



## ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

Recognised by Dental Council of India
Affiliated to The Tamilnadu Dr.M.G.R Medical University
A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

## **ACADEMIC CELL - MINUTES OF MEETING**





## ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural Trust

### **ACADEMIC YEAR 2018-19**



### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/08/2018

16.08.2018

PLACE: Principal Sir Room

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
1,	Chairperson	Prof.Dr.S.Thillainayagam,Principal	
2.	Member Secretary	Dr. Vidya Sekhar	Dr.G.Suresh Kumar
3.		Dr.G.Vasupradha	Dr.K.Prabhu
	Members	Dr.V.L.Lakshman	Dr.S.Karthikeyan
		Dr.M.Manoj	Dr.A.Kirubakaran
		Dr.l.Janani	Dr.Abishek R.Balaji
		¥	Dr.T.Vignesh
4.	Office Staff	Ms.V.S.Hemävathy	Mrs.S.Susila
		Mrs.K.Revathy	Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

#### Academic cell:

- 1. Question Paper to be collected for Terminal Exam (Additional batch) from all departments. Terminal Examination starts from 03.09.2018 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.
- 2. Reopening Circular for IV yr & II yr BDS for the AY 2018-19 & circulated to all related dental & Medical departments.

3. Re-opening letter & SMS has been sent to their parents for II yr & IV yr BDS.





Melmaruvathur - 603 319 Tamli Nadu, Indla

T: +91 44 2752 8082, 83 F: +91 44 2752 80PRINCIPAL

E: contact@apdch.colgi







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A Unit of Adhiparasakthi Charitable, Medical, Educational & Cultural frust

### **Examination Committee:**

- a. Question Papers has to be collected from all Dental & Medical departments has been printed in different color sheets for different years (II to IV BDS).
- b. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
- c. Invigilation duty Schedule was discussed & get sign from all consent staffs.
- d. Seating Arrangements: Individual Register Number was printed & pasted in individual table.

Member Secretary (Academia Cell)

(Examination Committee)
Dr. G. CHERCH MUMAK, MDS

Reg North Paris + Reader Oral & Maxillofacial Surgery

Adhiperasakthi Dental College and Hospital

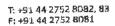
Prof.Dr.S.Karthiga Kannan, MDS.,



ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Hospital Road, Melmarusathay Cheyyur Taluk, Chengahsatro Diuraci Tanul Nadu - 403 319













### DHIPARASAK' DENTAL COLLEGE & HOSPITA

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A Unit of Adhiparosaktha Charitable, Medical, Educational & Cultural in

Ref: APDCH/Acad & Exam Cell/08/2018

16,04,2018

### **ACADEMIC CELL& EXAMINATION COMMITTEE**

#### **REVIEW OUTPUT**

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1,	Question paper was collected for terminal exam (additional batch) from all departments. Terminal examination started from 03.09,2018 as per academic calendar schedule. A circular was sent to all departments regarding question paper submission	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
2.	Reopening circular for II, III and IV final year BDS for the academic year 2018-2019 batch was circulated to all related medical and dental departments.	Indivídual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
3,	Reopening letter and SMS has been sent to their parents for II, III and IV year BDS	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
4.	Clinical posting schedule and batch list for III and IV BDS students was finalized and circulated	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed





Melmaruvathur - 603 319 Tamil Nadu, India



Prof.Dr.S.Karthiga Kannan, MDS.,
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Batch list for I and II BDS students was finalized and circulated Individual departments

ACADEMIC AND EXAMINATION COMMITTE

20/11/2018

completed

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Dr.S.SHAMALA,MDS
Res No.TN/825 \* Prof. & HOO
Oral Pathology & Microbiology

Oral Pathology of Prices Control

Adhiparasakthi Dental College & Hospital Melmaruvathur - 603 319.

