

DENTAL COLLEGE & HOSPITAL Recognised by Dental Council of India Affiliated to The Tamilnadu Dr.M.G.R Medical University

HIPARASAKT

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A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

INSTITUTIONAL BOARD OF STUDIES





ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Recognised by Dental Council of India Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

ACADEMIC YEAR 2019-20



Affiliated to The Tamilnadu Dr.M.G.R Medical University A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

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ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL



07.05.2019

INSTITUTIONAL BOARD OF STUDIES

<u>Circular</u>

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The annual meeting of the institutional board of studies (IBS) for dental departments will be held on 13.05.2019 (Monday) in the conference hall, I floor, administrative block from 1.30pm to 2.30 pm.

The following agenda will be discussed:

- 1. Planning of academic schedule, master timetable for AY 2019-20
- 2. Planning of MDS Timetable AY 2019-20

Ref: CIR/APDCH/IBS/04(2)-2019

- 3. Planning of CDE & training program AY 2019-20
- 4. Extension activities for the AY 2019-20
- 5. Research activities for AY 2019-20
- 6. Curriculum & examination reforms
- 7. To conduct PG module exam
- 8. Change in lecture hours for effective utilization of smart board classes for 1 & II BDS
- 9. To consider changing III BDS. PHD Lecture hour to dental OPD as requested by PHD department
- 10. To consider dividing I BDS in to batches for oral histology & prosthodontics practicals as requested by oral pathology department
- 11. As general medicine & general surgery departments, MAPIMS could not attend the IBS meeting held on 15.04.19 they are requested to attend the IBS meeting held on 15.04.19 they are requested to attend the meeting on 13.05.19.
- 12. Planning of interdisciplinary course schedule to be discussed, AY 2019-20
- 13. Planning of interdepartmental course schedule to be discussed, AY 2019-20

Prof.Dr.S. Thillainayagam, MDS Prof.Dr.S.Shamala Ravikumar, MDS Member SHAMALA, MDS Chairperson, Principal cg No.TN/825 Prof. & HOD Oral Pathology & Microbiology Adhiparasakihi Dental College & Hospital Copy to: M Plental departments Melmaruvathur - 603 319. MAPIMS: Dean ,Medical Superintendent(Hospital), General Medicine, General Surgery Principal IBS committee file C13 **IQAC** pe uptoroted Correspondent for information (1010) Transport Manager DI V.SUDHAKAR, MDS Hostel Manager Reg No.TN/6538 * Prof. & HOD Orthodontics of Dentofacial Orthopedics al Cal PRINCIPAL Date : J. 19 119 man Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL E-Condact@bitbdb2-000.ep Mc Caller Hospital Road, McImaryvathur Cheyyor Taluk, Chengalpatch District Tanuil Nadu - 603 349 Tany Na 🔊 We previous de la construction d

Fmt No. TAS01. Issue No. 01 Date:

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MEETING ATTENDANCE SHEET

 $\mathsf{MEETING} = : \underline{T} \mathsf{RS}$

PLACE : MINI CONFERENCE HALL

DATE : 13-52019

TIME : 1.30- 2.30 PM

SL.NO	NAME	DEPARTMENT	SIGNATURE
1	PROF. DR. THILLAINAYAGAN	PRINCIPAL CHAIRFERSON	Raws
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3	PROF DR. SHAMALARAVIEUMAR	VICE PRINCIPAL HODORAL MENDER SECRETARIA	Rengera
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9	ROF DR. VASANAMA KU NARI	PEDUDONTHES - 1100	it
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INSTITUITONAL BOARD OF STUDIES

Minutes of the Meeting held on 13.05.2019

The annual meeting of the Institutional Board of Studies (IBS) for dental departments was held on 13.05.2019 (Monday) in the Conference hall, I Floor, Administrative block from 01.30PM to 2.30PM. All the members were present. Faculty from General Surgery was also present.

The meeting began with the welcome address by the IBS member secretary Prof.Dr.Shamala Ravikumar. The Previous minutes of meeting was read.

