



ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

Recognised by Dental Council of India

Affiliated to The Tamilnadu Dr.M.G.R Medical University

A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

ACADEMIC CELL - MINUTES OF MEETING



ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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ACADEMIC YEAR 2018-19



MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/08/2018

16.08.2018

PLACE: Principal Sir Room

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No	Academic Cell	Examination Committee
1.	Chairperson	Prof.Dr.S.Thillainayagam,Principal
2.	Member Secretary	Dr.Vidya Sekhar Dr.G.Suresh Kumar
3.	Members	Dr.G.Vasupradha Dr.S.Karthikeyan Dr.V.L.Lakshman Dr.A.Kirubakaran Dr.M.Manoj Dr.Abishek R.Balaji Dr.I.Janani Dr.T.Vignesh
4.	Office Staff	Ms.V.S.Hemavathy Mrs.S.Susila Mrs.K.Revathy Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

Academic cell:

1. Question Paper to be collected for Terminal Exam (Additional batch) from all departments. Terminal Examination starts from 03.09.2018 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.
2. Reopening Circular for IV yr & II yr BDS for the AY 2018-19 & circulated to all related dental & Medical departments.
3. Re-opening letter & SMS has been sent to their parents for II yr & IV yr BDS.



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S. Karthiga Kannan
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Cheyyar Taluk, Chengalpattu District
Tamil Nadu - 603 319



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Examination Committee:

- Question Papers has to be collected from all Dental & Medical departments has been printed in different color sheets for different years (II to IV BDS).
- Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
- Invigilation duty Schedule was discussed & get sign from all consent staffs.
- Seating Arrangements: Individual Register Number was printed & pasted in individual table.


Member Secretary
(Academic Cell)


Member Secretary
(Examination Committee)
Dr. G. SURESH KUMAR, MDS
Reg No. 1197 10333 - Reader
Oral & Maxillofacial Surgery


Principal
PRINCIPAL
Adhiparasakthi Dental College and Hospital
Melmaruvathur - 603 319.


PRINCIPAL
Prof. Dr. S. Karthiga Kannan, MDS.,
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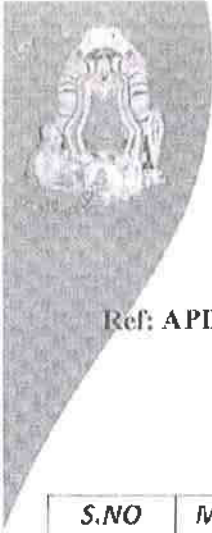


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Ref: APDCH/Acad & Exam Cell/08/2018

16.09.2018

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question paper was collected for terminal exam (additional batch) from all departments. Terminal examination started from 03.09.2018 as per academic calendar schedule. A circular was sent to all departments regarding question paper submission	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
2.	Reopening circular for II, III and IV final year BDS for the academic year 2018-2019 batch was circulated to all related medical and dental departments.	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
3.	Reopening letter and SMS has been sent to their parents for II, III and IV year BDS	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
4.	Clinical posting schedule and batch list for III and IV BDS students was finalized and circulated	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed

S. Karthiga Kannan

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5	Batch list for I and II BDS students was finalized and circulated	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
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Shamala

Dr. S. SHAMALA, MDS
Reg No. TN/825 * Prof. & HOD
Oral Pathology & Microbiology

Date: 11/11/2018 Time:

PRINCIPAL

Adhiparasakthi Dental College & Hospital
Melmaruvathur - 603 319.

