



ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

Recognised by Dental Council of India

Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

ACADEMIC CELL - MINUTES OF MEETING



ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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ACADEMIC YEAR 2019-20



MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/11/2019

19.11.2019

PLACE: IQAC Room

Following members were present:

	Academic Cell	Examination Committee
Member Secretary	Dr.P Sivaranjani, Perio	Dr.G Suresh Kumar, OMFS
Members	Dr.G.Vasupradha, Oral Path	Dr.K.Prabhu, Prostho
	Dr.B.Nathiya, OMFS	Dr.S.Sakthidaran, Ortho
	Dr.Sonia Abraham, Prostho	
Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
	Mrs.K.Revathi	Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

Academic cell:

- 1. Collection of Question Paper for I Terminal Exam (Regular batch) from all departments**

Question Paper to be collected for Terminal Exam (Regular) batch from all departments by 21.11.2019 as per academic calendar schedule. Terminal Examination starts from 02.12.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding Namelist & Batch list by individual departments.

- 2. Collection of Question Paper for III Terminal Exam (Add Batch) from all departments**

Question Paper to be collected for Terminal Exam (Add) batch from all departments by as 21.11.2019 per academic calendar schedule. Terminal Examination starts from 02.12.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding Namelist & Batch list by individual departments



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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/12/2019

13.12.2019

PLACE: IQAC Room

Academic cell:

1. The name list of exam going students from all departments were finalised
2. Requested to submit IA exam marks on or before 20th Dec 2019.
3. BDS - Year wise co-ordinators lists were finalised & MDS students co-ordinator was also finalised.
4. Suggestion was given to have meeting after every terminal exams.


Member Secretary

Dr.G.SURESH KUMAR,MDS
Reg No.TN/10453 * Reader
Oral & Maxillofacial Surgery






Principal

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23.12.2019

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Final list of exam going students submitted from all departments along with internal assessment marks	Individual departments	Academic cell and Examination committee	23/12/2019	Completed
2.	I BDS – IV BDS year wise coordinators finalized as well as MDS student co-ordinator finalized	Mentor committee	Academic cell and Examination committee	23/12/2019	Completed

Dr.S.SHAMALA.MDS
Reg No.TN/825 * Prof. & HOD
Oral Pathology & Microbiology



Date : Time :



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Examination Committee:

1. Question Papers has to be collected from all Dental & Medical departments has been printed in different color sheets for different years (I yr to IV yr BDS).
2. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
3. Invigilation duty Schedule was discussed & get sign from all consent staffs.
4. Seating Arrangements: Individual Register Number was printed & pasted in individual table.

T. Sivasankari
Member Secretary
(Academic Cell)

Dr. T. Sivasankari, MDS
Reg No. TN/7744 * Reader
Periodontology & Implantology

Date : Time :

G. Suresh Kumar
Member Secretary
(Examination Committee)

Dr. G. SURESH KUMAR, MDS
Reg No. TN/10453 * Reader
Oral & Maxillofacial Surgery

S. Karthiga Kannan
Principal

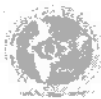
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26.11.2019

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question paper was collected for first terminal exam (regular batch) and third terminal exam (additional batch) and exam was conducted. Terminal examination started from 02.12.2019. A circular issued and question paper were collected from individual departments	Individual departments	Academic cell and Examination committee	26/11/2019	Completed
2.	I to IV year question paper from Medical and Dental departments were collected from II – IV years with different color sheets for different years	Individual departments	Academic cell and Examination committee	26/11/2019	Completed
4.	Internal assessment examination are conducted similar to TN DrMGR University in terms of question paper with proper seating arrangements as per norms	Examination committee	Academic cell and Examination committee	26/11/2019	Completed
5	Examination invigilators and staff for central evaluation are scheduled as per guidelines	Examination committee	Academic cell and Examination committee	26/11/2019	completed

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Tamil Nadu
Oral Pathology

S. Kalitha Kannan

PRINCIPAL

Prof. Dr. S. Kalitha Kannan, MDS

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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/02/2020

17.02.2020

PLACE: IQAC Room

Following members were present:

Academic Cell & Examination Committee	
Chairperson	Dr. S. Shamala Ravikumar, MDS., Prof & HOD, Oral Pathology
Member Secretary	Dr. G. Sureshkumar, MDS, Reader, OMFS-Examination committee Dr. T. Siva Shankari, MDS, Reader, Periodontics - Academic Cell
Members	1. Dr. Bharath N, MDS, Reader, Conservative Dentistry 2. Dr. Dinakaran J, MDS, Lecturer, Oral Pathology 3. Dr. Kirubakaran A, MDS., Lecturer, Prosthodontics 4. Dr. S. Veenadharani, MDS., Lecturer, Public Health Dentistry 5. Dr. S. Sakthidaran, MDS., Lecturer, Orthodontics 6. Dr. Priyanka Pampani, MDS., Lecturer, Periodontics
Office Staff	1. Mrs. S. Susila, Senior Assistant, Admin Office 2. Miss. V. S. Hemavathy, Junior Assistant, Admin Office

The Academic cell & Examination Committee Members met and discussed the following:

Academic cell:

1. Collection of Question Paper for I Terminal Exam (Regular batch) from all departments

Question Paper to be collected for Terminal Exam (Regular) batch from all departments by 22.02.2020. Terminal Examination starts from 02.12.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding Name list & Batch list by individual departments.