PRINCIPAL

Prof.Dr.S.Karthiga Kannan, MDS.,



ADHIPARASAKTH DENTAL COLLEGE & HOSPITAL Hospital Bload, Melmorusathur Chevyur Tafuk, Chengalpanin District Tamit Nadu - 603-319









## ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/11/2018

16.11.2018

PLACE: Conservative Seminar Hall

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
1,	Chairperson	Prof.Dr.S.Thillainayagan	n, Principal
2,	Member Secretary	Dr.Vidya Sekhar	-
3,	Members	Dr.G.Vasupradha Dr.V.L.Lakshman Dr.M.Manoj	Dr.K.Prabhu Dr.A.Kirubakaran
4.	Office Staff	Ms.V.S.Hemavathy Mrs.K.Revathy	Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

### Academic cell:

1. Collection of Question Paper for I Terminal Exam (Regular batch) from all departments

Question Paper to be collected for Terminal Exam (Regular) batch from all departments by 20.11.2018 as per academic calendar schedule. Terminal Examination starts from 03.12.2018 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments. Examination Committee has to be priorly informed.

2. Collection of Question Paper for III Terminal Exam (Add Batch) from all departments

Question Paper to be collected for Terminal Exam (Add) batch from all departments by as 20.11.2018 per academic calendar schedule. Terminal Examination starts from





Melmaruvathur 603 319 Tamit Nadu, India T; +91 44 2752 8082, 83 F; +91 44 2752 8081 E: contact@apdch.edu.in

Principal Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI







ignised by Dental Council of India Affiliated to The Tamiliado Dr.M. G.R. Medical University A tion of Aphipuratakthi Charicable, Medical, Educational & Cultural Trust

03.12.2018 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments. Examination Committee has to be priory informed with a circular.

- 3. A letter to Mr Prathap S final year BDS student has to be written again to inform his parents and him that he is not attending classes. He had come to the college on 8th October 2018 and promised to the principal that he will regularly attend his final year classes from 10th October 2018. His clinical posting schedule is to follow the A batch. Since then he has not attended college again.
- 4. Discussion of work allotment of new committee members as per Academic Cell chairperson
  - a. Work allotment for individual members This list has to be circulated to IQAC for their perusal as well as told to the individual members.

Name of the Members	Duty of the Members	
Dr.S.Thillainayagam	Chairperson	
Dr.VidyaSekhar	Member Secretary – Academic Cell	
Dr.G.Suresh Kumar	Member Secretary - Examination Committee	
Dr.M.Manoj	Teaching Schedule & Exam Question paper Collection	
Dr.G.Vasupradha Dr.A.L.Lakshmanan	Marks & Attendance of students of Terminal exams & University Exa	
Dr,Nathiya	Collection of data from Basic Sciences	
Dr.K.Prabhu	Invigilation Duty Schedule	
Dr.A.Kirubakaran	Daily Routine Work During Exams & Answer Sheet Despatch	
Dr S Karthikeyan	Endowment Medal Exam	
Dr V C Karthik	Answer Papers (Theory & Practical)	
Dr S Lokesh	Seating Arrangements & Central Evaluation	
Ms.V.S.Hemavathy	Office Staff	
Mrs.K.Revathy	Office Staff	
Mrs.S.Susila	Office Staff	





Melmaruvathur - 603 319 Tamit Nadu, India

T; 491, 44 2752 8682, 83 F: +91 44 2752 8081

€: contact@apdch.edu.in PRINCIPAE dehication











## ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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### Examination Committee:

- Question Papers collected from all Dental & Medical departments has to be printed in different color sheets for different years (I to IV BDS).
- 2. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
- 3. Invigilation duty Schedule was discussed & yet to be made and circulated
- 4. Seating Arrangements: Individual Register Number to be printed & pasted in individual table.

Member Secretary (Academic Cell)

Member Secretary (Examination Committee)

Principal
PRINCIPAL
Adhiparasakhi Dental College and Hospital
Melmasuvathur - 603 319.

