental course schedule  | Allotted of topics in the schedule as requested by individual department.  | Basic science department HOD's & Dental department HOD's | June 2019  | completed |

*Shamala*

**Dr.S.SHAMALA,MDS**  
Reg No. TN/825 \* Prof. & HOD  
Oral Pathology & Microbiology

Date: \_\_\_\_\_ Time: \_\_\_\_\_



*S. Karthiga Kannan*  
**PRINCIPAL**  
**Prof. Dr. S. Karthiga Kannan, MDS.,**



**ADHIPARASAKTHI**  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur  
Cheyyur Taluk, Chongalparai District  
Tamil Nadu - 603 319

603 319

T: +91 44 2752 8082, 83

F: +91 44 2752 8081

*A. Sankaranarayanan*

**PRINCIPAL**

Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.

bsi

E: contact@adhd.edu.in

W: www.adhd.edu.in





Ref: CIR/APDCH/IBS/04 – 2019

08.04.2019


## INSTITUTIONAL BOARD OF STUDIES

### CIRCULAR

The annual meeting of the institutional board of studies (IBS) will be held on 15.04.2019 (Monday) in the conference hall, I floor, Administrative block from 01:00PM to 2:00PM.

The following agenda will be discussed:


1. Planning of academic schedule, Master Timetable for AY 2019-20.
2. Planning of MDS Timetable AY 2019-20.
3. Planning of CDE & Training program AY 2019-20.
4. Extension activities for the AY 2019-20.
5. Research activities for AY 2019-20.
6. Curriculum & Examination reforms.
7. Planning of interdisciplinary course schedule to be discussed, AY 2019-2020.
8. Planning of interdepartmental course schedule to be discussed, AY 2019-2020.

  
Prof. Dr. S. Shamala Ravikumar, MDS

**DR. S. SHAMALA, MDS**  
Member Secretary  
Reg No. TN/825 - Prof. & HOD  
Oral Pathology & Mikrobiology

Copy to:

- All Dental departments
- MAPIMS: Dean, Medical Superintendent (Hospital), General Medicine, General Surgery
- Principal
- IBS committee file
- IQAC
- Correspondent for information
- Transport Manager
- Hostel Manager

  
Prof. Dr. S. Thillainayagam, MDS  
Chairperson, Principal

**PRINCIPAL**  
Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.



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**PRINCIPAL**  
Prof. Dr. S. Karthiga Kannan, MDS.,  
ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur,  
Cheyyur Taluk, Chengalpattu District,  
Tamil Nadu - 603 319