The minutes of the meeting are as follows:

- Le Changes to be implemented in Master Timetable for AY 2019-20:
 - IMDS
 - Biostatistics lecture to be included on Saturdays from 8.30am to 9.30 am
 - Dental OPD on Saturdays to be marked as 9.30am to 1.00pm.
 - 1 BDS :

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- Oral Histology lecture class from 11.30am- 12.30pm on fridays to be shifted to 9.30am to 10.30 am
- Thursday pre-clinical prosthodontics lab/ Pre-clinical Conservative lab from 10.30am to 12.30pm to be changed as pre-clinical prosthodontics lab/ Oral Histology lab
- Thursday Oral Histology lab from 1.30pm-3.00pm to be changed as Oral Histology Lab/ Pre-clinical Conservative lab
- Friday 9.30am to 11.30am Oral Histology lab to be changed as Oral Histology Lab/Dental Materials (Endo) Lab from 10.30am to 12.30 pm.
- Friday Dental Materials lab/Soft skill from 1.30pm-3.00pm to be changed as Oral Histology Lab/ Dental Materials (Prostho) lab/Soft skill
- Extra one hour of Biochemistry lecture has been requested by the Biochemistry HOP.

Prof.Dr.S.Karthiga Kannan, MDS.,

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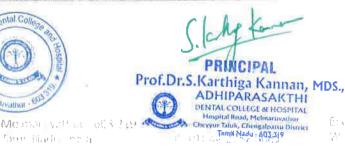
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• 111 BDS:

- Public health Dentistry lecture from 10.30am-11.30am to be changed as
 Oral Pathology lecture
- Monday Oral pathology lecture from 1.30pm-2.30pm to be changed as Oral Pathology Lecture/Lab
- 2. Planning of CDE & Training Program AY 2019-20
 - To organise CDE / Training programmmes by respective departments for the year 2019-20
- 3. Extension activities for the AY 2019-20
 - Post Graduate students to attend Implant and Laser course during II MDS from 2019-20
- 4. Research Activities for AY 2019-20:
 - All department HOD's were requested to encourage students to undertake more research projects
- 5. Curriculum & Examination reforms:
 - No changes proposed
- 6. To conduct PG Module exam:
 - To conduct model exam (Theory & Practicals) for University exam going Post graduate students in March 2020
- I BDS students will be split in to two batches as A & B to attend the practical hours as mentioned beneath for Oral Histology/ Pre-clinicalConservative dentistry/Pre-clinical Prosthodontics &Dental Materials,

Day	10.30am - 12.30 pm	1.30pm – 3.00pm
Thursday	A- Preclinical Prosthodontics	A- Oral Histology Lab
	B- Oral Histology Lab	B- Pre-clinical Conservative Lab
Friday	A- Oral Histology Lab	A- Dental materials-Prostho
	B- Dental Materials-Endo	B- Oral Histology Lab



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8. Miscellaneous

III BDS students reporting late to oral pathology lecture class after General surgery OPD Appropriate measures will be taken to ensure that the students attend the lecture class in time.

9. Suggestions was given to plan their schedule and implement their respective topics for Interdisciplinary and interdepartmental courses.

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Prof.Dr Shamala Ravikumar MDS Member Secretary

> LT.S.SHAMALA, MDS Res No.TN/825 * Prof. & HOD Oral Pathology & Microbiology Date . 13.05 . 2020. Time

Prof. Dr. Thillainayagam MDS Chairperson, Principal PRINCIPAL Adhlparasakthi Dantai College & Hospitat Melmaruvsijar – CV. 346



Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI DENTAL COLLECT & HOSPITAL Hountal Road, Melmanusation Cheyyur Taluk, Chengalpartu District Tamit Nadu - 603 31



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INSTITUITIONAL BOARD OF STUDIES

REVIEW OUTPUT OF THE MEETING HELD ON 15.04.2019 AY_ 2018 - 2019

S.No	Minutes/Decision Taken/ Inputs	Action Taken	Responsibilit y	Target Date	Completion Status June 2019
L	1 MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM	Biostatistics class hour included on Saturdays	Academic cell	May 2019	Completed
2.	Academic Schedule and Lesson Plan to be submitted term wise to the Academic cell for BDS	Term wise submission is being done	Individual departments	September 2019	Completed
3,	CDE Programme and Training plan for AY 2019- 20	The Scientific Academic forum to arrange for Scientific meetings for students and faculty	Scientific Academic Forum	May 2019	Completed
4.	Extension activities for AY 2019-20	Implementation of extension activities	Individual committee	June 2019	Completed
5.	Research Plan for AY 2019-20	HODs guided students to submit research proposal to IRB	HOD's of all departments & IRB	June 2019	Completed
6.	As requested by basic science departments PG model exam question paper for I MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments.	Questions were submitted by basic medical sciences department but paper correction was done by the Dental Department HOD's	Dental department HOD & basic medical science department	June 2019	Completed