Dr.G.SURESH KUMAR, MDS Reg No.TN/10453 \* Reader Oral & Maxillotacial Surgery

PRINCIPAL

Prof.Dr.S.Karthiga Kannan, MDS.,



ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melmaruwahur
Cheyyur Tauk, Chengalparus Diarier
Tamil Nadu - 603 319











### ADHIPARASAKTH DENTAL COLLEGE & HOSPITA

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A Unit of Adhiparasakthi Charcable, Medical, Educational & Cultural ()

Ref: APDCH/Acad & Exam Cell/11/2018

14.11.2018

### ACADEMIC CELL& EXAMINATION COMMITTEE

### **REVIEW OUTPUT**

s.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question papers was collected for Additional Batch for Third Terminal Examination and Exam was conducted				
		Individual			
		departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
2.	. Question papers was collected for Regular Batch for First Terminal Examination and Exam was conducted	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
3,	Terminal Exam was started from 3-12- 2018	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
4,	Circular Issued and Question Paper were collected from Individual Departments	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
5	Work allotted to newly joined Members as per Academic cell	ACADEMIC AND EXAMINATION COMMITTEE	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
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Melmaruvathur - 603 319 Tamil Nadu, India T: +91 44 2752 8082, 83 F: +91 44 2752 8081

E: contact@apdch.edu.in PRINCTPW.ppdch.edu.in







## ADHIPARASAK III DENTAL COLLEGE & HOSPITA

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6	Status of candidate Mr.Pratap Final BDS Students	Individual departments	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
7	Internal assessment Examination are conducted similar to TN Dr MGR University in terms of Question paper and answer paper with proper seating arrangements as per norms	ACADEMIC AND EXAMINATION COMMITTEE	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed
8	Examination Invigilators and Staff for central evaluation are scheduled as per Guide lines	ACADEMIC AND EXAMINATION COMMITTEE	ACADEMIC AND EXAMINATION COMMITTEE	20/11/2018	completed

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Dr.S.SHAMALA, MD5
Reg No.TN/825 \* Prof. & HOD
Oral Pathology & Microbiology

Date Halliam Time

PRINCIPAL Adhiparasakthi Dental College & Hospital
Melmaruvathur - Danial College

PRINCIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,

ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melmanivactior
Chevyor Taluk, Chengalpar in District
Tamil Nadu - 693 30









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### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/ACAD.CELL/12/2018

17.12.2018

PLACE: Seminar Room - APDCH

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
l,	Chairperson	Prof.Dr.S.Thillainayagam, Principal	
2.	Member Secretary	Dr.Vidya Sekhar	Dr.G.Suresh Kumar
3,		Dr.G.Vasupradha	Dr.K.Prabhu
	Members	Dr.V.L.Lakshman	Dr.S.Karthikeyan
		Dr.M.Manoj	Dr.A.Kirubakaran
		Dr.B.Nathiya	DrV.C.Karthick
			Dr.S.Lokesh
4.	Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
		Mrs.K,Revathy	Ms.V.S.Hemavathy

### Academic Cell:

 Discussion about BDS - University Exam going students name list - February 2019 for Additional Batch.

Final list of University Exam going batch (FEB 2019) is to be prepared after consultation with each department HOD. List of candidates not allowed to write the university exams has to be given by individual departments after consultation with Principal. Last date for submission of Exam going students name list by all departments is to be all departments in the state of the state

15.12.2018,





Melmaruvathur - 603 319 Tamil Nadu, India PRINCIPAL
T: +9Pnof.Dr.S.Raithig L. gentact@apdch.edu.in
F: +91 44 752 808 DHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melinartication
Cheryun Taluk, Chengahparin District
Tamil Natur - 603 39





## ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL

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2. Others.

Ms Pooja,R – II yr BDS student has 48% attendance & not completed the preclinical Quota in Prosthodontics & Conservative Dentistry. Both the Departments have given letter that, she is not appearing for Dental Materials & Preclinical University exam in FEB 2019. Her Father has met the Vice Principal main and letter has been given by her parents.

