



ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

Recognised by Dental Council of India

Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

INSTITUTIONAL BOARD OF STUDIES



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ACADEMIC YEAR 2016-17



Om Sakthi

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL

(A UNIT OF ADHIPARASAKTHI CHARITABLE MEDICAL, EDUCATIONAL
& CULTURAL TRUST) (PVT) LTD.

REG. STATE DENTAL BOARD, TAMIL NADU, INDIA
DENTAL COLLEGE & HOSPITAL, CHEYUR TALUK, CHENGALPURI DISTRICT

RECOGNISED BY DENTAL COUNCIL OF INDIA, NEW DELHI
AFFILIATED TO THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY, CHENNAI.



CIRCULAR

DATE: 18.01.2016

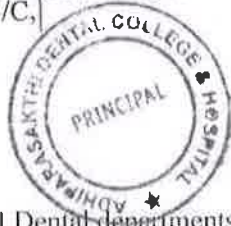
The Annual meeting of the Institutional Board of Studies of Adhiparasakthi Dental College and Hospital will be held on 22.01.2016(Friday) in the Conference Hall, Academic Block, First floor, APDCH at 11:00am.

Suggestions regarding various academic issues relating to BDS & MDS degree course for the forthcoming Academic year (2016-2017) are welcome. All HODs are requested to attend the meeting without fail.

AGENDAS:

1. Planning of Academic Schedule, Master timetable, AY 2016-2017
2. Planning of Third year MDS timetable, AY 2016-2017
3. Planning of CDE & Training programs, AY 2016-2017
4. Extension Activities, AY 2016-2017
5. Research Activities for AY 2016-2017
6. Recommend textbooks for subjects concerned, AY 2016-2017
7. Curriculum and Examination reforms
8. Planning of Basic science and interdepartment course, AY 2016-2017

A. Dhilagarath
Principal I/C,
APDCH



Copy to

1. All Dental departments
2. Dean, MAPIMS
3. All Medical departments (Handling Dental students – BDS & MDS)
4. Office
5. Notice Boards
6. Correspondent for information

D. Jayalalitha 18/1/16
Member Secretary,
Institutional Board of Studies,
APDCH



Sathy Kumar
PRINCIPAL
Prof. Dr. S. Karthiga Kampan, MDS.,
ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melmaruthu,
Cheyur Taluk, Chengalpuri District
Tamil Nadu - 603 319.

MEETING ATTENDANCE SHEET

MEETING : INSTITUTIONAL BOARD OF STUDIES.
 PLACE : CONFERENCE HALL, FIRST FLOOR,
 ACADEMIC BLOCK, APDC²H.

DATE : 22/11/2016
 TIME : 11:00 AM.

SL.NO	NAME	DEPARTMENT	SIGN
1.	DR. D. VITAYALAKSHMI	MEMBER SECRETARY IBS (ORAL PATH)	<i>[Signature]</i>
2.	DR. K. PRABHU	Prosthodontics	<i>[Signature]</i>
3.	DR. N. THIYAGAVATHI	Oral Medicine	<i>[Signature]</i>
4.	Dr. T. Ramakrishnan	Periodontics	<i>[Signature]</i>
5.	Dr. A. VASANTHAKUMARI	Pedodontics	<i>[Signature]</i>
6.	Dr. S. SATHYANARAYAN	Endo	<i>[Signature]</i>
7.	Dr. M. KARTHICKAN	Oral Surgery	<i>[Signature]</i>
8.	Dr. Vijay Lakshmi	public health dentistry	<i>[Signature]</i>
9.	Dr. Alex K Varughese	oral path	<i>[Signature]</i>
10.	S. SALEEM BASMA	BIOCHEMISTRY	<i>[Signature]</i>
11.	Dr. G. S. NELLIGI	PHYSIOLOGY	<i>[Signature]</i>
12.	Dr. T. A. P. Raja	Pharmacology	<i>[Signature]</i>
13.	Dr. Ram Narayan Reddy	Pharmacology	<i>[Signature]</i>
14.	Dr. S. SUMATHI	PATHOLOGY	<i>[Signature]</i>
15.	DR. M. VITAYALAKSHMI	Anatomy	<i>[Signature]</i>
16.	DR. USHA SEKAR	Microbiology	<i>[Signature]</i>
17.	Dr. M. Anandbaby	Surgery	<i>[Signature]</i>
18.	Dr. S. KANNAMMA	Oral Pathology	<i>[Signature]</i>
19.	Dr. Manimegalai. G	Acad cell / Prosthodontics	<i>[Signature]</i>
20.	Dr. Bharani Prathima	Acad cell / Oral path	<i>[Signature]</i>
21.	Dr. S. NEENAKSHI	RESEARCH	<i>[Signature]</i>
22.	Dr. M. Dewji	IAAC member in charge	<i>[Signature]</i>
23.	Dr. K. Vijayalakshmi	Oral Pathology	<i>[Signature]</i>