S. Karthiga Kannan



PRINCIPAL

Prof. Dr. S. Karthiga Kannan, MDS.,



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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/11/2018

16.11.2018

PLACE: Conservative Seminar Hall

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
1.	Chairperson	Prof.Dr.S.Thillainayagam, Principal	
2.	Member Secretary	Dr.Vidya Sekhar	-
3.	Members	Dr.G.Vasupradha	Dr.K.Prabhu
		Dr.V.L.Lakshman	Dr.A.Kirubakaran
		Dr.M.Manoj	
4.	Office Staff	Ms.V.S.Hemavathy Mrs.K.Revathy	Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

Academic cell:

1. Collection of Question Paper for I Terminal Exam (Regular batch) from all departments

Question Paper to be collected for Terminal Exam (Regular) batch from all departments by 20.11.2018 as per academic calendar schedule. Terminal Examination starts from 03.12.2018 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments. Examination Committee has to be priorly informed.

2. Collection of Question Paper for III Terminal Exam (Add Batch) from all departments

Question Paper to be collected for Terminal Exam (Add) batch from all departments by 20.11.2018 per academic calendar schedule. Terminal Examination starts from



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03.12.2018 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments. Examination Committee has to be priory informed with a circular.

3. A letter to Mr Prathap S final year BDS student has to be written again to inform his parents and him that he is not attending classes. He had come to the college on 8th October 2018 and promised to the principal that he will regularly attend his final year classes from 10th October 2018. His clinical posting schedule is to follow the A batch. Since then he has not attended college again.

4. **Discussion of work allotment of new committee members as per Academic Cell chairperson**

- a. Work allotment for individual members

This list has to be circulated to IQAC for their perusal as well as told to the individual members.

Name of the Members	Duty of the Members
Dr.S.Thillainayagam	Chairperson
Dr.VidyaSekhar	Member Secretary – Academic Cell
Dr.G.Suresh Kumar	Member Secretary – Examination Committee
Dr.M.Manoj	Teaching Schedule & Exam Question paper Collection
Dr.G.Vasupradha Dr.A.L.Lakshmanan	Marks & Attendance of students of Terminal exams & University Exams
Dr.Nathiya	Collection of data from Basic Sciences
Dr.K.Prabhu	Invigilation Duty Schedule
Dr.A.Kirubakaran	Daily Routine Work During Exams & Answer Sheet Despatch
Dr S Karthikeyan	Endowment Medal Exam
Dr V C Karthik	Answer Papers (Theory & Practical)
Dr S Lokesh	Seating Arrangements & Central Evaluation
Ms.V.S.Hemavathy	Office Staff
Mrs.K.Revathy	Office Staff
Mrs.S.Susila	Office Staff



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Sk. Rajeev Kumar
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Examination Committee:

1. Question Papers collected from all Dental & Medical departments has to be printed in different color sheets for different years (I to IV BDS).
2. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
3. Invigilation duty Schedule was discussed & yet to be made and circulated
4. Seating Arrangements: Individual Register Number to be printed & pasted in individual table.


Member Secretary
(Academic Cell)


Member Secretary
(Examination Committee)


Principal
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Dr.G.SURESH KUMAR, MDS
Reg No. TN/10453 * Reader
Oral & Maxillofacial Surgery



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Ref: APDCH/Acad & Exam Cell/11/2018

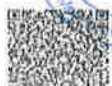
14.11.2018

ACADEMIC CELL & EXAMINATION COMMITTEE**REVIEW OUTPUT**

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question papers was collected for Additional Batch for Third Terminal Examination and Exam was conducted	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
2.	. Question papers was collected for Regular Batch for First Terminal Examination and Exam was conducted	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
3.	Terminal Exam was started from 3-12-2018	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
4.	Circular Issued and Question Paper were collected from Individual Departments	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
5	Work allotted to newly joined Members as per Academic cell Instruction	ACADEMIC AND EXAMINATION COMMITTEE	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed

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6	Status of candidate Mr.Pratap Final BDS Students	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
7	Internal assessment Examination are conducted similar to TN Dr MGR University in terms of Question paper and answer paper with proper seating arrangements as per norms	ACADEMIC AND EXAMINATION COMMITTEE	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
8	Examination Invigilators and Staff for central evaluation are scheduled as per Guide lines	ACADEMIC AND EXAMINATION COMMITTEE	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed

Shanoh.