### **Examination Committee:**

- 1. BDS University Theory Exam February 2019, Finalized the Chief Superintendent.
- 2. Invigilation Duty schedule was framed & was finalized.
- 3. Examination Hall & Seating Arrangements was yet to complete.
- 4. The Tamilnadu Dr.M.G.R Medical University website SEQUEL Trail is yet to open for Question paper Downloading.

Member Secretary (Academic Cell)

Member Secretary (Examination Committee) Dr.G.SURESH KUMAR, MDS

Pr.G.SURESH Kult valent Reg No.TN/10453 \* Reader Oral & Maxillotacial Surgery PRINCIPAL

PRINCIPAL

Adhlparasakthi Denial College and Hospital

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PRINCIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,
ADHIPARASAKTHI

DENTAL COLLEGE & HOSPITAL Hospital Road, Melinaravathur Cheyyur Taluk, Chengalpattu District Tamii Nadu - 603 319











### NTAL COLLEGE & HOSPITA

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A linn of Adhroarasi kihi Charitable, Meercat, Educational & Cultural In

Ref: APDCH/Acad & Exam Cell/12/2018

10.12.2018

### ACADEMIC CELL& EXAMINATION COMMITTEE

### **REVIEW OUTPUT**

s.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1,	List of students appearing for university examination — Additional batch submitted by individual department	individual departments	Academic and examination committee	15.12.2018	completed
2.	Candidate name Miss Pooja .R second BDS was with held from preclinical prosthodontics and conservative dentistry due to lack of attendance	Individual departments	Academic and examination committee	15.12.2018	completed
3.	Chief superintendent was finalized	Academic and examination committee	Academic and examination committee	15.12.2018	completed
4.	University examination is conducted as per Norms	Academic and examination committee	Academic and examination committee	15.12.2018	completed

Dr.S.SHAMALA, MDS Reg No.TN/825 \* Prof. & HOD Oral Pathology & Microbiology



2000 Date : (0 . 12 . Time : ........

Adhiparasakthi Dental College & Hospitel PRINCIPAL Melmaruvathur - 603 319.



DENTAL COLLEGE & HOSPITAL Hospital Road, Melmartiveliur Cheyyur Taluk, Chengalparin District Tamil Nadu - 603 319

T: 491 44 2752 8082, 83 F: +91 44 2752 8081

E: contact@apdch.edu.ln W: www.apdch.edu.in







Melmaruvather - 603 319 Tamil Nadu, India



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### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/ACAD.CELL/12/2018

23.01.2019

PLACE: Seminar Room - APDCH

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
I <sub>jj</sub>	Chairperson	Prof.Dr.S.Thillainayagam, Principal	
2.	Member Secretary	Dr.Vidya Sekhar	Dr.G.Suresh Kumar
3,		Dr.G.Vasupradha	Dr.K.Prabhu
	Members	Dr.V.L.J.akshman	Dr.A.Kirubakaran
		Dr.M.Manoj	6
		Dr.B.Nathiya	Dr.S.Lokesh
4.	Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
		Mrs.K.Revathy	Ms.V.S.Hemavathy

### Academic Cell:

- 1. Discussion about upcoming II Terminal Examination in Feb 2019 (Regular Batch). Question Paper to be collected for Terminal Exam from all departments. Terminal Examination starts from 18.02,2019 as per academic calendar schedule. Terminal Examination ends from 08.03.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.
- 2. Discussion about cis Attendance View & Take Printout Henceforth all the attendance details (overall and every term) of students of all the years including postgraduates can be viewed in the cis and downloaded or printed as per each department protocol. Attendance details of students will not be sent from the office as a circular to every department after every term.