[Signature]
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ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL

WARRANT OF ADHIPARASAKTHI (PROFITABLE) MEDICAL EDUCATIONAL
AND TECHNICAL TRUSTS (REGD.)

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(RECOGNISED BY DENTAL COUNCIL OF INDIA, NEW DELHI)
AFFILIATED TO THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY, CHENNAI



INSTITUTIONAL BOARD OF STUDIES

MINUTES OF MEETING

DATE: 23.01.2016

The Annual meeting of the Institutional Board of Studies of Adhiparasakthi Dental College and Hospital was held on 22.01.2016(Friday) in the Conference Hall, First floor, Academic block at 11:00am. The agendas discussed and the resolutions made for the forthcoming academic year 2016-2017 were recorded.

AGENDA 1:

Planning of Academic Schedule, Master Timetable

It was resolved to plan the Academic schedule and master timetable after getting inputs from various departments and Committees. The Academic cell will prepare the Academic calendar for the forthcoming academic year 2016-2017 based on the inputs and submit it to the Institutional Board of studies. The following resolutions were made in the meeting:

- 1) All departments to check if their teaching hours match with the allotted teaching hours for subjects as per the University & DCI norms and notify the required corrections to the Academic Cell.
- 2) Library hour planning to be included in the timetable for each year of study.
- 3) The teaching schedule and lesson plan will be prepared by the respective faculty and to be approved by the HOD.
- 4) The proposed Internal Assessment examination dates to be included in the academic calendar.
- 5) All the Committee meeting schedules to be included in the academic calendar.
- 6) The dates of National Convention and Conferences of the various post graduate departments to be made a note in the academic calendar.
- 7) The dates for the conduct of Mentor-Mentee meetings and Parent-Teachers Meetings to be included in the academic calendar. Parent-Teachers meeting to be conducted at the end of second term.
- 8) Publication status report submission date from departments to be added in the Academic calendar.




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ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL

(INSTITUTION OF ADHIPARASAKTHI CHAWDANALLE, KATTIPALAI, TIRUPUR, TAMIL NADU)

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AGENDA 2:

Planning of Third year MDS timetable, AY 2016-2017:

It was resolved that the Post Graduate departments should plan and prepare the III MDS timetable and work schedule in accordance with the DCI regulations. Decision was made by consensus that the exam going PGs' should submit their thesis work 6 months before their examinations. They have to do scientific presentation in Specialty National conference and do publication in Indexed Journals.

It was also decided to conduct the Basic Sciences year end examinations for the 2016-2017 I MDS students by June 2017. Further, it was resolved to plan for the external & peripheral postings for the II MDS students 2016-2017 batch.

AGENDA 3:

Planning of CDE & Training programs, AY 2016-2017

The Scientific Academic Forum to plan the schedule for the conduct of various CDE programs & Training programs for the students, teaching and non-teaching faculty.

It was further resolved that the departments that have not yet conducted CDE programs, should submit proposals and do the needful to conduct the programs as per the schedule.

AGENDA 4:

Extended Programs

The Scientific Academic Forum to discuss with the Internal Quality Assurance Cell and plan for the conduct of Extended programs like Basic Life Support and Soft Skills training for the faculty and students for the AY 2016-17.