Dr.S.SHAMALA,MDS
 Reg No.TN/825 * Prof. & HOD
 Oral Pathology & Microbiology

Date / Month / Year

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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/ACAD.CELL/12/2018

17.12.2018

PLACE: Seminar Room - APDCH

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
1.	Chairperson	Prof.Dr.S.Thillainayagam, Principal	
2.	Member Secretary	Dr. Vidya Sekhar	Dr.G.Suresh Kumar
3.	Members	Dr.G.Vasupradha	Dr.K.Prabhu
Dr.V.L.Lakshman		Dr.S.Karthikeyan	
Dr.M.Manoj		Dr.A.Kirubakaran	
Dr.B.Nathiya		Dr.V.C.Karthick	
			Dr.S.Lokesh
4.	Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
		Mrs.K.Revathy	Ms.V.S.Hemavathy

Academic Cell:

1. Discussion about BDS - University Exam going students name list – February 2019 for Additional Batch.

Final list of University Exam going batch (FEB 2019) is to be prepared after consultation with each department HOD. List of candidates not allowed to write the university exams has to be given by individual departments after consultation with Principal. Last date for submission of Exam going students name list by all departments is 15.12.2018.

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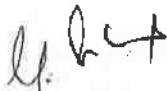
2. Others.


Ms Pooja.R – II yr BDS student has 48% attendance & not completed the preclinical Quota in Prosthodontics & Conservative Dentistry. Both the Departments have given letter that, she is not appearing for Dental Materials & Preclinical University exam in FEB 2019. Her Father has met the Vice Principal mam and letter has been given by her parents.

Examination Committee:

1. BDS University Theory Exam February 2019, Finalized the Chief Superintendent.
2. Invigilation Duty schedule was framed & was finalized.
3. Examination Hall & Seating Arrangements was yet to complete.
4. The Tamilnadu Dr.M.G.R Medical University website SEQUEL Trail is yet to open for Question paper Downloading.


Member Secretary
(Academic Cell)


Member Secretary
(Examination Committee)
Dr.G.SURESH KUMAR, MDS
Reg No.TN/10453 • Reader
Oral & Maxillofacial Surgery


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Ref: APDCH/Acad & Exam Cell/12/2018

10.12.2018

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	List of students appearing for university examination – Additional batch submitted by individual department	Individual departments	Academic and examination committee	15.12.2018	completed
2.	Candidate name Miss Pooja R second BDS was with held from preclinical prosthodontics and conservative dentistry due to lack of attendance	Individual departments	Academic and examination committee	15.12.2018	completed
3.	Chief superintendent was finalized	Academic and examination committee	Academic and examination committee	15.12.2018	completed
4.	University examination is conducted as per Norms	Academic and examination committee	Academic and examination committee	15.12.2018	completed

Shamala



Dr.S.SHAMALA, MDS
Reg No. TN/825 * Prof. & HOD
Oral Pathology & Microbiology

Date: 10.12.2018 Time: 2.30

S. Karthiga Kannan

[Signature]
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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/ACAD.CELL/12/2018

23.01.2019

PLACE: Seminar Room - APDCH

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
1.	Chairperson	Prof.Dr.S.Thillainayagam, Principal	
2.	Member Secretary	Dr.Vidya Sekhar	Dr.G.Suresh Kumar
3.	Members	Dr.G.Vasupradha	Dr.K.Prabhu
Dr.V.L.Lakshman		Dr.A.Kirubakaran	
Dr.M.Manoj		Dr.S.Lokesh	
4.	Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
		Mrs.K.Revathy	Ms.V.S.Hemavathy

Academic Cell:

1. Discussion about upcoming II Terminal Examination in Feb 2019 (Regular Batch).

Question Paper to be collected for Terminal Exam from all departments. Terminal Examination starts from 18.02.2019 as per academic calendar schedule. Terminal Examination ends from 08.03.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.