Melmaruvathur - 603 319 Tamil Nadu, India

T: +91 44 2752 8082, 83 F: +91 44 27 PRINCIPAL W: vavw.apdch.edu.in

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- A Unit of Advisors sign Charitable Mounty, Educational & Control Youst
- 3. Discussion about cis Marks View & Take Printout Henceforth all the mark details of every terminal examinations of students of all the years can be viewed in the cis and downloaded or printed. Mark details of students will not be sent from the office as a circular to every department after every term. Result analysis can also be viewed in the cis.
- 4. Intimation to parents regarding academic performance and attendance of their wards in the 1st terminal examinations via letter and SMS. Intimation will be sent by letter and SMS to the parents about students' performance in the 1st terminal examinations.

### **Examination Committee:**

- 1. II Terminal Examination in Feb 2019 (Regular Batch).
- a. Question Papers have been collected from all Dental & Medical departments. It had been printed in different color sheets for different years (I to IV BDS).
- b. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam was prepared for both (Theory & Practical).
- c. Invigilation duty Schedule was yet to discuss, signed by all staffs and invigilation was carried out without any issues.
- d. Seating Arrangements: Individual Register Number was printed & pasted in individual table.

e. Central Evaluation was conducted on 11.03.2019 & 12.03.2019 without any issues.

Member Secretary (Academic Cell)

(Examinative of the control of the c Reg No.TN/10453 \* keader

Oral & Makhlofacial Surgery

T: +91 44 2752 8082, 83 F: 191 44 2752 8081

Adhiparasakthi Dental College and Hospital Mehmaruvathur - 603 919.

E: contact@apdch.edu.in W: www.apdch.edu.in



RING PATTamil Nadu, India S.Karthiga Kannan, MDS.,

ADHIPARASAKTHI DENTAL COLLEGE & HOSPITAL Hospital Road, Mehnaruvathur Cheyyur Taluk, Chengalparra Discrict Tamil Nadu - 603 319







## DENTAL COLLEGE & HOSPITA

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Ref: APDCH/Acad & Exam Cell/01/2019

23.01.2019

### ACADEMIC CELL& EXAMINATION COMMITTEE

### **REVIEW OUTPUT**

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1,	Question paper was collected for terminal exam (additional batch) from all departments. Terminal examination started from 18.02.2019 TO 08-03-2019 as per academic calendar schedule. A circular was sent to all departments regarding question paper submission	Individual departments	Academic committee	29.01.2020	completed
2.	Reopening circular for II, III and IV final year BDS for the academic year 2018-2019 batch was circulated to all related medical and dental departments.	Individual departments	Academic committee	29.01.2020	completed
3.	Reopening letter and SMS has been sent to their parents for II, III and IV year BDS	Individual departments	Academic committee	29.01.2020	completed
4.	Terminal examination marks were collected from cls and results were analysed	Individual departments	Academic committee	29.01,2020	completed





Melmaruvathur | 603 319 Tamil Nadu, India

T: +91 44 2752 8082, 83 F: +91 44 2752 8081

E: contact@apdch.edu.in W-www.apdch.edu.ln











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### DENTAL COLLEGE & HOSPITA

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5	Attendance details collected from cis	Individual departments	Academic committee	29.01.2020	completed
6	Regular batch second internal assessment examination were scheduled as per university norms similar to TN Dr MGR UNIVERSITY in terms of question paper and answer paper with proper seating arrangements as per norms	Individual departments	Examination committee	29.01.2020	completed

Dr.S.SHAMALA, MDS Reg No.TN/825 \* Prof. & HOD Oral Pathology & Microbiology 2019 Date 23: 1. Time : .....

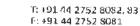
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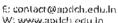
PRINCIPAL Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI















# DENTAL COLLEGE & HOSPITAL

### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/06/2019

04.06.2019

PLACE: Conservative Seminar Hall

The meeting of the Academic & Examination cell was held under the Chairperson - Principal APDCH.