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3. Reopening date for additional batch students commence on 02.03.2020 (Monday).
4. Master Timetable for additional batch & regular batch will be conducted separately. Theory for additional batch will be conducted in department seminar room with clinical biometric.

Examination Committee:

1. Question Papers has to be collected from all Dental & Medical departments has been printed in different color sheets for different years (I yr to IV yr BDS).
2. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
3. Invigilation duty Schedule yet to be discussed.
4. Seating Arrangements need to be discussed.


Dr. S. SHAMALA, MDS
Chairperson
Reg No. TN/825 • Prof. & HOD
Oral Pathology & Microbiology
Academic Cell Examination Committee




17.02.2020
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14/2/2020

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question papers was collected for regular batch for first terminal examinations	Individual departments	Academic cell and Examination committee	14/2/2020	completed
2.	I to IV BDS question papers were collected from all medical and dental departments in different color sheets for different years	Individual departments	Academic cell and Examination committee	14/2/2020	completed
3.	Internal assessment examination are conducted similar to TN DrMGR University in terms of question paper with proper seating arrangements as per norms	Examination committee	Academic cell and Examination committee	14/2/2020	completed
4.	Examination Invigilators and staff for central evaluation are scheduled as per guidelines	Examination committee	Academic cell and Examination committee	14/2/2020	completed

Shamala

Dr.S.SHAMALA, MDS
Reg No. TN/825 * Prof. & HOD
Oral Pathology & Mikrobiology



Date : Time :



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MINUTES OF THE ACADEMIC CELL & EXAM CELL COMMITTEE

Ref: APDCH/Acad & Exam Cell/05/2020

27.05.2020

PLACE: Lecture Hall - 4

The Academic cell & Examination Committee Members met and discussed the following:

1. III Terminal Examination for I - IV BDS- Regular Batch has planned to conduct through Online Portal (E-Learning).
2. 4th State Arul Thiru Adigalar Endowment Exam is planned to conduct after Pandemic Crisis.
3. Postponed II Terminal Practical Exam for IV BDS – Regular Batch is planned to conduct through Online.
4. To obtain the department suggestion for starting the Online Clinical & Practical Classes.

T.Sivasankari

Dr.T.Sivasankari, MDS
Reg No. TN/7744 * Reader
Periodontology & Implantology

Chairperson

Date : Time :

Academic Cell & Examination Committee

[Signature]
PRINCIPAL
27-05-2020



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04/06/2020

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Conducted online examination – III terminal examination for First to Final BDS	Individual departments	Academic cell and Examination committee	04/6/2020	Completed
2.	Conducted online Practical examination for Final BDS – Regular batch	Individual departments	Academic cell and Examination committee	04/6/2020	Completed

Shamala

Dr.S.SHAMALA,MDS
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Oral Pathology & Microbiology



Date : Time :

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[Signature]



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07.08.2020

ACADEMIC CELL
MINUTES OF MEETING

1. IV yr BDS - Ms.R.S.Priya has no adequate attendance percentage as per University requirements and hence exempted from appearing for the University Examination by all the members
2. III yr BDS Oral Pathology , all the students will be sent for exams
3. Ilyr BDS Preclinical Prosthodontics, Preclinical Conservative Dentistry and Dental Materials – Ms.Amirthavarshini has nil (zero percentage) attendance and hence exempted from appearing for University examination.
4. Mr. Kutraleeswaran. S, Ms. AbiramiA.M, Ms.Nivetha C – these students are exempted from appearing from IInd Year University examinations as they have not passed all the first year subjects till date
5. Regarding attendance percentage of General Surgery, General Medicine, Microbiology, General Pathology, Pharmacology communication given to the respective Heads of departments

CHAIRPERSON
DR.S.SHAMALA, MDS
 Reg No. TN/825 * Prof. & HOD
 Oral Pathology & Microbiology



Date : Time :

MEMBER SECRETARY

ACADEMIC CELL
Dr. T. Sivasankari, MDS
 Reg No. TN/7744 * Reader
 Periodontology & Implantology



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17/8/2020

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Final list of exam going students is prepared and submitted – (II BDS – IV BDS)	Examination committee and Individual departments	Academic cell and Examination committee	17/8/2020	Completed
2.	IV BDS student RS Priya is exempted from University exam due to attendance deficiency	Examination committee and Individual departments	Academic cell and Examination committee	17/8/2020	Completed
3.	III BDS – All students are eligible to appear for university exam	Examination committee and Individual departments	Academic cell and Examination committee	17/8/2020	Completed
4.	II BDS – Ms. Amirthavarshini has 0% attendance for pre-clinical Prosthodontics and Conservative dentistry hence exempted	Examination committee and Individual departments	Academic cell and Examination committee	17/8/2020	Completed
5.	Mr. Kutraleswaran. S, Ms. Abirami. AM and Ms. Nivedha. C – Exempted from appearing for university exam for not having completed first year subjects	Examination committee and Individual departments	Academic cell and Examination committee	17/8/2020	Completed

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Date : Time :

S. Karthiga

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