2. Discussion about cis Attendance – View & Take Printout

Henceforth all the attendance details (overall and every term) of students of all the years including postgraduates can be viewed in the cis and downloaded or printed as per each department protocol. Attendance details of students will not be sent from the office as a circular to every department after every term.



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3. Discussion about cis Marks – View & Take Printout

Henceforth all the mark details of every terminal examinations of students of all the years can be viewed in the cis and downloaded or printed. Mark details of students will not be sent from the office as a circular to every department after every term. Result analysis can also be viewed in the cis.

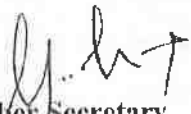
4. Intimation to parents regarding academic performance and attendance of their wards in the Ist terminal examinations via letter and SMS.

Intimation will be sent by letter and SMS to the parents about students' performance in the 1st terminal examinations.

Examination Committee:

1. II Terminal Examination in Feb 2019 (Regular Batch).
 - a. Question Papers have been collected from all Dental & Medical departments. It had been printed in different color sheets for different years (I to IV BDS).
 - b. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam was prepared for both (Theory & Practical).
 - c. Invigilation duty Schedule was yet to discuss, signed by all staffs and invigilation was carried out without any issues.
 - d. Seating Arrangements: Individual Register Number was printed & pasted in individual table.
 - e. Central Evaluation was conducted on 11.03.2019 & 12.03.2019 without any issues.


Member Secretary
(Academic Cell)


Member Secretary
(EDUCATION)
Reg No.TN/10453 * leader
Oral & Maxillofacial Surgery


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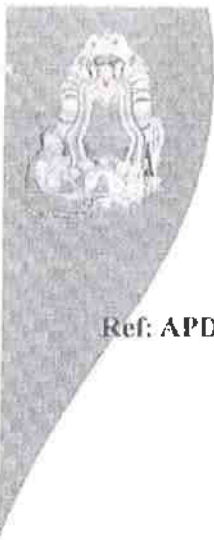

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Ref: APDCH/Acad & Exam Cell/01/2019

23.01.2019

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question paper was collected for terminal exam (additional batch) from all departments. Terminal examination started from 18.02.2019 TO 08-03-2019 as per academic calendar schedule . A circular was sent to all departments regarding question paper submission	Individual departments	Academic committee	29.01.2020	completed
2.	Reopening circular for II, III and IV final year BDS for the academic year 2018-2019 batch was circulated to all related medical and dental departments .	Individual departments	Academic committee	29.01.2020	completed
3.	Reopening letter and SMS has been sent to their parents for II , III and IV year BDS	Individual departments	Academic committee	29.01.2020	completed
4.	Terminal examination marks were collected from cls and results were analysed	Individual departments	Academic committee	29.01.2020	completed

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5	Attendance details collected from cis	Individual departments	Academic committee	29.01.2020	completed
6	Regular batch second internal assessment examination were scheduled as per university norms similar to TN Dr MGR UNIVERSITY in terms of question paper and answer paper with proper seating arrangements as per norms	Individual departments	Examination committee	29.01.2020	completed

Shamala

Dr.S.SHAMALA,MDS
Reg No.TN/B25 * Prof. & HOD
Oral Pathology & Microbiology
Date 23.01.2020 Time :



[Signature]
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S.Karthiga Kannan

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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/06/2019

04.06.2019

PLACE: Conservative Seminar Hall

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
2.	Chairperson	Prof.Dr.S.Thillainayagam, Principal	
2.	Member Secretary	-	Dr.G.Suresh Kumar, OMFS
3.	Members	Dr.G.Vasupradha, Oral Path	Dr.K.Prabhu, Prostho
Dr.V.L.Lakshman, OMR		Dr.S.Karthikeyan, Endo	
Dr.M.Manoj, Perio		Dr.V.C.Karthik, Prostho	
Dr.B.Nathiya, OMFS		Dr.S.Lokesh, Pedo	
4.	Office Staff	Ms.V.S.Hemavathy Mrs.K.Revalthy	Mrs.S.Susila Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

Academic cell:

1. Collection of Question Paper for III Terminal Exam (Regular batch) from all departments

Question Paper to be collected for Terminal Exam (Regular) batch from all departments by 10.06.2019 as per academic calendar schedule. Terminal Examination starts from 18.06.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.