Following members were present:

S.No		Academic Cell	Examination Committee
2.	Chairperson	Prof.Dr.S. Thillainayagam, Prin	cipal
2.	Member Secretary		Dr.G.Suresh Kumar, OMFS
3.		Dr.G.Vasupradha, Oral Path	Dr.K.Prabhu, Prostho
	Members	Dr.V.L.Lakshman, OMR	Dr.S.Karthikeyan, Endo
		Dr.M.Manoj, Perio	Dr.V.C. Karthik, Prostho
	,	Dr.B.Nathiya, OMFS	Dr.S.Lokesh, Pedo
4.	Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
		Mrs.K.Revally	Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

#### Academic cell:

1. Collection of Question Paper for III Terminal Exam (Regular batch) from all departments

Question Paper to be collected for Terminal Exam (Regular) batch from all departments by 10.06.2019 as per academic calendar schedule. Terminal Examination starts from 18.06.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.

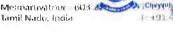


ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melmaruvantur
Cheypun Haly, Cheyphilan ii Dhiric
Cheypun Haly, Cheyphilan ii Dhiric

E. contact@apdch.edu.in W: www.apoch.edu.in











### 2. Collection of Question Paper for I Terminal Exam (Add Batch) from all departments

Question Paper to be collected for Terminal Exam (Add) batch from all departments by as 10.06.2019 per academic calendar schedule. Terminal Examination starts from 18.06.2019 as per academic calendar schedule. A circular has to be sent to all departments regarding question paper submission by individual departments.

### Examination Committee:

- 1. Question Papers collected from all Dental & Medical departments has to be printed in different color sheets for different years (I to IV BDS).
- 2. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
- 3. Invigilation duty Schedule was discussed & yet to be made and circulated.
- 4. Seating Arrangements: Individual Register Number to be printed & pasted in individual table.
- 5. Third State level Arulthiru Adigalar Endowment Medal Exam 2019 for IV BDS & CRRI.

(Examination Committee)
Dr. G.SURESH KUMAR, MDS

Reg No.TN/10453 \* Reader Oral & Maxillofacial Surgery

PRINCIPAL Adhiparasakthi Dental College & Hospital Melmaruvathur - 603 319.

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Prof.Dr.S.Karthiga Kannan, MDS.,

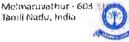
IDENTIAL COLLEGE MEHOSPITAL Hospital Road, Melmaruvathur neyyur Taluk, Chengalpatru District Tamil Nadu - 603 319

ADHIPARASAKITHI E: contact@aodch.edu.in W: www.aprich.edu.in















### ADHIPARASAKTIA DENTAL COLLEGE & HOSPITA

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Ref: APDCH/Acad & Exam Cell/05/2019

03.06.2019

### **ACADEMIC CELL& EXAMINATION COMMITTEE**

#### **REVIEW OUTPUT**

s.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question papers was collected for regular batch for third terminal examination before 10.062019 and exam was conducted from 18.06.2019	Academic and examination committee	ACADEMIC COMMITTEE	10.06.2019	completed
2.	Question papers was collected for additional batch for first terminal examination before 10.06.2019 and exam was conducted from 18.06.2019	Academic and examination committee	ACADEMIC COMMITTEE	10.06.2019	completed
3	Circular issued and question paper were collected from individual department	Academic and examination committee	EXAMINATION COMMITTEE	10.06.2019	completed
4.	I to IV BDS question papers were collected from all medical and dental departments in different colour sheets for different years	Academic and examination committee	EXAMINATION COMMITTEE	10.06.2019	completed
5	Internal assessment examination are conducted similar to TN dr.MGR	Academic and examination committee	Academic and examination committee	10.06,2019	completed





Melmaruvathur - 603 319 Tamil Nadu, India T: +91 44 2752 8082, 83 F: +91 44 2752 8081 E: consocrompdely.edu.in PRINCIPAL









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	University in terms of question paper and answer paper with proper seating arrangements as per norms				
6	Examination invigilators and staff for central evaluation are scheduled as per guidelines	Academic and examination committee	Academic and examination committee	10.06.2019	Completed
7	Arulthiru adigalar endowment medal exam 2019	Academic and examination committee	Academic and examination committee	10.06.2019	completed

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Dr.S.SHAMALA, MDS Reg No.TN/825 \* Prof. at HOD Oral Pathology at Microbiology

P Date: 3-06 2019

PHINCIPAL Adhiparasakthi Dental College & Hospital Mehmanyathur - 603 319.