*to be updated in CBS*  
  
**DR. V. SUDHAKAR, MDS**  
Reg No. TN/6538 - Prof. & HOD  
Orthodontics & Dentofacial Orthopedics

Date: 7.10.19  
IBS BOARD



**MEETING ATTENDANCE SHEET**

MEETING : Institutional Board of Studies

DATE : 15.04.2019

PLACE : First Floor Conference Hall

TIME : 1.00 Pm

| SL.NO | NAME                        | DEPARTMENT   | SIGNATURE          |
|-------|-----------------------------|--|--------------------|
| 1     | Prof. Dr. Thillai Nayagam   | PRINCIPAL  | <i>[Signature]</i> |
| 2     | Prof. Dr. Thilagavathy      | VICE PRINCIPAL   | A. Anilaprasad     |
| 3     | DR. S. SHAMALA RAVI<br>MANI | Oral Pathology   | Shaneth            |
| 4     |                             |  |                    |
| 5     | DR. D. SUGUNA               | Anatomy  | A. Suresh          |
| 6     | DR. D. SUDHA                | PHYSIOLOGY   | <i>[Signature]</i> |
| 7     | DR. RAM NARAYANARAO         | Pharmacology   | <i>[Signature]</i> |
| 8     | DR. S. SAKTHI DASAN         | BIOCHEMISTRY   | S. Sakthi Dasan    |
| 9     | DR. USHA SEKAR              | Microbiology   | Ushaschi           |
| 10    | DR. T. Ramakrishnan         | Pedodontics  | T. Ramy            |
| 11    | DR. N. VENKATAN             | PROTHODONTICS  | <i>[Signature]</i> |
| 12    | DR. N. BHARATH              | OROS & ENDO DONTICS  | N. Bharath         |
| 13    | DR. A. VASANTHARUNARI       | PEDODONTICS  | <i>[Signature]</i> |
| 14    | DR. D. DURGAJAYALAKSHMI     | OMFS   | <i>[Signature]</i> |
| 15    | DR. V. SUDHAKAR             | ORAL DONTICS   | <i>[Signature]</i> |
| 16    | DR. SURESH KUMAR. G.        | Examination Committee  | <i>[Signature]</i> |
| 17    | DR. G. VENKATREDDY          | IPF member (Oral Pathology)  | <i>[Signature]</i> |
| 18    |                             |  |                    |
| 19    |                             |  |                    |
| 20    |                             |  |                    |
| 21    |                             | PRINCIPAL<br>Prof. Dr. S. Karthiga Kannan, MDS.,<br>ADHIPARASAKTHI   |                    |
| 22    |                             | DENTAL COLLEGE & HOSPITAL<br>Hospital Road, Melmaruvathur<br>Chengalpattu District<br>Tamil Nadu - 603 319 |                    |
| 23    |                             |  |                    |
| 24    |                             |  |                    |
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*[Signature]*  
PRINCIPAL  
Prof. Dr. S. Karthiga Kannan, MDS.,  
ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur  
Chengalpattu District  
Tamil Nadu - 603 319



**INSTITUTIONAL BOARD OF STUDIES**

**Minutes of the Meeting held on 15.04.2019**

IBS meeting was held on 15.04.2019 for the academic year 2019-20. The meeting began with the welcome address by the IBS member secretary Prof.Dr.Shamala Ravikumar. The Previous minutes of meeting was read.

The following agenda was discussed:

1. Planning of Academic Schedule, Master Timetable(BDS & MDS) for AY 2019-20:
  - No Changes were suggested for Master Timetable for Undergraduates. II MDS & III MDS
  - I MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM.
  - Academic Schedule and Lesson Plan to submitted term wise to the Academic cell.
2. Planning of CDE & Training Program AY 2019-20.
3. Extension activities for the AY 2019-20
4. Research Activities for AY 2019-20.
  - All HODs were requested to encourage more original researches by Faculties/Students
5. Curriculum & Examination reforms
  - There are no changes in the examination & curriculum reforms
6. Attendance:
  - UGs & PGs should maintain a minimum of 80% attendance to be permitted to appear for examination.
7. PG Model Exam:
  - As requested by basic science departments henceforth PG model exam question paper for I MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments. The marks will be submitted to the academic cell.



*Shalya*  
**PRINCIPAL**  
Prof.Dr.S.Karthiga Kannan, MDS.,  
**ADHIPARASAKTHI**  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur  
Cheyyur Taluk, Chengalpattu District  
Tamil Nadu - 603 319

*A. S. S. S.*  
**PRINCIPAL**  
Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.





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## 8. Miscellaneous:

- Basic sciences staff complained that I MDS students are not attending classes regularly. Decision will be made after discussion with all the HOD's of Dental departments.
- Staff Co-coordinators from dental college will be appointed for I, II & III BDS students, as requested by the medical college staff for them to correspond with dental college staff regarding student related matters.
- It was complained by the biochemistry department that food & transport arrangements were not properly taken care for the biochemistry external examiner during university practical examination.

9. Suggestions was given to plan their schedule and implement their respective topics for interdisciplinary and interdepartmental courses.

Prof. Dr. Shamala Ravikumar MDS  
Member Secretary

**Dr. S. SHAMALA, MDS**  
Reg No. TN/825 - Prof. & HOD  
Oral Pathology & Microbiology

Date: 15.04.2019 Time: .....

Prof. Dr. Thillainayagam MDS  
Chairperson, Principal  
**PRINCIPAL**

Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.