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7,.	Remedial measures for striving learners	Striving learners were identified by respective departments and students guided by special classes and assignments	All dental teaching departments	July 2019	completed
8.	Basic sciences staff complained that I MDS students are not attending classes regularly.	HOD's of Dental departments advised students to be regular to lecture classes	HOD's of all Dental departments	April 2019	completed
9.	Staff Coordinators from dental college will be appointed for I, II&III BDS students, as requested by the medical college staff for them to correspond with dental college staff regarding student related matters	Coordinators arranged as per request	Head of the institution	June 2019	completed
10.	Requesting to plan the inter disciplinary and interdepartmental course schedule	Allotted of topics in the schedule as requested by individual department.	Basic science department HOD's & Dental department HOD's	June 2019	completed

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Dr.S.SHAMALA, MDs Reg No.TN/825 * Prof. & HOD Oral Pathology & Microbiology 🖗 (Date

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INSTITUTIONAL BOARD OF STUDIES

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The annual meeting of the institutional board of studies (IBS) will be held on 15.04.2019 (Monday) in the conference hall, I floor, Administrative block from 01:00PM to 2:00PM.

The following agenda will be discussed:

- 1. Planning of academic schedule, Master Timetable for AY 2019-20.
- Planning of MDS Timetable AY 2019-20. 2.
- 3. Planning of CDE & Training program AY 2019-20.
- 4. Extension activities for the AY 2019-20.
- 5. Research activities for AY 2019-20.
- 6. Curriculum & Examination reforms.

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- 7. Planning of interdisciplinary course schedule to be discussed, AY 2019-2020.
- 8. Planning of interdepartmental course schedule to be discussed, AY 2019-2020.

Prof.Dr.S.Shamala Ravikumar, MDS Prof.Dr.S. Thillainayagam, MDS MCHIDG SEAMALA, MDS Chairperson, Principal Reg No.TN/825 * Prof. & HOD Oral Pathology & Microbiology Adhiparasakihi Dentai College & Hospital Copy to: 05 2020 Melmaruvathur - 603 319. 91 Poental departments..... MAPIMS: Dean , Medical Superintendent(Hospital), General Medicine, General Surgery Principal IBS committee file be uphosolid in **IOAC** Correspondent for information (1040) Transport Manager DKV.SUDHAKAR, MDS Hostel Manager Reg No.TN/6538 * Prof. & HOD Orthodontics & Dentofacial Orthopedics Misoard Date : 1 15/19 -100 Prof.Dr.S.Karthiga Kannan, MDS., E GERLIG PRESIDENCELLES ADHIPARASAKTHI Warness and count DENTAL COLLEGE & HOSPITAL Hospital Road, Melmaniwart wath neyyur Tabik, Chengalpatru District Tamif Nadu - 603 319

MEETING ATTENDANCE SHEET

MEET	ING : Institutional Board of Stu	dies	DATE: 15,04,2019
PLACI	E : First Floor Conference H	lall	TIME : 1.00 Pm
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5	DR. D. SUGUNA	Anabomp	D. Supure.
6	DR. D. SUDHA	PHYRIOLOGY	Sugar
7	23. RAMNARAYONAREDBY	Pharmes cology	hall
8	Dr. S. SAKITHI TASAY	Brochtmissing	5. Solt - Doran
9	DR. USHA SEKAR	Microbiology	Ulhaseha
10	Dr. T. Randleishow.	Pecio douticy	Terry
11	DR. N.VENKTBAN	PRONTHODOWTICS	af a tuba
12	DR. N. BHARATH	EONS & ENDODONTICS	N. alpertet-
13	DA A. VASANTHARUNARY	PEDODONTIES	the
14	Dr. D. Duranifal	omfs	Main heg
15	Br. V. Sudherray	oratio plant 25	Part
16	Dr. Surah Juma. G.	Examination Committee	yrs
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INSTITUITONAL BOARD OF STUDIES

Minutes of the Meeting held on 15.04.2019

IBS meeting was held on 15.04.2019 for the academic year 2019-20. The meeting began with the welcome address by the IBS member secretary Prof.Dr.Shamala Ravikumar. The Previous minutes of meeting was read.

The following agenda was discussed:

- 1. Planning of Academic Schedule, Master Timetable(BDS & MDS) for AY 2019-20:
 - No Changes were suggested for Master Timetable for Undegraduates. II MDS & III MDS
 - 1 MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM.
 - Academic Schedule and Lesson Plan to submitted term wise to the Academic cell.
- 2. Planning of CDE & Training Program AY 2019-20.
- 3. Extension activities for the AY 2019-20
- 4. Research Activities for AY 2019-20.
 - All HODs were requested to encourage more original researches by Faculties/Students
- 5. Curriculum & Examination reforms
 - There are no changes in the examination &curriculum reforms.
- 6. Attendance:
 - UGs & PGs should maintain a minimum of 80% attendance to be permitted to appear for examination.
- 7. PG Model Exam:
 - As requested by basic science departments henceforth PG model exam question paper for I MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments. The marks will be submitted to the academic cell.