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Prof.Dr.S.Karthiga Kannan, MDS.,
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DENTAL COLLEGE & HOSPITAL











### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/ACAD.CELL/06/2019

14,06,2019

PLACE: I Floor - Conference Hall (Admin Block)

The meeting of the academic cell was held under the Chairpersonship, Principal APDCH.

Following members were present:

S.NO	NAME OF THE MEMBERS	
1	Dr.S.Thillainayagam	Chairperson
2	Dr.P.Siyaranjani, Perio	Member Secretary - Academic Cell
3	Dr.G.Suresh Kumar, OMFS	Member Secretary - Examination Committee
4	Mrs.S.Susila	Admin Office
5	Ms.V.S.Hemavathy	Admin Office
6	Mrs.Revathy	Admin Office

The Academic cell Members met and discussed the following:

## 1. Discussion about BDS - University Exam going students name list - August 2018 for Regular Batch

Final list of University Exam going batch (AUG 2019) is to be prepared after consultation with each department HOD. List of candidates not allowed to write the university exams has to be given by individual departments after consultation with Principal. Last date for submission of Exam going students name list by all departments is 24,06,2019.

#### 2. Others.

To check the Bio metric Attendance percentage of I yr to IV yr BDS students (Dental College) from the beginning of the AY 2018 -19 till date in consultation with Time Office.

Member Secretary
L. Durkesh KUMAR, MDS
Reg No.TN/10453 \* Reader
Oral & Maxillofacial Surgery

PRINCIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,
ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Heisuttal Road, Melinaruvathir
Cheyyur Taliik, Chengalparu Olsrici
Tamil Nadu 403 319

Adhiparasakthi Dental College & Hospital Melmaruvathur - 603 319.





Meliparuvatos - 60s 319 Yamil Nadu, India + 491 44 2752 8082 83 1: 491 44 2752 8083 E: contact@aodch.edo.is W: www.aooch.edu.es







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Ref: APDCH/Acad & Exam Cell/06/2019

13.06.2019

### ACADEMIC CELL& EXAMINATION COMMUTTEE

#### **REVIEW OUTPUT**

s.NQ	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1,	All the department have submitted the final list of exam going students (I to IV BDS) the biometric attendance percentage was checked from the office	Academic and examination committee	Office admin	24.06.2019	completed

Dr.S.SHAMALA, MD: Reg No.TN/825 \* Prof. # 903 Oral Pathology & Microbiology

Date 13. 06 2020

Adhiparasakthi Dental College & Hospital Melmaruvathur - 603 319.

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Prof.Dr.S.Karthiga Kannan, MDS., ADHIPARASAKTHI DENTAL COLLEGE BE HOSPITAL Hospital Road, Melmaruvacion Cheyyur Tajuk, Chengalpatru Douries Tamif Nadu - 603 319











### MINUTES OF THE ACADEMIC CELL MEETING

Ref: APDCH/Acad & Exam Cell/08/2019

13.08.2019

PLACE: IQAC Room

Following members were present:

S.No		Academic Cell	Examination Committee
Ι,	Member Secretary	Dr.P Sivaranjani, Perio	Dr.G.Suresh Kumar, OMFS
2.		Dr.G.Vasupradha, Oral Path	Dr.K.Prabhu, Prostho
	Members	Dr.V.L.Lakshman, OMR	Dr.S.Karthikeyan, Endo
		Dr.B.Nathiya, OMFS	Dr. V.C. Karthik, Prostho
	No.	Dr. Priyanka Pampani, Perio	Dr.S.Sakthidaran, Ortho
	Same	Dr. Sonia Abraham, Prostho	
3,	Office Staff	Ms.V.S.Hemavathy	Mrs.S.Susila
	11.	Mrs.K.Revathy	Ms.V.S.Hemavathy