**PRINCIPAL**  
Prof. Dr. S. Karthiga Kannan, MDS,  
ADHIPARASAKTHI

DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur  
Cheyyur Taluk, Chengalpattu District  
Tamil Nadu - 603 319



Melmaruvathur - 603 319  
Tamil Nadu, India

Tel: +91 44 2752 8082, 83  
F: +91 44 2752 8081

E: contact@adhiparasakthi.com  
W: www.adhiparasakthi.com





## INSTITUTIONAL BOARD OF STUDIES

REVIEW OUTPUT OF THE MEETING HELD ON 15.04.2019 AY. 2018-2019

| S.No | Minutes/Decision Taken/ Inputs  | Action Taken   | Responsibility   | Target Date    | Completion Status June 2019 |
|------|---|--|--|----------------|-----------------------------|
| 1.   | 1 MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM  | Biostatistics class hour included on Saturdays   | Academic cell  | May 2019       | Completed                   |
| 2.   | Academic Schedule and Lesson Plan to be submitted term wise to the Academic cell for BDS  | Term wise submission is being done   | Individual departments                                   | September 2019 | Completed                   |
| 3.   | CDE Programme and Training plan for AY 2019- 20   | The Scientific Academic forum to arrange for Scientific meetings for students and faculty                                  | Scientific Academic Forum                                | May 2019       | Completed                   |
| 4.   | Extension activities for AY 2019-20   | Implementation of extension activities   | Individual committee                                     | June 2019      | Completed                   |
| 5.   | Research Plan for AY 2019-20  | HODs guided students to submit research proposal to IRB  | HOD's of all departments & IRB                           | June 2019      | Completed                   |
| 6.   | As requested by basic science departments PG model exam question paper for I MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments. | Questions were submitted by basic medical sciences department but paper correction was done by the Dental Department HOD's | Dental department HOD & basic medical science department | June 2019      | Completed                   |

*Shamala*

*S. Karthiga Kannan*  
**PRINCIPAL**



**Dr.S.SHAMALA, MDS**

Reg No. TN/825 \* Prof. & HOD

Oral Pathology & Microbiology

Tamil Nadu



Date : ..... Time : .....

**Dr.S.Karthiga Kannan, MDS**

**ADHIPARASAKTHI**

DENTAL COLLEGE & HOSPITAL

Hospital Road, Melmaruvathur,  
Cheyyur Taluk, Chengalpattu District  
Tamil Nadu - 605 319

8082, 83

8081

Adhiparasakthi Dental College & Hospital

Melmaruvathur - 605 319

8082, 83

8081

W: www.aecch.edu.in





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A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

|     |  |  |  |            |           |
|-----|--|--|--|------------|-----------|
| 7.  | Remedial measures for striving learners  | Striving learners were identified by respective departments and students guided by special classes and assignments | All dental Teaching departments                          | July 2019  | Completed |
| 8.  | Basic sciences staff complained that I MDS students are not attending classes regularly.   | HOD's of Dental departments advised students to be regular to lecture classes                                      | HOD's of all departments                                 | April 2019 | Completed |
| 9.  | Staff coordinators from dental college will be appointed for I, II & III BDS students as requested by the medical college staff for them to correspond with dental college staff regarding student related matters | Coordinators arranged as per request   | Head of the institution                                  | June 2019  | Completed |
| 10. | Requesting to plan the interdisciplinary and interdepartmental course schedule   | Allotted of topics in the schedule as requested by individual department   | Basic science department HOD's & Dental department HOD's | AY 2018-19 | Completed |

*Shamala*

**Dr. S. SHAMALA, MDS**  
 Reg No. TN/825 \* Prof. & HOD  
 Oral Pathology & Microbiology



Date : ..... Time : .....

*S. Karthiga Kannan*

**PRINCIPAL**  
**Prof. Dr. S. Karthiga Kannan, MDS.,**  
**ADHIPARASAKTHI**  
 DENTAL COLLEGE & HOSPITAL  
 Hospital Road, Melmaruvathur  
 Cheyyur Taluk, Chengalpattu District  
 Tamil Nadu - 603 319



*A. Srinivasan*

**PRINCIPAL**

Adhiparasakthi Dental College & Hospital  
 Melmaruvathur - 603 319.



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Melmaruvathur - 603 319  
 Tamil Nadu, India.