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2. Collection of Question Paper for I Terminal Exam (Add Batch) from all departments


Question Paper to be collected for Terminal Exam (Add) batch from all departments by as 10.06.2019 per academic calendar schedule. Terminal Examination starts from 18.06.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.

Examination Committee:

1. Question Papers collected from all Dental & Medical departments has to be printed in different color sheets for different years (I to IV BDS).
2. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
3. Invigilation duty Schedule was discussed & yet to be made and circulated.
4. Seating Arrangements: Individual Register Number to be printed & pasted in individual table.
5. Third State level Arulthiru Adigalar Endowment Medal Exam 2019 for IV BDS & CRRI.


Member Secretary
(Examination Committee)

Dr.G.SURESH KUMAR, MDS
Reg No. TN/10453 * Reader
Oral & Maxillofacial Surgery


Principal

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PRINCIPAL

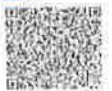
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Ref: APDCH/Acad & Exam Cell/05/2019

03.06.2019

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question papers were collected for regular batch for third terminal examination before 10.06.2019 and exam was conducted from 18.06.2019	Academic and examination committee	ACADEMIC COMMITTEE	10.06.2019	completed
2.	Question papers were collected for additional batch for first terminal examination before 10.06.2019 and exam was conducted from 18.06.2019	Academic and examination committee	ACADEMIC COMMITTEE	10.06.2019	completed
3.	Circular issued and question paper were collected from individual department	Academic and examination committee	EXAMINATION COMMITTEE	10.06.2019	completed
4.	I to IV BDS question papers were collected from all medical and dental departments in different colour sheets for different years	Academic and examination committee	EXAMINATION COMMITTEE	10.06.2019	completed
5	Internal assessment examination are conducted similar to TN dr.MGR	Academic and examination committee	Academic and examination committee	10.06.2019	completed



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	University in terms of question paper and answer paper with proper seating arrangements as per norms				
6	Examination invigilators and staff for central evaluation are scheduled as per guidelines	Academic and examination committee	Academic and examination committee	10.06.2019	Completed
7	Arulthiru adigalar endowment medal exam 2019	Academic and examination committee	Academic and examination committee	10.06.2019	completed

Shamala

Dr.S.SHAMALA, MDS
Reg No. TN/825 • Prof. & HOD
Oral Pathology & Microbiology

Date: 3-06-2019 Time:

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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/ACAD.CELL/06/2019

14.06.2019

PLACE: 1 Floor - Conference Hall (Admin Block)

The meeting of the academic cell was held under the Chairpersonship, Principal APDCH.

Following members were present:

S.NO	NAME OF THE MEMBERS	
1	Dr.S.Thillainayagam	Chairperson
2	Dr.P.Sivaranjani, Perio	Member Secretary – Academic Cell
3	Dr.G.Suresh Kumar, OMFS	Member Secretary – Examination Committee
4	Mrs.S.Susila	Admin Office
5	Ms.V.S.Hemavathy	Admin Office
6	Mrs.Revathy	Admin Office


The Academic cell Members met and discussed the following:

1. Discussion about BDS - University Exam going students name list – August 2018 for Regular Batch

Final list of University Exam going batch (AUG 2019) is to be prepared after consultation with each department HOD. List of candidates not allowed to write the university exams has to be given by individual departments after consultation with Principal. Last date for submission of Exam going students name list by all departments is 24.06.2019.

2. Others.

To check the Bio metric Attendance percentage of I yr to IV yr BDS students (Dental College) from the beginning of the AY 2018 -19 till date in consultation with Time Office.