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8. Miscellaneous:

- Basic sciences staff complained that I MDS students are not attending classes regularly. Decision will be made after discussion with all the HOD's of Dental departments.
- Staff Co-coordinators from dental college will be appointed for I, II &III BDS students, as requested by the medical college staff for them to correspond with dental college staff regarding student related matters.
- It was complained by the biochemistry department that food & transport arrangements were not properly taken care for the biochemistry external examiner during university practical examination.

9. Suggestions was given to plan their schedule and implement their respective topics for interdisciplinary and interdepartmental courses.

Prof.Dr Shamala Ravikumar MDS Member Secretary

Dr.S.SHAMALA, MDS Rey No.TN/825 * Prof. & HOD Oral Pathology & Microbiology Date S. 04 2.19 Date S. 04 This





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Prof.Dr.Thillainayagam MDS Chuirperson, Principal PRINCIPAL Adhiparasakini Dental College & Hospital Melmaruvathur - 603 319.

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Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI DENTAL COLLEGE & MOSPITAL Mospital Road, Melinarusathor Chevyur Taluk, Chengalyaru (Ditrier Tanut Nadu - 603 319



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DENTAL COLLEGE & HOSPITAL

INSTITUITIONAL BOARD OF STUDIES

REVIEW OUTPUT OF THE MEETING HELD ON 15.04.2019 AY. 2018 - 2019

S.No	Minutes/Decision Taken/ Inputs	Action Taken	Responsibilit y	Target Date	Completion Status June 2019
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2.	Academic Schedule and Lesson Plan to be submitted term wise to the Academic cell for BDS	Term wise submission is being done	Individual departments	September 2019	Completed
3.	CDE Programme and Training plan for AY 2019- 20	The Scientific Academic forum to arrange for Scientific meetings for students and faculty	Scientific Academic Forum	May 2019	Completed
4.	Extension activities for AY 2019-20	Implementation of extension activities	Individua! committee	June 2019	Completed
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6.	As requested by basic science departments PG model exam question paper for I MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic science departments.	Questions were submitted by basic medical sciences department but paper correction was done by the Dental Department HOD's	Dental department HOD & basic medical science department	June 2019	Completed

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Dr.S.SHAMALA, MDS Res No.TN/825 * Prof. & HOD Oral Broadogy of Michele (Digarity of Digarity of Diga

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ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Recognised by Dental Council of India Affiliated to The Tamilhadu Dr.M.G.R Medical University A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

7.	Remedial measures for striving learners	Striving learners were identified by respective departments and students guided by special classes and assignments	All dental Teaching departments	July 2019	Completed
8.	Basic sciences staff complained that I MDS students are not attending classes regularly.	HOD's of Dental departments advised students to be regular to lecture classes	HOD's of all departments	April 2019	Completed
9.	Staff coordinators from dental college will be appointed for I, II& III BDS students as requested by the medical college staff for them to correspond with dental college staff regarding student related matters	Coordinators arranged as per request	Head of the institution	June 2019	Completed
10,	Requesting to plan the interdisciplinary and interdepartmental course schedule	Allotted of topics in the schedule as requested by individual department	Basic science department HOD's & De7ntal department HOD's	AY 2018- 19	Completed

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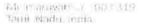
Dr.S.SHAMALA, MDS Reg No.TN/825 * Prof. & HOD Oral Pathology at Microbiology Date : Time :

PRINCIPAL Prof.Dr.S.Karthiga Kannan, MDS., PHINGIPAL ADHIPARASAKTHI ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Hospital Road, Melinaruvathur Cheyyur Taluk, Chengalyaten District Tansil Nadu - 603 319

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Ref: CIR/APDCH/IBS/03-2019

13.03.2019

INSTITUTIONAL BOARD OF STUDIES

Circular

IBS meeting will be held on 18.03.2019 (Monday) in the Seminar hall, Conservative Dentistry & Endodontics at 1.30 PM.