Tel: +91 44 2752 8081  
 F: +91 44 2752 8081

E-mail: [adhiparasakthi@rediffmail.com](mailto:adhiparasakthi@rediffmail.com)  
 W: [www.adhiparasakthi.edu.in](http://www.adhiparasakthi.edu.in)





# ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

Recognised by Dental Council of India

Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

Ref: CIR/APDCH/IBS/03-2019

13.03.2019

## INSTITUTIONAL BOARD OF STUDIES

### Circular

IBS meeting will be held on 18.03.2019 (Monday) in the Seminar hall, Conservative Dentistry & Endodontics at 1.30 PM.

The following agenda will be discussed:

1. Effective utilization of smart board classes (III & IV BDS Lecture halls) for I & II BDS students for lecture classes.
2. To consider separating I BDS students in to batches for Oral Histology, Pre-clinical Conservative Dentistry & Pre-clinical prosthodontics lab classes.
3. HOD's of the concerned departments are requested to attend the same.
4. planning of interdisciplinary course schedule to be discussed, AY 2019-2020
5. Planning of interdepartmental course schedule to be discussed, AY 2019-2020

Prof. Dr. S. Shamala Ravikumar, MDS  
Member  
Dr. S. SHAMALA, MDS  
Reg. No. TN/825 - Prof. & HOD  
Oral Pathology & Microbiology

Prof. Dr. S. Dhillainayagam, MDS  
Chairperson  
Principal  
Adhiparasakthi Dental College & Hospital  
Meenaruvathur - 603 319.

Copy to: Date: 13.03.2019 Time: .....

- Dept. of Oral Pathology, Prosthodontics & Conservative Dentistry
- Principal
- IBS committee file
- IQAC
- Correspondent for information

PRINCIPAL  
Prof. Dr. S. Karthiga Kannan, MDS.,



ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Meenaruvathur  
Cheyyur Taluk, Chengalpattu District  
Tamil Nadu - 603 319

Phone: 91 44 2752 2082, 91 44 2752 2081  
Website: www.adhiparasakthi.edu.in

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Meenaruvathur  
Tamil Nadu, India





## MEETING ATTENDANCE SHEET

MEETING : IBS

DATE : 18/3/2019

PLACE : SEMINAR HALL, CONSERVATIVE DENTISTRY & ENDODONTICS

TIME : 1.30PM.

| SL.NO | NAME                     | DEPARTMENT     | SIGNATURE          |
|-------|--------------------------|----------------|--------------------|
| 1     | Prof. Dr. Thillainayagam | PRINCIPAL      | <i>[Signature]</i> |
| 2     | Dr. S. SHAMALARAJU       | Oral Pathology | <i>[Signature]</i> |
| 3     | Dr. VENKATESAN           | PROTHODONTICS  | <i>[Signature]</i> |
| 4     | Dr. SRINIVASAN N         | CONS & ENDO    | <i>[Signature]</i> |
| 5     | Dr. G. Venupradha        | Oral Pathology | <i>[Signature]</i> |
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*[Signature]*  
**PRINCIPAL**  
**Prof. Dr. S. Karthiga Kannan, MDS.**  
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 Hospital Road, Melmaruvathur  
 Cheyyur Taluk, Chengalpattu District  
 Tamil Nadu - 605 319



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## INSTITUTIONAL BOARD OF STUDIES

### Minutes of the Meeting held on 18.03.2019

IBS Meeting will be held on 18.03.2019 for the academic year 2019-2020.

#### The minutes of the meetings are as follows:

1. For effective utilization of smart board classes (III & IV BDS Lecture halls) for I & IIBDS students. Lecture timings may be changed for I & II BDS students from the next academic year onwards.
2. To consider separating I BDS students in to batches for Oral Histology, Pre-clinical Conservative Dentistry & Pre-clinical prosthodontics for lab classes from the next academic year onwards.

The decision regarding the same shall be taken up in the next IBS meeting after discussion with all the HOD's during the planning of Academic calendar & Master time table for AY 2019-2020.

3. Suggestions was given to plan their schedule and implement their respective topics for interdisciplinary and interdepartmental courses.

Prof. Dr. Shamala Ravikumar, MDS  
Member Secretary

**Dr.S.SHAMALA,MDS**  
Reg No.TN/825 \* Prof. & HOD  
Oral Pathology & Microbiology

Date : ..... Time : .....