Member Secretary
G. SURESH KUMAR, MDS
Reg No. TN/10453 • Reader
Oral & Maxillofacial Surgery


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Ref: APDCH/Acad & Exam Cell/06/2019

13.06.2019

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	All the department have submitted the final list of exam going students (I to IV BDS) the biometric attendance percentage was checked from the office	Academic and examination committee	Office admin	24.06.2019	completed

Shamala

Dr. S. SHAMALA, MDS

Reg No. TN/825 • Prof. of PPD
Oral Pathology & Microbiology

Date 13.06.2019 Time

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MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/08/2019

13.08.2019

PLACE: IQAC Room

Following members were present:

S.No		Academic Cell	Examination Committee
1.	Member Secretary	Dr.P Sivaranjani, Perio	Dr.G.Suresh Kumar, OMFS
2.	Members	Dr.G.Vasupradha, Oral Path Dr.V.L.Lakshman, OMR Dr.B.Nathiya, OMFS Dr.Priyanka Pampani, Perio Dr.Sonia Abraham, Prosthodontics	Dr.K.Prabhu, Prosthodontics Dr.S.Karthikeyan, Endo Dr.V.C.Karthik, Prosthodontics Dr.S.Sakthidaran, Orthodontics
3.	Office Staff	Ms.V.S.Hemavathy Mrs.K.Revathy	Mrs.S.Susila Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

Academic cell:

1. Question Paper to be collected for Terminal Exam (Additional batch) from all departments. Terminal Examination starts from 03.09.2019. A circular has been sent to all departments regarding question paper submission, Namelist & Batch list.
2. Reopening Circular for IV yr & II yr BDS for the AY 2018-19 & circulated to all related dental & Medical departments.
3. Re-opening letter & SMS has been sent to their parents for II yr, III yr & IV yr BDS.

S. Karthiga Kannan



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Approved by Tamil Nadu Dr. M.G.R. Medical University
Approved by Government of Tamil Nadu, Medical Education & Health Department

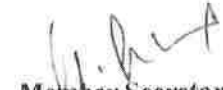
Examination Committee:

- Question Papers has to be collected from all Dental & Medical departments has been printed in different color sheets for different years (II to IV BDS).
- Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
- Invigilation duty Schedule was discussed & get sign from all consent staffs.
- Seating Arrangements: Individual Register Number was printed & pasted in individual table.


Member Secretary
(Academic Cell)

Dr.T.Sivasankari, MDS
Reg No. TN/7744 * Reader
Periodontology or Implantology

Date : Time :


Member Secretary
(Examination Committee)
Dr.G.SURESH KUMAR, MDS
Reg No. TN/10453 * Reader
Oral & Maxillofacial Surgery


Principal
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Om SAKTHI



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19/08/2019

ACADEMIC CELL & EXAMINATION COMMITTEE

REVIEW OUTPUT

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question paper was collected for second terminal exam (additional batch) and exam was conducted. Terminal examination started from 03.09.2019. A circular issued and question paper were collected from individual departments	Individual departments	Academic cell and Examination committee	19/8/2019	Completed
2.	Reopening circular for II, III and IV final year BDS was intimated to parents through letter and SMS.	Office In-charges	Academic cell and Examination committee	19/8/2019	Completed
3.	All the question paper from Medical and Dental departments were collected from II – IV years with different color sheets for different years	Individual departments	Academic cell and Examination committee	19/8/2019	Completed
4.	Internal assessment examination are conducted similar to TN DrMGR University in terms of question paper with proper seating arrangements as per norms	Examination committee	Academic cell and Examination committee	19/8/2019	Completed

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5	Examination invigilators and staff for central evaluation are scheduled as per guidelines	Examination committee	Academic cell and Examination committee	19/8/2019	completed
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Shamala

Dr. S. SHAMALA, MDS
Reg No. TN/825 • Prof. & HOD
Oral Pathology & Microbiology



Date : Time :

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