The Academic cell & Examination Committee Members met and discussed the following:

### Academic cell:

- Question Paper to be collected for Terminal Exam (Additional batch) from all departments. Terminal Examination starts from 03.09.2019. A circular has been sent to all departments regarding question paper submission, Namelist & Batch list.
- Reopening Circular for IV yr & II yr BDS for the AY 2018-19 & circulated to all related dental & Medical departments.

3. Re-opening letter & SMS has been sent to their parents for II yr, III yr & IV yr BDS.



Prof. Dr. S. Karthiga Kannan, MDS.,
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### **Examination Committee:**

- a. Question Papers has to be collected from all Dental & Medical departments has been printed in different color sheets for different years (II to IV BDS).
- b. Answer Booklet as like The Tamilnadu Dr.M.G.R Medical University format for Terminal Exam.
- c. Invigilation duty Schedule was discussed & get sign from all consent staffs.
- d. Seating Arrangements: Individual Register Number was printed & pasted in individual table.

Menilier Secretary (Academic Cell)

Dr.T.Sivasankari, MDS
Reg No. TN/7744 \* Reader
Periodonicology & Implantology

Oxer: Time:

Member Secretary DECEMBERS RUMAK, MD

Reg No.TN/10453 \* Reader Oral et Maxillofacial Surgery Principal PRINCIPAL

Adhiparasakthi Dental College & Hospital Melmaruvathur - 603 319.

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PRINCIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,
ADHIPARASAKTHI

ADHIPARASAKTHI
DENTAL COLLEGE & HOSPITAL
Hospital Road, Melmaruvathur
Cheyyur Taluk, Chengalparu District
Tamii Nadu - 603319





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T: +91 44 2752 8082, 83 F: +91 44 2752 8081 E: contact@apdch.edu.in W: www.apdch.edu.in







# ADHIPARASAK IIDENTAL COLLEGE & HOSPITA

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19/08/2019

### ACADEMIC CELL& EXAMINATION COMMITTEE

### **REVIEW OUTPUT**

S.NO	MINUTES/DECISION TAKEN/INPUTS	ACTION TAKEN	RESPONSIBILITY	TARGET DATE	COMPLETION STATUS
1.	Question paper was collected for second terminal exam (additional batch) and exam was conducted. Terminal examination started from 03.09.2019. A circular issued and question paper were collected from individual departments	Individual departments	Academic cell and Examination committee	19/8/2019	Completed
2,	Reopening circular for II, III and IV final year BDS was intimated to parents through letter and SMS.	Office In-charges	Academic cell and Examination committee	19/8/2019	Completed
3	All the question paper from Medical and Dental departments were collected from II – IV years with different color sheets for different years	Individual departments	Academic cell and Examination committee	19/8/2019	Completed
4.	Internal assessment examination are conducted similar to TN DrMGR University in terms of question paper with proper seating arrangements as per norms	Examination committee	Academic cell and Examination committee	19/8/2019	Completed





PRINGIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,
ADHIPARASAKTHI









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5 Examination invigilators and staff for centeral evaluation are scheduled as per guidelines	xamination committee	Academic cell and Examination committee	19/8/2019	completed
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Dr.S.SHAMALA, MDS Reg No.TN/825 \* Prof. et HOO Oral Pathology & Microbiology

Date: ...... Time: .....

PRINCIPAL Adhiparasakthi Dental College & Hospital Melmaruvathur - 603 319.

PRINCIPAL
Prof.Dr.S.Karthiga Kannan, MDS.,
ADHIPARASAKTHI



DENTAL COLLEGE at HOSPITAL Hospital Rood, McInaruvather Cheyyur Taluh, Chongalparia District -Tamil Nadu - 603 319