Prof. Dr. Thillainayagan MDS  
Chairperson / Principal  
Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.

**PRINCIPAL**  
Prof. Dr. S. Karthiga Kannan, MDS.,  
ADHIPARASAKTHI  
DENTAL COLLEGE & HOSPITAL  
Hospital Road, Melmaruvathur  
Cheyyur Taluk, Chengalpet District  
Tamil Nadu - 603 319



Melmaruvathur - 603 319  
Tamil Nadu, India

T: +91 44 2752 8082, 83  
F: +91 44 2752 8081

E: contact@adhiparasakthi.edu.in  
W: www.adhiparasakthi.edu.in





**INSTITUTIONAL BOARD OF STUDIES**

**REVIEW OUTPUT OF THE MEETING HELD ON 15.04.2019 AY. 2018-2019**

| S.No | Minutes/Decision Taken/ Inputs  | Action Taken   | Responsibility   | Target Date    | Completion Status June 2019 |
|------|---|--|--|----------------|-----------------------------|
| 1.   | I MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM  | Biostatistics class hour included on Saturdays   | Academic cell  | May 2019       | Completed                   |
| 2.   | Academic Schedule and Lesson Plan to be submitted term wise to the Academic cell for BDS  | Term wise submission is being done   | Individual departments                                   | September 2019 | Completed                   |
| 3.   | CDE Programme and Training plan for AY 2019- 20   | The Scientific Academic forum to arrange for Scientific meetings for students and faculty                                  | Scientific Academic Forum                                | May 2019       | Completed                   |
| 4.   | Extension activities for AY 2019-20   | Implementation of extension activities   | Individual committee                                     | June 2019      | Completed                   |
| 5.   | Research Plan for AY 2019-20  | HODs guided students to submit research proposal to IRB  | HOD's of all departments & IRB                           | June 2019      | Completed                   |
| 6.   | As requested by basic science departments PG model exam question paper for I MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments. | Questions were submitted by basic medical sciences department but paper correction was done by the Dental Department HOD's | Dental department HOD & basic medical science department | June 2019      | Completed                   |

*Shamala*  
**Dr.S.SHAMALA**  
 Reg No. TN/B25  
 Oral Pathology & Microbiology  
 Principal, Adhiparasakthi Dental College and Hospital

*S. Karthiga Kannan*  
**PRINCIPAL**  
**Prof. Dr. S. Karthiga Kannan, MDS.,**  
**ADHIPARASAKTHI**  
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 Tamil Nadu - 603 319

*A. Shilagam*  
**PRINCIPAL**  
 Adhiparasakthi Dental College & Hospital  
 Melmaruvathur, SRM & ID  
 www.adhiparasakthi.edu.in





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|     |  |  |  |            |           |
|-----|--|--|--|------------|-----------|
| 7.  | Remedial measures for striving learners  | Striving learners were identified by respective departments and students guided by special classes and assignments | All dental Teaching departments                          | July 2019  | Completed |
| 8.  | Basic sciences staff complained that I MDS students are not attending classes regularly.   | HOD's of Dental departments advised students to be regular to lecture classes                                      | HOD's of all departments                                 | April 2019 | Completed |
| 9.  | Staff coordinators from dental college will be appointed for I, II & III BDS students as requested by the medical college staff for them to correspond with dental college staff regarding student related matters | Coordinators arranged as per request   | Head of the institution                                  | June 2019  | Completed |
| 10. | Requesting to plan the interdisciplinary and interdepartmental course schedule   | Allotted of topics in the schedule as requested by individual department   | Basic science department HOD's & Dental department HOD's | AY 2018-19 | Completed |

*Shanah*

**Dr.S.SHAMALA,MDS**  
Reg No.TN/825 \* Prof. & HOD  
Oral Pathology & Microbiology



Date : .....



*S. Karthiga Kannan*  
**PRINCIPAL**

**Prof.Dr.S.Karthiga Kannan, MDS.**  
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*A. Srinivasan*  
**PRINCIPAL**

Adhiparasakthi Dental College & Hospital  
Melmaruvathur - 603 319.