The following agenda will be discussed:

- 1. Effective utilization of smart board classes (III & IV BDS Lecture halls) for I & II BDS students for lecture classes.
- 2. To consider separating I BDS students in to batches for Oral Histology, Pre-clinical Conservative Dentistry & Pre-clinical prosthodontics lab classes.
- 3. HOD's of the concerned departments are requested to attend the same.
- planning of interdisciplinary course schedule to be discussed, AY 2019-2020 4.
- 5. Planning of interdepartmental course schedule to be discussed, AY 2019-2020

Copy to:

Prof Dr.S.Sham, h MDS MelaDer Reg No. TN/825 * Prof. at HOD Oral Pathology & Microbiology Date 13. 03

Prof.Dr & Dillainayagem.MDS Chairpepartelpiteipal Adhiparasakthi Dental College & Hospital Melmanwathur - 603 319.

Dept.of Oral Pathology, Prosthodontics & Conservative Dentistry

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Watthut

- Principal.
- IBS committee file
- **IQAC**
- Correspondent for information

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PRINCIPAL Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Hospital Road, McImaruvathur Chevyur Taluk, Chengalpurus District Tamil Nada 1603 219 110 1 10 111 10 1712 8082

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MEETING ATTENDANCE SHEET

MEETI	- 00	MALANCE A MALTA	DATE : 18)3/2019 TIME : 1800PA.
SL.NO	NAME	DEPARTMENT	SIGNATURE
1	PROF. Dr. Thillainayagan	PRINCIPPL	Jana -
2	DR.S. SHAMACARAOKambe	Or Palloshay	01
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INSTITUTIONAL BOARD OF STUDIES

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Minutes of the Meeting held on 18.03.2019

IBS Meeting will be held on 18.03.2019 for the academic year 2019-2020,

The minutes of the meetings are as follows:

- 1. For effective utilization of smart board classes (III & IV BDS Lecture halls) for I & IIBDS students. Lecture timings may be changed for I & II BDS students from the next academic year onwards.
- 2. To consider separating I BDS students in to batches for Oral Histology, Pre-clinical Conservative Dentistry & Pre-clinical prosthodontics for lab classes from the next academic year onwards.

The decision regarding the same shall be taken up in the next IBS meeting after discussion with all the HOD's during the planning of Academic calendar & Master time table for AY 2019-2020.

3. Suggestions was given to plan their schedule and implement their respective topics for interdisciplinary and interdepartmental courses.

Prof.Dr Shangta Ravikumai MDS Member Specetary

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filalmanavathur - 603 319.

INCIPAL Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Hospital Road, Melmaruvathur Cheyvur Taluk, Chengalparin District Tamb Nadu - 603 319



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INSTITUITIONAL BOARD OF STUDIES

REVIEW OUTPUT OF THE MEETING HELD ON 15.04.2019 AY_ 2018 - 2019

DENTAL COLLEGE & HOSPITAL

S.No	Minutes/Decision Taken/ Inputs	Action Taken	Responsibilit y	Target Date	Completion Status June 2019
L.	I MDS Master timetable Biostatistics class hour to be included on Saturdays from 8.30AM to 9.30 AM	Blostatistics class hour included on Saturdays	Academic cell	May 2019	Completed
2.	Academic Schedule and Lesson Plan to be submitted term wise to the Academic cell for BDS	Term wise submission is being done	Individual departments	September 2019	Completed
3,	CDE Programme and Training plan for AY 2019- 20	The Scientific Academie forum to arrange for Scientific meetings for students and faculty	Scientific Academic Forum	May 2019	Completed
4	Extension activities for AY 2019-20	Implementation of extension activities	Individua! committee	June 2019	Completee
5	Research Plan for AY 2019-20	HODs guided students to submit research proposal to IRB	HOD's of all departments & fRB	June 2019	Completed
6.	As requested by basic science departments PG model exam question paper for 1 MDS- Applied basic sciences will be set and the answer sheets evaluated by the respective basic	Questions were submitted by basic medical sciences department but paper correction was done by the Denial Department HOD's	Dental department HOD & basic medical science department	June 2019	Completed
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7.	Remedial measures for striving learners	Striving learners were identified by respective departments and students guided by special classes and assignments	All dental Teaching dcpartments	July 2019	Completed
8.	Basic sciences staff complained that I MDS students are not attending classes regularly.	HOD's of Dental departments advised students to be regular to lecture classes	HOD's of all departments	April 2019	Completed
9.	Staff coordinators from dental college will be appointed for I, II& III BDS students as requested by the medical college staff for them to correspond with dental college staff regarding student related matters	Coordinators arranged as per request	Head of the institution	June 2019	Completed
10.	Requesting to plan the interdisciplinary and interdepartmental course schedulc	Allotted of topics in the schedule as requested by individual department	Basic science department HOD's & De ntal department HOD's	AY 2018- 19	Completed

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