AGENDA 5:

Research Activities for AY 2016-2017

It was decided that each department should submit short term and long term research project proposals with regard to the advanced learners and faculty. They should strictly adhere to the time limit and complete the projects.




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Omi Sakthi

ADHIPARASAKTHI DENTAL COLLEGE AND HOSPITAL

INSTITUTE OF ADHIPARASAKTHI CHAKRABARTI, MEDICAL, EDUCATIONAL
AND CULTURAL TRUSTS

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AGENDA 6:

To suggest textbooks AY 2016-2017

Each department has to submit a list of recommended textbooks and practical manuals for their respective subjects concerned.

AGENDA 7:

Curriculum and Examination pattern revision

Discussions were made on the revision of examination pattern. It was proposed to conduct the second terminal examinations by March first week and to conduct the terminal examinations in accordance with the university pattern.

It was proposed to conduct the Basic Sciences year end examinations for the First MDS students in June 2017 for the 2016-17 batch.

AGENDA 8:

Discussion was made to start with Basic Science class and interdepartment course for the 2016-2017.

Dimpal
MEMBER SECRETARY,
Institutional Board of Studies,
APDCH

Copy to

1. All Dental departments
2. All Medical departments (handling Dental students)
3. Dean, MAPIMS
4. Office
5. Notice Board
6. Correspondent for information



S. K. Kannan
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ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL
INSTITUTIONAL BOARD OF STUDIES

REVIEW OUTPUT OF THE MEETING HELD ON 22.01.2016

Sl. No.	Minutes/ Decision Taken/ Inputs	Action Taken	Responsibility	Target Date	Completion Status as on July 2016
1.	To plan the Academic schedule and master timetables for the AY 2016-17	Planning of Academic schedule and master timetable is being done after getting inputs from department heads. Important dates made a note in the calendar.	All Dental Teaching Department HOD's / In-charge/ Committee Heads	July 2016	Work in process
2.	Planning of Third year MDS master timetable and work schedule for the AY 2016-17	Heads of each PG department to give inputs in framing the mater timetable for III MDS students.	PG Departments	July 2016	Completed
3.	To plan CDE and Training programs Schedule for the AY 2016-17.	The Scientific Academic Forum to arrange for Scientific meetings and Webinars for the clinical students and faculty for 2016-2017	Scientific Academic Forum	July 2016	Work in process
4.	To conduct Extended programs for the AY 2016-17	To conduct a fellowship course in Dental Implantology	Principal, SAF	July 2016	Planning
		Soft Skill training for the students (60 Hours).... Time management, SS, Leadership, Team Building, Goal Setting, Self Discipline, Life skill, YOGA, Industrial Visit, Memory Skill	IQAC, Consultants	July 2016	Completed
5.	To conduct a workshop & introduce OSCE method of evaluation in Clinical subjects	HODs` to come up with guidelines for conduct of OSCE in their respective departments.	SAF, All Dental Teaching Department HOD's / In-charge & Faculty	Jan 2016	Pending



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6.	To plan the research activities for the AY 2016-17	HODs' to submit a list of proposals for research from their respective departments.	Research Cell, All Dental Teaching Department HOD's / In-charge & Faculty	Jan 2016	Pending
7.	Recommend textbooks for subjects concerned	The Heads of each department to submit a list of textbooks recommended for their respective subjects for undergraduates.	Dental Teaching Departments	Aug 2016	Work in progress
8.	Curriculum and examination reforms	Feedbacks on curriculum to be collected, analyzed and reported	Feedback Incharge Dr.Jeyasenthil	Aug 2016	Work in progress
		To conduct Basic sciences year end examination for I MDS students and start with Basic Science classes	HOD, Basic Sciences Departments, Examination Cell	May 2016	Completed
		To conduct Year end examination for II MDS Students	HOD, PG departments	July 2016	Completed



Member Secretary,

Institutional Board of Studies,

APDCH



Chairperson,

Institutional Board of Studies,

APDCH




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